

AGENDA

Rebuilding Lives Funder Collaborative Meeting

November 18, 2010

11:30 am – 2:00 pm

Community Shelter Board

Time	Item	Presenter	Action
11:30 am	Welcome, Introductions & Agenda Review <ul style="list-style-type: none"> New RLFC Member – Anthony Trotman, FCDJFS Introductions – Members & Guests 	Michelle Heritage Ward	
11:35 am	Administrative Issues <ul style="list-style-type: none"> Approve Meeting Notes from 8.19.10 (A) FY11 Quarter 1 System & Program Indicator Report (H) Semi-Annual Financial Report (A) 	Michelle Heritage Ward Lianna Barbu	✓
12:00 pm	Strategic Issues <ul style="list-style-type: none"> Update on Capacity Issues Update on HEARTH Update on 2010 Continuum of Care Application (A) 	Michelle Heritage Ward Tiffany Nobles	
	<ul style="list-style-type: none"> Updates on Strategy Progress to Date <ul style="list-style-type: none"> RL Report Card (H) Unified Supportive Housing System (A) Access to Benefits Strategy (A) Increase Supportive Housing Units (A) Centralized Point of Access for Single Adults (A) Tier II (A) Employment Strategy Re-entry Housing Advocacy – Incarcerated Populations Re-entry Housing Advocacy – Mental Health Population (A) Coordinate Emergency Aid Collaborative Outreach System Affordable Housing Campaign 	Lianna Barbu Dave Davis Tiffany Nobles Sally Luken Susan Lewis Kaylor Matt Kosanovich Erika Clark Jones	
1:15 pm	Project Development <ul style="list-style-type: none"> NCR Commons at Livingston (A) NCR Commons at Third (A) CHN Inglewood Court YMCA Sunshine Terrace Replacement (Franklin Station) (A) 	Colleen Bain Susan Weaver Amanda Owen	
2:00 pm	Adjourn		

Next RLFC Meeting: 11:30 am – 2:00 pm, Thursday, February 17, 2011

Other Enclosures: NCR Commons at Buckingham

(A) = Attachment (H) = Handout (P) = Previously Distributed (R) = Resolution

Meeting Minutes

Rebuilding Lives Funder Collaborative Meeting

Thursday, August 19, 2010

11:30 am – 2:00 pm

Community Shelter Board

Attendees:

Rebuilding Lives Funder Collaborative (RLFC) Members Attending: Antonia Carroll, Michelle Heritage Ward, James Ragland (for Charleta Tavares), Charles Hillman, David Migliore, Susan Lewis Kaylor (for David Royer), Douglas Lay, Emily Savors, Jeff Pattison (for Jed Morison), Matt Kosanovich (for Janet Jackson), Jessica Sheldon (for John Glacken), Rollin Seward (for Jim Schimmer), Sally Luken, Terri Donlin Huesman, Steve Gladman, Jeffrey Lyttle and Jon Welty (for Hal Keller)

RLFC Members Absent: Eric Fenner, Phil Cass, Teresa Long, Erika Clark Jones, Suzanne Coleman-Tolbert, Kathy Werkmeister and Kim Stands

Guests: Colleen Bain, Anthony Penn, Laurie Sutherland, Sue Villilo, Adrienne Corbett, Sean Thomas, Blaine Brockman, Don Strasser, Ron Kadylak, Stephanie Lunceford and Michelle Ruman

Community Shelter Board (CSB) Staff: Tiffany Nobles, Dave Davis, Lianna Barbu

Welcome, Introductions & Agenda Review

Michelle Heritage Ward welcomed the group and guests gave name and affiliation introductions. The group welcomed new RLFC member Charles Hillman, the Executive Director of Columbus Metropolitan Housing Authority (CMHA).

Meeting Minutes from 5/20/10

Michelle noted that the minutes from the May 20 RLFC were distributed previously via email. No changes were noted. David Migliore made a motion to approve the meeting minutes from the May 20th RLFC meeting. Jeff Lyttle seconded the motion. The motion was unanimously approved without any abstentions.

FY10 Quarter 4 System & Program Indicator Report (SPIR)

The FY10 Quarter 4 SPIR was distributed as a handout. Lianna Barbu reviewed the report with the group and noted the following highlights:

- The Family Emergency Shelter System served 5% more households than during the same period of time last year. It is worthwhile noting the higher percentage of successful housing outcomes for this period. FY09 and FY10 Average Length of Stay (ALOS) calculations are based on a new, improved methodology.

- The Men's Emergency Shelter System served 3% more men during FY10 Q4 than it did the same time last year. FY09 and FY10 ALOS calculations are based on a new, improved methodology. Successful housing outcomes are lower than projected and negatively impact the performance of the system.
- The Women's Emergency Shelter System served 8% less women than it did the same time last year. It is worthwhile noting that the system experienced the highest level of successful housing outcomes reported compared to the previous evaluation periods. FY09 and FY10 ALOS calculations are based on a new, improved methodology.
- The Permanent Supportive Housing System continues to perform well. The Southeast Scattered Sites project was 97% leased-up by the end of the reporting period. A CMHA freeze on Section 8 vouchers continues to affect the number of households served by the system.

Michelle noted that CSB is concerned that the assumption that the economic recession is a lagging indicator of homelessness has changed. CSB staff are researching what other communities are experiencing around this in order to assess if the increase in the number of persons seeking shelter this summer is a result of the economy.

Ohio Housing Finance Agency Tax Credit Process

Blaine Brockman and Sean Thomas of the Ohio Housing Finance Agency (OHFA) attended the meeting to provide an overview of the OHFA tax credit process and the changes they are planning to make for the future.

Blaine noted that OHFA would like to revise its processes to better coordinate and align with the priorities of local communities. He explained that the decisions made in the past few years regarding Columbus projects awarded tax credits were not based on politics but policy.

Blaine commented that it was only recently that OHFA was made aware of the local plans of Columbus so the two processes were lacking coordination. He also noted that he would like to help other communities in Ohio develop a more robust process that is similar to what we have in Columbus. OHFA would like to build a better partnership with Columbus and then show other communities how to build the same partnership.

Michelle noted that after she met with Blaine a few weeks ago, she reached out to permanent supportive housing (PSH) providers and others who may be interested in developments to assess if they have any projects on the horizon. This outreach was done in an effort to help us plan as far out as possible.

Blaine noted that we were out of sync with each other and OHFA did not realize that Columbus had all of its projects in a lineup.

Sean gave an overview about how the process works. He mentioned that OHFA has been awarding tax credits to PSH for 10 years now. The state has a goal of 6000+ PSH units to be developed. OHFA has increased the funding pool for PSH and the state has also adopted a PSH strategic framework that new developments must adhere to. The 2010 tax credit awards were announced in July and the 2011 tax credit process has already begun with applications due on October 14.

The 2010 process included applicant review meeting with CoC representatives in attendance. This addition to the process appeared to have gone well and will be used again for the 2011 process. The 2011 meetings will occur November 2010 through February 2011 and awards will be announced in March 2011.

It was asked what would be the best time to start notifying OHFA of our plans. Sean stated that as soon as we have an idea of what we are planning we can contact OHFA. The Qualified Allocation Plan (QAP) is made available in the spring of each year and will provide the most detail of deadlines, guidelines, etc.

Blaine noted that local communities will have to manage the process with developers to get to a priority project but as soon as the plan is determined OHFA should be engaged to be made aware of the local plans.

Question asked if there is a way for us to learn more about OHFA's policies so that we are better informed when making decisions at the local level. Sean noted that OHFA's policy statements are outlined in the beginning section of the QAP and policies around PSH specifically are included in the new PSH strategic framework.

HUD Technical Review Committee Recommendations

Susan Lewis Kaylor presented the recommendations from the HUD Technical Review Committee (HUD TRC) around the 2011 OHFA Tax Credit Award, 2011 HUD Permanent Housing Bonus and the 2010 HUD Permanent Housing Bonus.

The HUD TRC recommends the following:

- The priority designation for the 2011 OHFA Tax Credits should be awarded to Community Housing Network (CHN) Inglewood Court.
- The priority designation for the 2011 HUD Bonus Award should be awarded to CHN Inglewood Court.
- The priority designation for the 2010 HUD Bonus Award should be awarded to National Church Residences (NCR) Commons at Third.

Lianna distributed an analysis comparing the two projects to the 5 Year Capital Development Plan for RL PSH. The summary outlines the capital requests for each project in comparison to expectations and available funding. It was noted that both projects are on target and would enable the community to develop more PSH after these projects are completed.

There were two resolutions for consideration.

Resolution 1 – Recommendation of the HUD TRC for the 2011 OHFA Tax Credits and 2011 HUD Bonus Award

David Migliore made a motion to accept the HUD TRC recommendation that Community Housing Network Inglewood Court (CHN IC) receive the priority designation for the 2011 OHFA Tax Credit Award and the 2011 HUD Permanent Housing Bonus. Jeffrey Lyttle seconded the motion. The motion was unanimously approved with one (1) abstention – Steve Gladman.

Resolution 2 – Recommendation of the HUD TRC for the 2010 HUD Bonus Award

The HUD TRC recommended that National Church Residences Commons at Third (NCR CAT) receive the priority designation for the 2010 HUD Permanent Housing Bonus after several required improvements to the proposal are met. A copy of the resolution which includes the outlined improvements was distributed as a handout. The Continuum of Care Steering Committee (CoC SC) met on August 17 and agreed to NCR's request that they be given time to meet with CSB staff and other partners to discuss the improvements listed with the HUD TRC recommendations. After this meeting is held, a summary of the discussion will be share with the CoC SC who will vote on the resolution via email. The RLFC will vote via email after the CoC SC.

HPRP Rapid Re-Housing for Single Adults Proposal Recommendation

Dave Davis outlined information included in the meeting packet around the process conducted to identify a proposal for a rapid re-housing program for single adults using Homelessness Prevention and Rapid Re-Housing Program (HPRP) funding.

CSB issued a request for proposals seeking providers who could develop and implement rapid re-housing assistance for single adult persons who meet HUD's definition of homeless. The intent of the rapid re-housing program is to provide temporary financial assistance and services to help persons gain housing stability. Single adults that qualify for the program will receive financial assistance to quickly move into rental housing and will be provided with intensive case management services to stabilize his or her situation.

It is anticipated that the program will start accepting clients on November 1, 2010 and will operate through July 31, 2012. This project will serve up to 200 individuals and is planned as a bridge to long-term stability. Financial assistance and intensive case management will be provided to all participants for up to six months.

The HPRP Steering Committee met on August 18 and recommends that Volunteers of America of Greater Ohio (VOAGO) and Community Housing Network (CHN) collaborate on the project and implement the rapid re-housing pilot for single adults. VOAGO will provide case management staff and CHN will provide a Housing Specialist that will assist participants in locating appropriate housing and ensuring long-term housing stability.

A question was asked about the plan to continue implementation after the pilot ends. Dave noted that during the pilot phase we will assess the potential for future success as well as necessary funding to keep the program running.

It was noted that a major goal of the program is to shorten an individual's length of stay in shelter.

A resolution was included in the meeting packet for consideration. Jeffrey Lyttle made a motion to accept the recommendation of the HPRP Steering Committee on the Rapid Re-Housing Program. Susan Lewis Kaylor seconded the motion. The motion was unanimously approved without any abstentions.

Access to Benefits Strategy – Benefits Partnership Update

Dave provided an update on the Access to Benefits Strategy. The program started its second year of operation as a host site for Phase 2 of the COHHIO SSI/SSDI Project. This allows for the continuation of the SSI Benefits Specialist that was funded under Phase 1 of the project. With the addition of two benefits specialists funded by United Way, this strategy is in full operative mode. The United Way specialists have completed training in the SOAR method of completing SSI/SSDI applications and are fully up to speed. All of the specialists now have dedicated SSA adjudicators assigned to them, which aids in faster eligibility determinations.

Increase Supportive Housing Units Strategy Update

Dave provided an update on the Increase Supportive Housing Units Strategy. Highlights were as follows:

- Of the planned 240 units to be added by new construction or rehab,
 - 210 units are in the pipeline as of August 2010 (155 of these are Rebuilding Lives (RL) units).
 - NCR Commons at Buckingham began lease-up on July 23, 2010. The project has 75 RL units and 25 non-RL units.
 - NCR Commons at Third has received OHFA tax credits as of July 1, 2010.

- Of the planned 520 units by master lease,
 - 25 units are represented by CHN Master Leasing project which received HUD award in July 2010.
 - 30 units are in operation through the RL Leasing project sponsored by Southeast, Inc.

Centralized Point of Access for Single Adults Update

Dave provided an update on the Centralized Point of Access for Single Adults (CPOA). The CPOA began operations on April 21, 2010. Single adults seeking emergency shelter go to the intake center located at Faith Mission or call the CPOA phone number. To date the new process has worked smoothly, as individuals have been redirected to the center with few problems. Although preliminary, the CPOA process has enabled the system to track the diversion of 14% of individuals to other resources. A diversion rate of 30% to 35% is one of the key expectations of the CPOA. CSB and Lutheran Social Services-Faith Mission are setting a technical assistance meeting to discuss the specific goals around diversion and other expectations of the program.

Tier II Family Shelter Conversion Update

Dave provided an update on the Tier II Family Shelter Conversion. This strategy continues as a pilot operated by the Homeless Families Foundation (HFF) and Volunteers of America of Greater Ohio (VOAGO). Plans call for the conversion of existing shelter units into a “rolling stock” direct housing model for families who require transitional assistance to exit shelter and stabilize in the community. To date HFF has converted 9 of its 46 units and VOAGO has converted 13 of its 24 units to the new model. The pilot will be evaluated during FY10 and will measure the proportion of transitional rental assistance units that are sustained or expanded over time and the roll-over of subsidies to other units.

Unified Supportive Housing System Update

Lianna provided an update on the Unified Supportive Housing System (USHS). The third USHS pilot Commons at Buckingham (CAB) is currently in the lease-up phase. USHS is working in conjunction with NCR staff to implement lease-up and subsequent vacancy management for CAB. The project is ahead of the lease-up schedule. As of August 18th, 75 persons have been moved in to CAB. Lianna also noted that USHS is developing a client documentation toolkit for use by case managers. USHS is working with the Ohio Benefits Bank (OBB) to develop a document storage location on OBB for the information.

Employment Strategy Update

Tiffany Nobles provided an update on the strategy on behalf of Mary Vail of Goodwill Columbus. She noted that since the May RLFC meeting, the Employment Strategy Core Group has not met but RLFC member Suzanne Coleman-Tolbert is scheduled to visit Dayton in September with Mary Vail to meet with several representatives working on issues around employment for homeless persons. Tiffany also noted that Mary wanted to recognize Suzanne for her role and interest in this strategy to date.

Re-entry Housing – Incarcerated Populations Update

Sally Luken provided an update on the strategy. Community Research Partners (CRP) completed a data match and analysis of incarcerated populations. The resulting report is in the process of being summarized and will be shared with the RLFC in November.

Sally shared some highlights of the data:

- During 2007-2009 50% of the persons in shelter spent some time in prison.
- There is a direct correlation between the number of convictions and high risk of entering shelter.

- Persons who have used the shelter 3 times or more during 2007-2009 had a jail stay or had just been recently released.
- There are a small number of people who are moving back and forth between jail and shelter within a 1 month time period. Sally asked CRP to breakdown this data more.
- If a person had a lot of shelter uses they were most likely also a veteran.

Question asked about whether Corporation for Supportive Housing (CSH) will share the data report and the recommendations for work to go forward with the RLFC. The recommendations will include an idea of who should lead the work of the strategy now that the data is known.

Question asked about how we plan to address and reduce the number of persons who are discharged from jail and prisons to homelessness. The group plans to discuss policies around this idea in addition to programming.

Re-entry Housing – Mental Health Populations Update

Susan Lewis Kaylor provided an update on the strategy. Through July 15, 2010, the HPRP ADAMH Prevention program has had 39 clients move into units on an HPRP subsidy and has 29 clients in line to be served. The program is on track and is serving the intended population. The total amount of funds spent to date is \$105,000. In order for the program to reach the 30% expenditure rate by September 30, 2010, 10 additional clients need to be housed based on the current activity experienced. ADAMH fully expects to meet this goal.

Coordinate Emergency Aid Update

Matt Kosanovich provided an update on the work of the Coordinate Emergency Aid work group to date. The group has met two additional times since the last update to the RLFC. The group has outlined some target parameters and objectives for coordination. The group put a hold on its conversations to allow Matt to get a few questions answered around expectations and goals but will reconvene in late August or early September. A recommendation from the work group will be forwarded to the RLFC for consideration in November.

Project Development Updates

NCR Commons at Buckingham (CAB)

Colleen Bain provided an update on the project. Construction was completed ahead of schedule and on budget. The grand opening event was held on July 22 and the first residents began moving in on July 23. Representatives from Cincinnati will be coming to visit CAB on August 23rd. Michelle Heritage Ward and Blaine Brockman will be presenting to the group during the tour.

NCR Commons at Livingston (CAL)

Colleen provided an update on the project. Construction scheduled to begin the first week of August. The Berwyn East Civic Association (BECA) spoke at the groundbreaking, welcoming the development to the neighborhood. NCR is in the process of completing a Good Neighbor Agreement and will continue to reach out and communicate with BECA and other interested neighbors and stakeholders. The Veterans Administration agreed to provide services for all residents instead of just the 25 non-RL units. The project should be completed in late spring 2011.

NCR Commons at Third (CAT)

Colleen provided an update on the project. Some of the 40 non-RL units will be designated for ADAMH clients. CAB has a partnership with In Care to provide all residents with home health services. The residents will be served regardless of Medicaid eligibility. NCR would like to replicate this partnership at CAT. The project received a 9% Tax Credit Award from the 2010 OHFA process.

CHN Inglewood Court

Anthony Penn thanked the RLFC for action taken on the project for 2011 OHFA tax credits and 2011 HUD bonus. He also provided an update on the project. The Good Neighbor Agreement has been completed so CHN can now focus on strengthening the partnership with the neighborhood.

Other Business

It was noted that an update on the YMCA Sunshine Terrace Replacement project was included in the meeting materials.

Don Strasser announced that the Columbus Coalition for the Homeless is sponsoring a conference on employment for homeless persons. The conference will take place on November 4th. For more information or to get involved, please contact Don Strasser or Mike Tynan.

Next Meeting: November 18 from 11:30 am – 2:00 pm.

**Rebuilding Lives Funder Collaborative
Financial Status Report - Operations and Services**

July 1, 2009 - June 30, 2010

Budgeted Revenue (12 mos.) Sources of Funds	
<u>CSB Sources</u>	
City RL	902,734
County RETF	925,934
United Way	223,247
Other Funders	169,545
Total CSB Sources	2,221,460
Partner Leverage Funds	7,504,634
Total	\$ 9,726,094

Actual Revenue (12 mos.) Sources of Funds		% Variance
<u>CSB Sources</u>		
City RL	902,734	100%
County RETF	737,305	80%
United Way	239,579	107%
Other Funders	203,956	120%
Total CSB Sources	2,083,574	94%
Partner Leverage Funds	8,055,785	107%
Total	\$ 10,139,359	104%

8

07/09 - 06/10 Budget (12 Months)

7/09 - 6/10 Actual (12 Months)

	Expenses	07/09 - 06/10 Budget (12 Months)		7/09 - 6/10 Actual (12 Months)			Overall Variance	CSB variance	
		Total	Leveraged Funds	CSB Portion	Total	Leveraged Funds			CSB Portion
	Supportive Housing								
1	CHN - E. Fifth Ave.	461,259	415,509	45,750	521,733	462,183	59,550	113%	130%
	CHN - N. 22nd St.	221,568	151,592	69,976	196,342	135,366	60,976	89%	87%
	CHN - N. High St.	449,259	294,361	154,898	448,167	290,270	157,897	100%	102%
2	CHN - Parsons	338,904	286,937	51,967	364,827	308,660	56,167	108%	108%
	CHN - Cassady	110,487	56,312	54,175	117,561	66,386	51,175	106%	94%
	CHN - RLPTI	866,148	806,817	59,331	849,835	790,504	59,331	98%	100%
	CHN - St. Clair	292,486	229,507	62,979	325,652	266,673	58,979	111%	94%
	CHN - Safe Havens	288,529	288,529	-	328,525	328,525	-	114%	0%
	CHN - Community ACT	400,114	335,820	64,294	369,757	310,463	59,294	92%	92%
	CHN - Briggsdale	520,094	520,094	-	583,875	583,875	-	112%	0%
	CHN - Southpoint Place	1,130,671	1,063,619	67,052	985,309	918,257	67,052	87%	100%
3	MH - Commons at Chantry	629,291	592,378	36,913	947,571	910,658	36,913	151%	100%
4	NCR - Commons at Buckingham	-	-	-	25,908	-	25,908	0%	0%
5	NCR - Commons at Grant	514,935	439,172	75,763	726,745	650,982	75,763	141%	100%
6	SE - Scattered Sites	990,501	422,616	567,885	802,977	386,948	416,029	81%	73%
	YMCA - Sunshine Terrace	785,852	412,273	373,579	784,165	410,586	373,579	100%	100%
	YMCA - W. Long/PSH	873,862	385,837	488,025	908,277	432,189	476,088	104%	98%
	YWCA WINGS	852,134	803,261	48,873	852,134	803,261	48,873	100%	100%
	Total	\$ 9,726,094	\$ 7,504,634	\$ 2,221,460	\$ 10,139,359	\$ 8,055,785	\$ 2,083,574	104%	94%

**Rebuilding Lives Funder Collaborative
Financial Status Report - Supportive Housing**

Explanatory Notes

Period: July 1, 2009 - June 30, 2010

Note: This report is a summary of all Rebuilding Lives Partner Agency Semi-Annual Reports for the period beginning July 1, 2009 and ending June 30, 2010. CSB has verified all CSB expenses and CSB revenues and has compiled reported annual financial information from Rebuilding Lives Partner Agencies. This report is not intended to be a comprehensive Rebuilding Lives Funder Collaborative financial statement.

- 1 CHN - E. Fifth Ave:** CSB revenue and HUD revenue are both over budget. Staff salaries and benefits are significantly over budget due to an increase in the amount of time staff members have allocated to this program. To cover these expenses additional HUD funds have been drawn, as well as CSB funds which are used as match for the HUD SHP grant. Space costs are over budget due to a \$9,900 increase in real estate taxes.
- 2 CHN - Parsons:** Salaries, wages and benefits are over budget. This program has had an open position for Supportive Housing Manager. Supervisory level staff members have spent more time providing assistance to site staff and working with clients. Professional Services are over budget. Southeast expenses have gone \$7,385 over budget during this year.
- 3 MH - Commons at Chantry:** Maryhaven erroneously included \$393,328 as the budgeted expenses/in-kind revenues when the budget was prepared in April 2009. They should have used \$703,172. Had the correct number been used, the actual NCR expenses of \$354,064 would have been 50% of the budget. Because the NCR operating expenses are much larger than Maryhaven's portion of the project, this skews the ratio of funds used. In-kind revenues are recognized in an amount equal to NCR's operating expenses. Both revenues and expenses show offsetting variances from budget.
- 4 NCR - Commons at Buckingham:** New
- 5 NCR - Commons at Grant:** Salaries and wages, Consultants, Space Costs and Consumable Supplies are over budget. Salaries and wages includes operations staffing costs; Consultants include CARF Accreditation/Medicaid expenses; Space costs and Consumable Supplies were under budgeted.
- 6 SE-Scattered Sites:** includes RL Leasing expansion. Underutilized due to late start of program.
- 7 CHN:** Overall fund utilization averages 103% of budget and CSB portion is at 100%.
- 8 Franklin County RETF revenue:** Revenue from Franklin County RETF is lower than budgeted due to the timing of use of other funding sources which have an earlier grant end date. All of Franklin County RETF funds are expected to be received and used by 12/31/10.

Overall: No significant concerns

Memorandum

To: Rebuilding Lives Funder Collaborative

CC:

From: Tiffany Nobles, Continuum of Care Application Coordinator

Date: November 9, 2010

Re: 2010 Continuum of Care Application Process

On November 2nd, the Columbus & Franklin County Continuum of Care (CoC) Steering Committee approved several data tables outlining our community's performance on HUD objectives and the list of 28 renewal projects for this year's CoC application. Prior to that meeting, the CoC Steering Committee and RLFC approved National Church Residences Commons at Third to be designated as the 2010 Permanent Housing Bonus applicant. Attached is the list of all projects to be included in the consolidated application which is due to HUD on November 18.

A final copy of Exhibit 1 of the application will be posted to www.csb.org once submitted.

HUD anticipates an announcement of renewal funding awards in late December 2010/early January 2011. The announcement of the permanent housing bonus awards will be made in the spring of 2011. An update on the funding announcement will be shared once it has been issued from HUD.

To end homelessness, CSB innovates solutions, creates collaborations, and invests in quality programs.

CSB is funded by the City of Columbus, the Franklin County Board of Commissioners, the United Way of Central Ohio, The Columbus Foundation, and other public and private donors.

2010 HUD Continuum of Care Project List

Project #	Agency	Project	Type
1	National Church Residences	Commons at Third	PSH: New
2	Amethyst	RSVP	TH: Renewal
3	Community Housing Network	Briggsdale	PSH: Renewal
4	Community Housing Network	Community ACT	PSH: Renewal
5	Community Housing Network	East Fifth Avenue	PSH: Renewal
6	Community Housing Network	Family Homes	PSH: Renewal
7	Community Housing Network	North High	PSH: Renewal
8	Community Housing Network	Parsons	PSH: Renewal
9	Community Housing Network	RLPTI	PSH: Renewal
10	Community Housing Network	Safe Havens	PSH: Renewal
11	Community Housing Network	St. Clair	PSH: Renewal
12	Community Housing Network	Wicklow-Southpoint Place	PSH: Renewal
13	Community Housing Network	Wilson	PSH: Renewal
14	Community Housing Network	Southpoint Place	PSH: Renewal
15	Community Shelter Board	HMIS	HMIS Renewal
16	Huckleberry House	Transitional Living	TH: Renewal
17	National Church Residences	Commons at Grant	PSH: Renewal
18	Maryhaven	Chantry Place Families	PSH: Renewal
19	Maryhaven	Supportive Housing	PSH: Renewal
20	Southeast, Inc.	New Horizons	TH: Renewal
21	Volunteers of America of Greater Ohio	Family PSH	PSH: Renewal
22	YWCA	WINGS I	PSH: Renewal
23	YWCA	WINGS II	PSH: Renewal
24	Amethyst	SRA 82	S+C: Renewal
25	Amethyst	TRA 10	S+C: Renewal
26	Columbus AIDS Task Force	TRA 89	S+C: Renewal
27	Community Housing Network	SRA 172	S+C: Renewal
28	Community Housing Network	TRA 149	S+C: Renewal
29	YWCA	SRA 25	S+C: Renewal

PSH = Permanent Supportive Housing

TH = Transitional Housing

S+C = Shelter Plus Care

To end homelessness, CSB innovates solutions, creates collaborations, and invests in quality programs.

CSB is funded by the City of Columbus, the Franklin County Board of Commissioners, the United Way of Central Ohio, The Columbus Foundation, and other public and private donors.

Unified Supportive Housing System Update

The Unified Supportive Housing System (USHS) has concluded the Lease Up phase for the Southeast Rebuilding Lives Leasing Project. The HUD funded, 30 unit permanent supportive housing (PSH) project transitioned into the Vacancy Management phase in August 2010.

Commons at Buckingham (CAB) has also concluded its Lease Up phase. USHS referred the final applicants at the end of August for the 75 Rebuilding Lives units at CAB, and the remaining 25 units were filled up by September 30, 2010. CAB is currently at 100% occupancy and has transitioned into the Vacancy Management phase. Evaluation materials for CAB are being prepared for the evaluator.

In September, USHS opened the supportive housing pools to other housing providers. USHS is working towards implementing the voluntary vacancy management phase of the plan. This will provide eligible applicants a broader scope of supportive housing options.

On September 22, 2010 USHS held its first agency wide training for the completed Client Documentation Toolkit. The toolkit was created as a resource for case managers to facilitate document gathering towards obtaining permanent supportive housing and public benefits.

CMHA lifted the freeze, effective October 25 2010, on clients who desire to move from their project-based units. We are encouraging all the sites that are piloting the Move-up pilot to help their clients slated for move-up. This will speed up the implementation of this final pilot.

Rebuilding Lives Funder Collaborative Strategy Updates 11.18.10

Strategy: Access to Benefits – Benefits Partnership Update

This strategy is to provide immediate and systematic access to mainstream benefits and services for persons who are homeless and served by the homeless service system. The project is designed to improve the financial stability of individuals by increasing access to mainstream benefits and strengthen collaboration between existing resources and agencies. The YWCA has been able to expand its service delivery to include all shelters and permanent supportive housing locations. During the month of September they were able to submit 42 applications for SSI/SSDI.

Strategy: Increase Supportive Housing Units

Develop an additional 1,400 units of permanent supportive housing to reach a total inventory of 2,700 single adult/couple units and 150 family units for disabled adults and families who have experienced long-term homelessness. Initially sought to develop 760 units by June 30, 2013 via the following 5 year development plan:

Planned 240 units by new construction or rehab (additional 180 non-supportive housing units will be part of the developments).

- < Update: CHN submitted tax credit application to OHFA in October.
- < NCR Commons at Third received HUD bonus award and has submitted application to HUD.

Planned 520 units by master lease

- < No update

Projects in the pipeline (2010 or later)	Rebuilding Lives	Other Populations	Total Units
Commons at Livingston, National Church Residences	25	25	50
Commons at Third, National Church Residences*	60	40	100
Inglewood Court, Community Housing Network	45	15	60
Total New RL Plan project pipeline	130	80	210

*New project plan increased to 100 units.

Strategy: Centralized Point of Access for the Adult Shelter System

The Centralized Point of Access began operations effective April 21, 2010. Single adults seeking emergency shelter go to the intake center located at Faith Mission at 315 East Long Street or call 1-888-4SHELTR (1-888-474-3587). For the month of September 707 single adults utilized the services of the CPOA.

Strategy: Tier II Family Shelter Conversion

This strategy continues as a pilot operated by the Homeless Families Foundation and Volunteers of America Family Shelter. Plans called for the conversion of existing shelter units into a “rolling stock” direct housing model for families who require transitional assistance to exit shelter and stabilize in

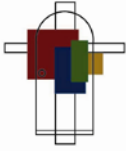
the community. These “rolling stock” units are initially leased by the Tier II provider and then transferred to the family; transitional services taper off as family stability increases; and individualized service delivery, with intensity, frequency and duration are determined based on needs of family. VOA has agreed to increase the number of families it serves to assist with the unusually large number of families that are involved in winter overflow.

HPRP ADAMH Prevention Program October 2010 Update

Through October 31, 2010, 75 clients moved into units on an HPRP subsidy. The total amount of funds requested to date is \$168,055 (\$26,353 for security deposits & utilities, and \$141,702 for rent).

18 of the 75 clients have moved off of the HPRP subsidy and onto a CMHA voucher. 13 more are in the process of moving to a CMHA voucher by January 1, 2011. Four have moved off of the HPRP subsidy without a voucher.

The average time on the HPRP subsidy for the 18 clients that moved off was 6.2 months. This number is higher than the expected average due to the fact that in January 2010, CMHA put a freeze on issuing vouchers until April 2010. In addition, 30% of the allocation had to be spent by September 30, 2010 or the money would have been swept away. Therefore, in order to not lose any of the money, clients were delayed in moving off of the HPRP subsidy. The 30% spending threshold was successfully achieved. Efforts are now being focused on moving people onto a CMHA voucher.



Memorandum

Date: November 10, 2010
To: Tiffany Nobles, Community Shelter Board
From: Colleen Bain
Cc: Dave Kayuha; Dave Davis, Lianna Barbu
RE: Quarterly Update Commons at Livingston

The Commons at Livingston (CAL) is a 50-unit one bedroom apartment community located on the East side of Columbus near Livingston Avenue and Barnett. Twenty-five (25) of the units are designated as Rebuilding Lives for veterans; and the remaining 25 units as affordable housing for disabled veterans that qualify for Section 8.

Development update:

- Construction underway as of August 2010.
- The construction is approximately 20% complete
- All 3 floors are framed
- Roof trusses are to be installed next week
- The building will be under roof the week after Thanksgiving and “dried in” by Mid December
- Anticipated construction completion June 23, 2011

Neighborhood Outreach:

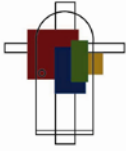
- NCR has submitted draft Good Neighbor Agreement to Berwyn East Civic Association, and is awaiting feedback. We will be convening a group to work on forming a Good Neighbor Agreement in the coming months.
- NCR has retained Public Service Consulting to assist with continued outreach to area businesses and residents.

Supportive Services updates:

- NCR and VA are meeting quarterly to plan for opening in June 2011. VA will begin recruiting in early 2011 to ensure ample time for orientation and lease up.
- VA is comfortable with USHS process due to CAB pilot lease up.
- NCR will employ a full-time staff member who will serve as primary onsite liaison between the VA and NCR; and will also supervise and assist residents in the onsite Resource Center.
- NCR will work with VA and VOA to ensure that homeless veterans are connected to VOA’s HVRP program before they move in to CAL.

Phase II updates:

- NCR is planning to submit an application to OHFA for CAL-II (50 additional units) in 2011.
- NCR is in conversations with VA about expanding for Phase II; however, population targets will be determined based on community need and prevalence of homeless veterans in the system at the time of development.
- NCR has informed CSB of intent to submit to OHFA, and has requested to be placed in the “queue” of new projects for consideration for CoC funding. A full project plan for CAL-II will be submitted by year end.



Memorandum

Date: November 10, 2010
To: Tiffany Nobles, Community Shelter Board
From: Colleen M. Bain, M. Ed., L.S.W.
Cc: Dave Kayuha; Dave Davis, Lianna Barbu
RE: Quarterly Update - Commons at Third

The Commons at Third (CAT) is a 100 unit efficiency apartment community located in the near Northwest side adjacent to Grandview Heights. Sixty (60) of the units are designated as Rebuilding Lives, and the remaining 40 units as affordable housing for disabled adults that qualify for Section 8.

Financing updates

Obtaining Financial Commitments from Construction Lender, Equity Provider, OHFA HDAP and assembling and submitting information to (by end of November):

- o CMHA for Section 8,
- o Franklin County Housing Trust Fund, &
- o Franklin County Application

Development updates

- Berardi Partners Architects engaged in full construction document preparation
- Construction drawings are 80% complete; initial cost estimates received
- Zoning variances were approved by the local neighborhood area commission; on the agenda for final approval by City BZA on Nov 16th.
- Environmental review process underway with OHFA
- OHFA HOME Loan up for approval by OHFA board this month
- Final architectural drawings, costs and permits expected mid February 2011
- Closing scheduled for March 2011
- Program is projected to be operational in summer 2013

Supportive Services updates:

- NCR was approved as the new project “bonus” funding for the 2010 HUD Columbus and Franklin County Continuum of Care. Approximately \$200,000 will be used for capital, and the remaining \$224,210 will be used for supportive services over a 2-year period.
- NCR will act as primary supportive services provider and will provide case management, nursing, and social and recreational activities for all residents.
- Goodwill Columbus will provide employment services for residents of the project.
- NCR will continue to seek support from corporations, foundations, and other fundraising to support Commons at Third.

YMCA Sunshine Terrace Replacement – Franklin Station
Update to the Rebuilding Lives Funder Collaborative – 11.18.10

Ohio Capital Corporation for Housing (OCCH), Columbus Metropolitan Housing Authority (CMHA), Franklinton Board of Trade, YMCA of Central Ohio and Berardi+Partners presented Franklin Station to the Ohio Housing Finance Agency (OHFA) for the Preservation Pool on November 2, 2010. In the upcoming months, if selected, the group will complete the preservation application.



Memorandum

Date: November 10, 2010
To: Tiffany Nobles, Community Shelter Board
From: Colleen Bain, M.Ed., L.S.W.
Cc: Dave Kayuha; Dave Davis; Lianna Barbu
RE: Quarterly Update Commons at Buckingham

The Commons at Buckingham (CAB) is a 100 unit single room occupancy community in downtown Columbus. Seventy-five of the units are designated as Rebuilding Lives; and the remaining 25 units as affordable downtown housing for disabled individuals.

General updates

- CAB received the highest LEED designation (platinum) for use of green/sustainable products and processes during construction and operations.
- Chase Bank and other publications have featured CAB in their community media materials.

Leasing/USHS updates

- NCR and USHS (CSB, CMHA, ADAMH) met goal of reaching 100% occupancy within 90 days of opening.
- 16 veterans are being served by the project
- Only one tenant didn't work out – this was a gentleman who had lived outside for years and said he didn't want to have to deal with any program rules (such as visitor policy, etc.)
- NCR will be conducting a “post-mortem” debriefing with project partners including CSB, CMHA, VA, ADAMH, InCare to identify lessons learned and to ensure quality feedback for USHS demonstration pilot. Osteopathic Heritage Foundation has indicated interest in being included as a primary funder of the USHS pilot.
- NCR is looking forward to receiving results of the vulnerability assessment program that was also piloted as part of Commons at Buckingham lease up.

Supportive Services updates

- NCR has been pushing ODMH for a survey date; however ODMH indicates that they are backed up. (They promised to contact us during October to schedule the survey, but as of November 10th we haven't heard anything.) NCR will continue to persist in requesting movement on our application.

- Contracts executed with ADAMH for \$60,000 to fund a nurse during the first year; and with CSB for \$115,208 awarded by RLFC. Unfortunately, ADAMH funding cannot be released until ODMH certification is obtained.
- NCR/InCare has hired a medical director (Dr. William Washington) to oversee medical services provided onsite. We are in the process of identifying a psychiatrist with whom we hope to execute an affiliation/consulting contract.
- NCR/InCare has hired full time psychiatric nurse, Mary Runyan, RN, for Commons at Buckingham.
- Attached is a list comparing the demographics of the persons being served at Commons at Buckingham as compared to the Commons at Grant population.

Community Acceptance updates

- Abbott Labs has agreed to lease part of Buckingham St. to NCR for a nominal fee in order to provide reserved parking for staff at CAB. This will significantly help the parking situation there.
- Numerous tours have been provided since CAB opened. There continues to be a great deal of interest in the project.