

AGENDA

Rebuilding Lives Funder Collaborative Meeting

December 17, 2009

11:30 am – 2:00 pm

Community Shelter Board

Time	Item	Presenter
11:30 am	Welcome <ul style="list-style-type: none"> Meeting Notes from 11.2.09 (P) 	Steve Gladman
11:35 am	Administrative Issues <ul style="list-style-type: none"> FY10 Quarter 1 System & Program Indicator Report (A) Semi-Annual Financial Report (A) 	Lianna Barbu
11:55 am	Strategic Issues <ul style="list-style-type: none"> Recommendations from the RLFC Committee of the Whole on the 2009 New PSH Prioritization Process (A)(R) <ul style="list-style-type: none"> Recommendations to endorse projects as RL PSH (NCR & CHN) Recommendations for RL Capital (NCR) Recommendation for RL Ongoing Support (NCR & CHN) Recommendations from the HUD Technical Review Committee on the 2010 Priority Project for OHFA Tax Credits (A)(R) Recommendations from the Centralized Point of Access Review Committee (A)(R) 	Dave Davis
1:25 pm	<ul style="list-style-type: none"> Rebuilding Lives Plan Strategies Report Card(A) Unified Supportive Housing System Update (A) Access to Benefits Strategy Update (A) Employment Strategy Update (A) Re-entry Housing Advocacy – Incarcerated Populations Update Re-entry Housing Advocacy – Mental Health Populations Update (A) Affordable Housing Campaign Update (H) Collaborative Outreach System Update 	Lianna Barbu Dave Davis Mary Vail Sally Luken Susan Lewis Kaylor Erika Clark Jones
2:00 pm	Adjourn	

Next RLFC Meeting: 11:30 am – 2:00 pm, Thursday, February 18, 2010

Other enclosures: October Monthly Occupancy Report, NCR Commons at Buckingham Report

(A) = Attachment (H) = Handout (P) = Previously Distributed (R) = Resolution

SYSTEM & PROGRAM LEVEL INDICATOR REPORT

FY2010
07/01/09 – 09/30/09

Our Mission

To end homelessness, CSB innovates solutions, creates collaborations, and invests in quality programs.

We thank our Partner Agencies for their assistance in collecting data and ensuring data accuracy for our community reports.

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Overview

System and Program Indicators Reports are published quarterly and furnished to CSB trustees, the Rebuilding Lives Funder Collaborative, and the Continuum of Care Steering Committee. All reports are posted to www.csb.org. Results are also shared with CSB funders consistent with funding contracts and agreements.

The System and Program Indicator Report monitors the current CSB funded shelter, services and permanent supportive housing programs and other Continuum of Care, non-CSB funded programs. The report evaluates each system and program based on a system or program goal, actual performance data, variances, and outcome achievements. Outcome achievement is defined as 90% or better of numerical goal or within 5 percentage points of a percentage goal, except where a lesser or greater value than this variance also indicates an achieved goal. Systems or programs which meet less than one-half of outcome goals are considered to be a “program of concern”. The following key is used to express outcome achievement status for each indicator:

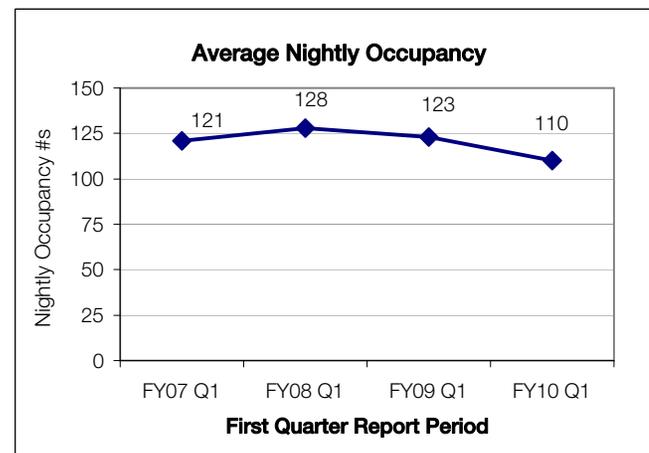
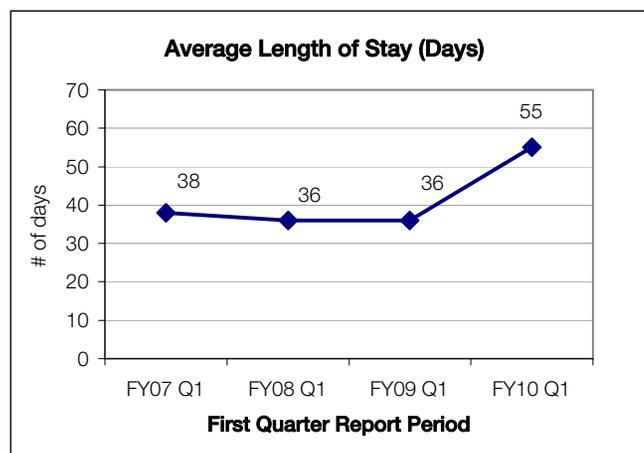
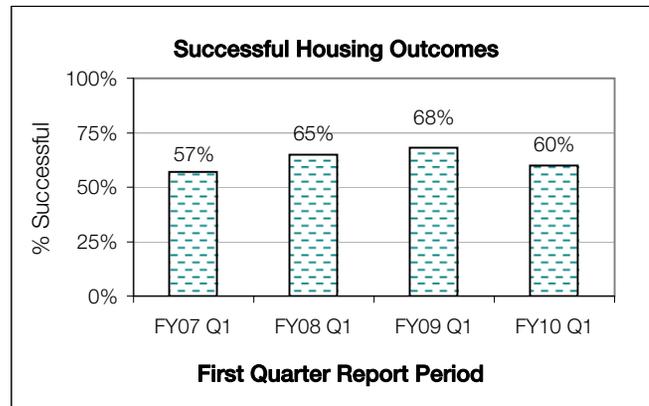
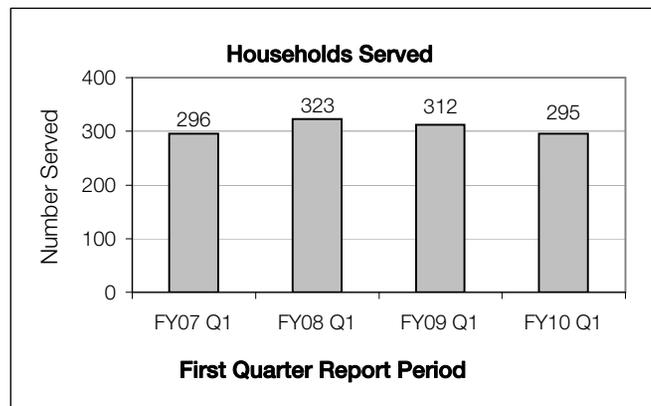
Outcome Achievement:	Key
Outcome achieved	√
Outcome not achieved	≠
Outcome goal not applicable	N/A

All data generated from the Columbus ServicePoint (CSP) and used in the report met CSB quality assurance standards, which require current and accurate data and a 95% completion rate for all required CSP data variables.

Data included in the report is analyzed per the Evaluation Definitions and Methodology document that can be found at www.csb.org under the Publications section.

System and Program Indicator Report

FY10 EMERGENCY SHELTER	Households Served			Nightly Occupancy		Average Length of Stay (Days)			Successful Housing Outcomes					System of Concern	
	Goal	Actual	Outcome Achievement	Capacity	Actual	Goal	Actual	Outcome Achievement	Goal (#)	Actual (#)	Outcome Achievement	Goal (%)	Actual (%)		Outcome Achievement
7/01/2009 - 9/30/2009															
FAMILY SYSTEM	294	295	√	120	110	45	55	≠	122	114	√	70%	60%	≠	No

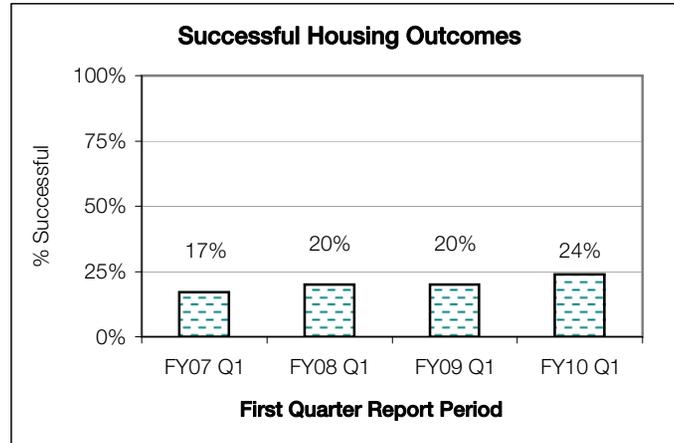
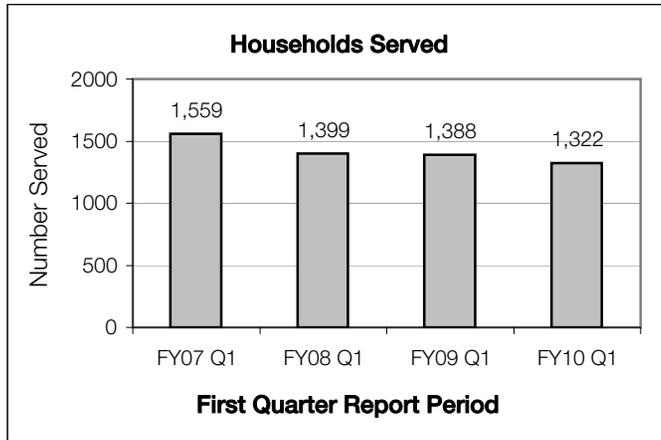


DEMOGRAPHICS	Family
Households Served	295
Clients Served	956
Average Age (HOH)	30
Gender - Male (HoH)	11%
Gender - Female (HoH)	89%
Veterans (U.S. Military) all adults	2%
Avg. Monthly Household Income	\$377
Percent Working at Entry	12%
Race - White	23%
Race - Black	71%
Race - Other	6%
Hispanic (HOH)	3%
Non-Hispanic (HOH)	97%
Adults Served	369
Children Served	587
Mean Family Size	3.2
Average Number of Children	2.0
Children 0 - 2 years	29%
Children 3 - 7 years	33%
Children 8 - 12 years	25%
Children 13 - 17 years	13%

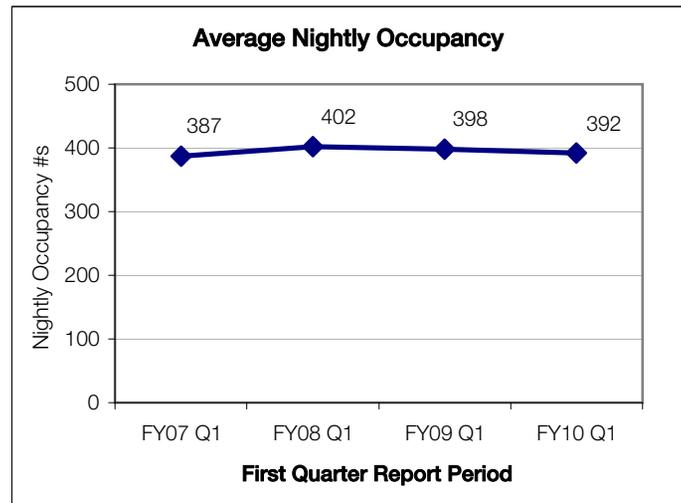
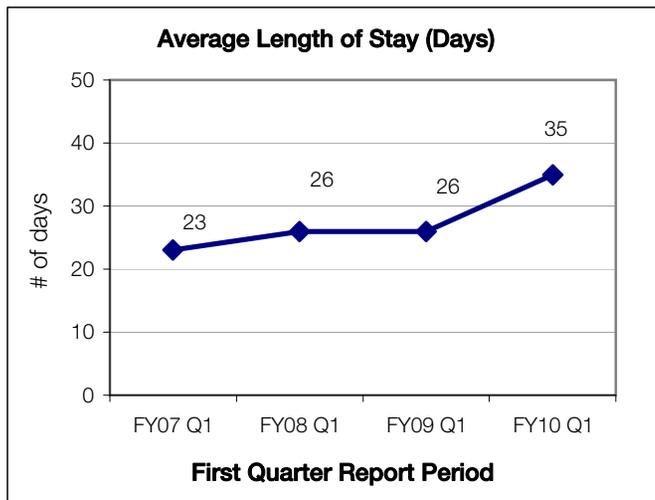
The Family System served 5% less households than during the same period of time last year. The spike in average length of stay from FY09 Q1 to FY10 Q1 is attributable to a change in methodology. Applying the new methodology to FY09 Q1 data yields an Average Length of Stay of 57 days. The decrease in Nightly Occupancy reflects a real decrease in the Average Length of Stay. The percent of households working at entry continues to decrease.

System and Program Indicator Report

FY10 EMERGENCY SHELTER	Households Served			Nightly Occupancy		Average Length of Stay (Days)			Successful Housing Outcomes					System of Concern	
	7/01/2009 - 9/30/2009	Goal	Actual	Outcome Achievement	Capacity	Actual	Goal	Actual	Outcome Achievement	Goal (#)	Actual (#)	Outcome Achievement	Goal (%)	Actual (%)	Outcome Achievement
MEN'S SYSTEM	1,400	1,322	√	417	392	30	35	≠	246	230	√	25%	24%	√	No



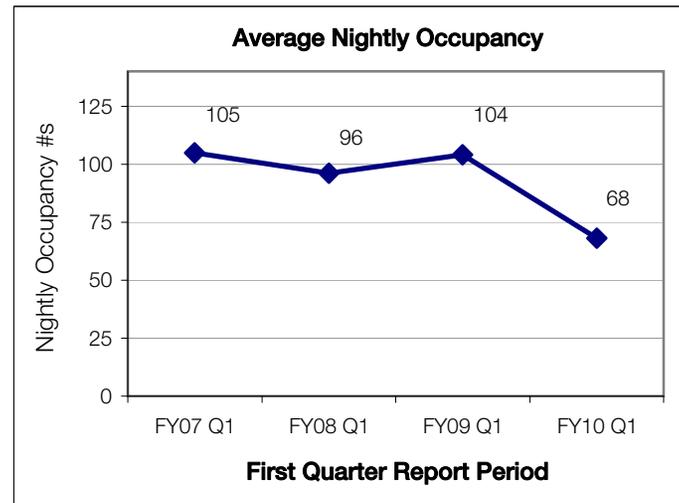
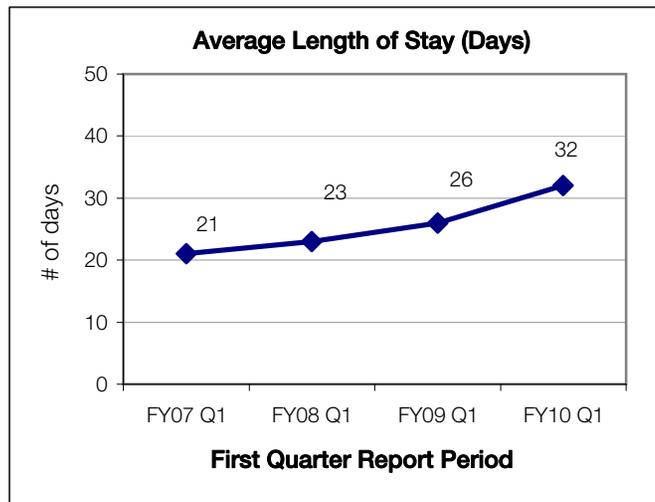
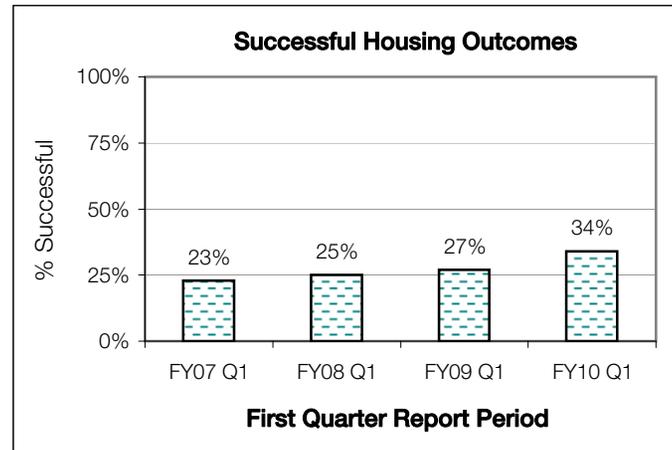
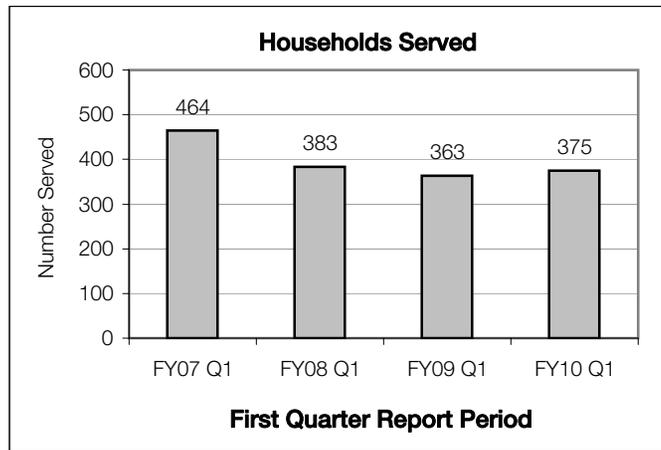
DEMOGRAPHICS	Men
Households Served	1,322
Clients Served	1,322
Average Age (HOH)	43
Men as a percent of total single adults served	78%
Veterans (U.S. Military)	15%
Avg. Monthly Household Income	\$142
Percent Working at Entry	9%
Race - White	38%
Race - Black	58%
Race - Other	4%
Hispanic (HOH)	2%
Non-Hispanic (HOH)	98%



The Men's System served 5% fewer men during FY10 Q1 than it did same time last year. It is worthwhile noting the highest level of successful housing outcomes reported compared to the previous evaluation periods. Note that the sharp increase in the Average Length of Stay is largely attributable to a change in methodology. (If the same methodology had been used in FY09 Q1, the result would have been an Average Length of Stay of 34 days.)

System and Program Indicator Report

FY10 EMERGENCY SHELTER	Households Served			Nightly Occupancy		Average Length of Stay (Days)			Successful Housing Outcomes					System of Concern	
	7/01/2009 - 9/30/2009	Goal	Actual	Outcome Achievement	Capacity	Actual	Goal	Actual	Outcome Achievement	Goal (#)	Actual (#)	Outcome Achievement	Goal (%)	Actual (%)	Outcome Achievement
WOMEN'S SYSTEM	350	375	√	97	68	30	32	√	63	96	√	25%	34%	√	No

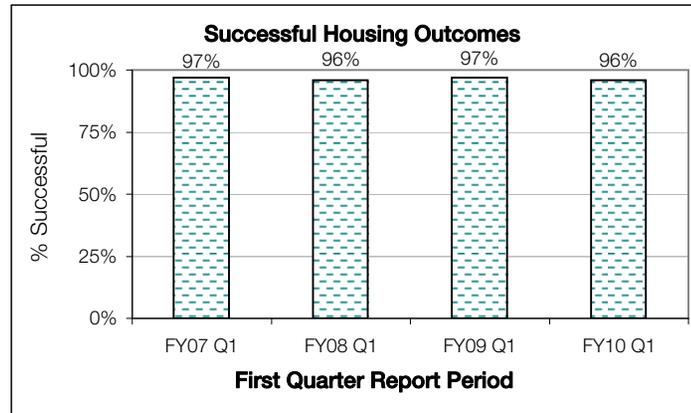
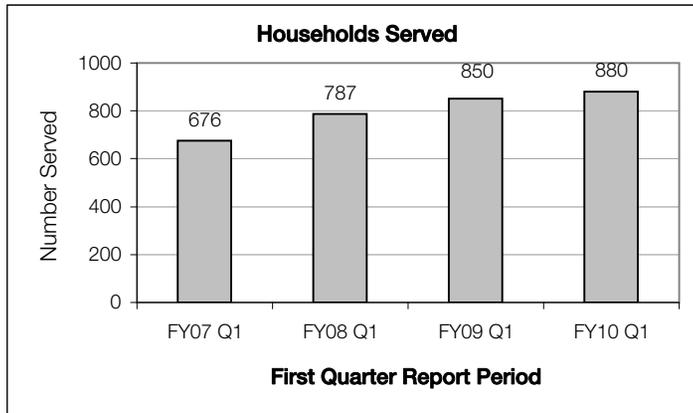


DEMOGRAPHICS	Women
Households Served	375
Clients Served	375
Average Age (HOH)	40
Woman as a percent of total single adults served	22%
Veterans (U.S. Military)	2%
Avg. Monthly Household Income	\$218
Percent Working at Entry	6%
Race - White	39%
Race - Black	55%
Race- Other	6%
Hispanic (HOH)	2%
Non-Hispanic (HOH)	98%

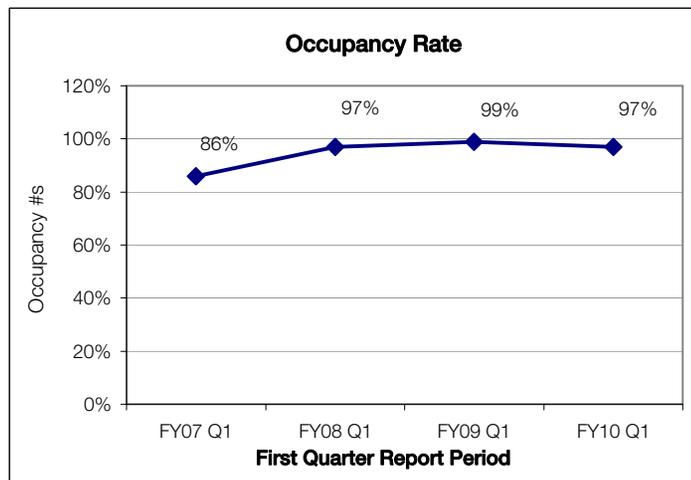
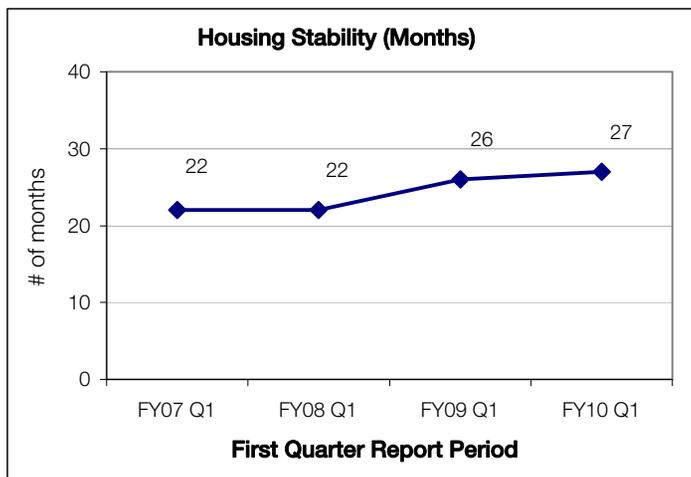
It is worthwhile noting the highest level of successful housing outcomes reported compared to the previous evaluation periods. Note that the spike in Average Length of Stay is attributable to a change in methodology for FY10; applying the new methodology to FY09 Q1 data yields an Average Length of Stay of 37 days. The drop in Average Nightly Occupancy reflects a real decrease in Average Length of Stay.

System and Program Indicator Report

FY10 Permanent Supportive Housing (PSH)	Households Served			Occupancy Rate			Housing Stability (Months)			Successful Housing Outcomes						System of Concern
	Goal	Actual	Outcome Achievement	Goal	Actual	Outcome Achievement	Goal	Actual	Outcome Achievement	Goal (#)	Actual (#)	Outcome Achievement	Goal (%)	Actual (%)	Outcome Achievement	
7/01/2009 - 9/30/2009																
PSH SYSTEM	908	880	√	95%	97%	√	24	27	√	817	848	√	90%	96%	√	No



The PSH System consistently exceeds its goals even as it serves increasingly larger numbers of households from one year to the next.



EMERGENCY SHELTER --Single Adult Programs	Households Served				Nightly Occupancy		Average Length of Stay (Days)			Successful Housing Outcomes						Program of Concern
	Goal (#)	Actual (#)	Variance	Outcome Achievement	Capacity ¹	Actual	Goal	Actual	Outcome Achievement	Goal (#)	Actual (#)	Outcome Achievement	Goal (%)	Actual (%)	Outcome Achievement	Yes or No
7/01/2009- 9/30/2009																
MEN																
Faith Mission on 6th ^{2,3}	N/A	396	N/A	N/A	110	109	N/A	34	N/A	N/A	71	N/A	N/A	25%	N/A	N/A
Faith Mission on 8th ^{2,3}	N/A	284	N/A	N/A	95	94	N/A	42	N/A	N/A	43	N/A	N/A	23%	N/A	N/A
Friends of the Homeless - Men's Shelter	434	398	(36)	√	130	126	30	43	≠	72	71	√	25%	26%	√	No
VOAGO Men's Shelter	197	122	(75)	√ ⁴	40	32	30	33	√	39	36	√	25%	40%	√	No
WOMEN																
Faith Mission-Nancy's Place ^{2,3}	N/A	142	N/A	N/A	42	43	N/A	38	N/A	N/A	41	N/A	N/A	44%	N/A	N/A
Friends of the Homeless - Rebecca's Place	188	154	(34)	√ ⁴	47	47	30	38	≠	42	45	√	30%	42%	√	No
INEBRIATE																
Maryhaven Engagement Center	527	483	(44)	√	50	44	10	9	√	91	52	≠	19%	11%	≠	No
AGENCY																
Lutheran Social Services - Faith Mission ^{2,3}	1,020	799	(221)	√ ⁴	247	245	30	39	≠	192	154	√ ⁵	25%	28%	√	No

¹ Capacity does not include overflow.

² Lutheran Social Services is evaluated at the agency level rather than at the individual program level. Inclusive programs are Faith Mission on 6th, Faith Mission on 8th and Nancy's Place.

³ Faith Mission provides overflow services for FY10.

⁴ Programs served fair share of households based on capacity and demand.

⁵ Outcome recalculated based on actual number of households served and marked as "achieved".

EMERGENCY SHELTER--Tier I Family Program	Households Served				Nightly Occupancy ²			Average Length of Stay (Days)			Successful Outcomes						Successful Housing Outcomes						Average FHC Transition Time (Days)			Program of Concern
	Goal (#)	Actual (#)	Variance	Outcome Achievement	Capacity ¹	Actual	Outcome Achievement	Goal	Actual	Outcome Achievement	Goal (#)	Actual (#)	Outcome Achievement	Goal (%)	Actual (%)	Outcome Achievement	Goal (#)	Actual (#)	Outcome Achievement	Goal (%)	Actual (%)	Outcome Achievement	Goal	Actual	Outcome Achievement	Yes or No
7/01/2009- 9/30/2009																										
YWCA Family Center	245	227	(18)	√	50	43	N/A	20	20	√	137	128	√	70%	68%	√	84	89	√	61%	70%	√	7	16	≠	No
YWCA Diversion ³	N/A	524	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	219	N/A	N/A	39%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

¹ Capacity does not include overflow.

³ Successful outcomes represent successfully diverted households that did not enter the YWCA Emergency Shelter.

EMERGENCY SHELTER--Tier II Family Programs	Households Served					Nightly Occupancy ²			Average Length of Stay (Days)			Successful Housing Outcomes						Program of Concern
	Goal (#)	Actual (#)	Variance	Outcome Achievement	Rolling Stock Clients (#) ⁴	Capacity	Actual	Outcome Achievement	Goal	Actual	Outcome Achievement	Goal (#)	Actual	Outcome Achievement	Goal (%)	Actual	Outcome Achievement	Yes or No
7/01/2009- 9/30/2009																		
Homeless Families Foundation	88	78	(10)	√ ⁵	1	46	46	√	80	96	≠	31	26	≠	70%	81%	√	No
VOAGO Family Shelter ⁶	46	31	(15)	≠	4	24	23	√	80	135	≠	16	4	≠	70%	50%	≠	Yes

² Occupancy goal is applicable only to Tier II Shelters.

⁴ Out of the number of households served, these number of households participate in the Rolling Stock Pilot.

⁵ Program served fair share of households based on capacity and demand.

⁶ Program was unable to meet four out of five goals for the evaluation period. CSB is monitoring the program and the impact of the Rolling Stock Pilot.

SUPPORTIVE HOUSING	Households Served					Program Occupancy ¹			Housing Stability (Months)			Successful Housing Outcomes					Program of Concern	
	Capacity	Goal (#)	Actual (#)	Variance	Outcome Achievement	Actual (#)	Actual (%)	Attainment of Goal	Goal (# of months)	Actual (# of months)	Attainment of Goal	Goal (#)	Actual (#)	Outcome Achievement	Goal (%)	Actual (%)	Outcome Achievement	Yes or No
7/01/2009- 9/30/2009																		
Community Housing Network-Briggsdale	25	26	28	2	√	23	92%	√	20	21	√	23	27	√	90%	96%	√	No
Community Housing Network-Community ACT	42	44	47	3	√	42	100%	√	12	16	√	37	44	√	85%	94%	√	No
Community Housing Network-East 5th Avenue	38	40	38	(2)	√	34	89%	≠	24	31	√	36	37	√	90%	97%	√	No
Community Housing Network-North 22nd Street	30	31	34	3	√	29	97%	√	24	26	√	28	34	√	90%	100%	√	No
Community Housing Network-North High Street	33	34	35	1	√	33	97%	√	24	28	√	31	35	√	90%	100%	√	No
Community Housing Network-Cassady ²	10	10	10	0	√	10	100%	√	20	27	√	9	10	√	90%	100%	√	No
Community Housing Network-Parsons ²	25	26	25	(1)	√	24	96%	√	24	34	√	23	23	√	90%	92%	√	No
Community Housing Network-Safe Havens ³	13	16	15	(1)	√	15	115%	√	24	47	√	14	15	√	90%	100%	√	No
Community Housing Network-St. Clair ⁴	26	27	28	1	√	27	104%	√	16	20	√	24	28	√	90%	100%	√	No
Community Housing Network-Southpoint Place	46	48	50	2	√	45	98%	√	6	8	√	43	47	√	90%	94%	√	No
Maryhaven Commons at Chantry	50	52	51	(1)	√	49	98%	√	18	19	√	47	49	√	90%	96%	√	No
National Church Residences-Commons at Grant	50	52	54	2	√	50	100%	√	24	38	√	47	54	√	90%	100%	√	No
Southeast-Scattered Sites ^{2,5}	90	110	97	(13)	N/A	104	114%	√	12	35	√	99	97	√	90%	100%	√	No
YMCA-40 West Long Street	105	110	116	6	√	104	99%	√	20	26	√	99	111	√	90%	96%	√	No
YMCA-Sunshine Terrace	75	79	82	3	√	75	100%	√	24	36	√	71	79	√	90%	99%	√	No
YWCA-WINGS	69	72	76	4	√	67	97%	√	24	27	√	65	73	√	90%	96%	√	No
Rebuilding Lives PACT Team Initiative ²	108	113	114	1	√	101	94%	√	21	27	√	102	108	√	90%	95%	√	No

¹ Occupancy rates are calculated by dividing the occupancy number, which is rounded off to the nearest whole number, by the program capacity. The goal is 95% for the occupancy rate.

² The following PSH programs house clients that are receiving CHN Shelter Plus Care subsidies: CHN-Cassady (SRA/ 1 household); CHN-Parsons (SRA / 11 households); RLPTI (TRA / 18 households); Southeast Scattered Sites (TRA / 2 households).

³ Three of the 13 units can house up to two individuals and these units are frequently but not always assigned to couples in which both partners are Rebuilding Lives eligible.

⁴ Occupancy rate exceeds 100% because a non-RL unit at St. Clair was vacated and CHN placed an RL eligible client into this unit.

⁵ Implementation of the RL Leasing expansion delayed due to HUD contracting. Capacity will increase to 120 as of 1/1/2010. Program was not able to meet goals due to the delay in expansion.

HUD CoC FUNDED PROGRAMS ¹	Capacity	Households Served				Program Occupancy Rate ²			Housing Stability (Months)			Successful Housing Outcomes						Program of Concern
		Goal (#)	Actual (#)	Variance	Outcome Achievement	Goal (%)	Actual (%)	Outcome Achievement	Goal (#)	Actual (#)	Outcome Achievement	Goal (#)	Actual (#)	Outcome Achievement	Goal (%)	Actual (%)	Outcome Achievement	Yes or No
7/01/2009- 9/30/2009																		
Transitional Housing																		
Amethyst-RSvP	8	12	18	6	√	85%	88%	√	2	2	√	7	13	√	77%	100%	√	No
Huckleberry House - Transitional Living Program ³	30	37	41	4	√	98%	107%	√	10	8	√	5	12	√	77%	100%	√	No
Friends of the Homeless-New Horizons	36	48	50	2	√	95%	81%	≠	4	4	√	11	9	≠	77%	47%	≠	Yes
Pater Noster House ⁴	5	7	5	(2)	≠	95%	100%	√	4	8	≠	2	0	≠	77%	N/A	N/A ⁵	Yes
VOAGO - Veterans ^{4,6}	40	45	82	37	√	95%	105%	√	4	3	√	18	7	≠	77%	18%	≠	No
Permanent Supportive Housing																		
Community Housing Network-Family Homes ⁷	15	16	17	1	√	95%	100%	√	12	26	√	13	17	√	80%	100%	√	No
Community Housing Network-Wilson	8	8	9	1	√	95%	100%	√	12	71	√	6	9	√	80%	100%	√	No
VOAGO - Family Supportive Housing	30	31	33	2	√	95%	97%	√	15	23	√	25	31	√	80%	94%	√	No
Shelter Plus Care																		
Amethyst-SPC	92	98	101	3	√	95%	90%	√	12	25	√	78	100	√	80%	99%	√	No
Columbus AIDS Task Force - TRA ⁸	89	93	91	(2)	√	95%	119%	√	24	54	√	74	91	√	80%	100%	√	No
Community Housing Network-SRA SPC ^{7,8}	137	144	195	51	√	95%	131%	√	12	37	√	115	186	√	80%	95%	√	No
Community Housing Network-TRA SPC ^{7,9}	149	156	136	(20)	≠	95%	90%	√	12	37	√	125	136	√	80%	100%	√	No
Faith Mission - Shelter Plus Care ⁸	44	46	52	6	√	95%	114%	√	24	49	√	37	51	√	80%	98%	√	No
Total Shelter Plus Care	511	537	535	(2)	√	95%	105%	√	N/A	39	N/A	429	564	√	80%	105%	√	No

¹ Programs are non-CSB funded. Goals for these programs were set by each agency/program in accordance to the CoC set standards, if applicable.

² Occupancy rates are calculated by dividing the occupancy number, which is rounded off to the nearest whole number, by the program capacity.

³ Huckleberry House has the ability to expand capacity temporarily when necessary. Program capacity will decrease to 24 as of 11/10/2009.

⁴ Program voluntarily participates in CSP.

⁵ Not evaluated as there were no exits during the reporting period.

⁶ VOAGO Veterans is able to exceed capacity at times because it has three overflow units.

⁷ The following programs house clients that are receiving CHN Shelter Plus Care subsidies: CHN-Family Homes (SRA / 6 households); CHN-Cassady (SRA / 1 household); CHN-Parsons (SRA / 11 households); RLPTI (TRA / 18 households); Southeast Scattered Sites (TRA / 2 households).

⁸ Occupancy rate exceeds 100% because CMHA has informed Shelter Plus Care providers that they can overlease throughout the year.

⁹ Due to CMHA's mass unit transfer from TRA to Section 8, CHN TRA is experiencing a reduced volume of clients.

FAMILY HOUSING COLLABORATIVE / STABLE FAMILIES	New Households Served			Total Households Served			Usage of CSB DCA (Average \$) ¹			Average Length of Stay (Days)			Average Length of Participation (Days)			Successful Housing Outcomes						Usage of CSB DCA (%)			Program of Concern			
	Goal (#)	Actual (#)	Outcome Achievement	Goal (#)	Actual (#)	Outcome Achievement	Goal	Actual	Outcome Achievement	Goal	Actual	Outcome Achievement	Goal	Actual	Outcome Achievement	Goal (#)	Actual (#)	Outcome Achievement	Goal (%)	Actual (%)	Outcome Achievement	Goal (%)	Actual (%)	Outcome Achievement	Goal (%)	Actual (%)	Outcome Achievement	Yes or No
7/01/2009- 9/30/2009																												
The Salvation Army	48	59	√	85	121	√	\$1,000	\$910	√	15	9	√	100	98	√	43	32	≠	90%	89%	√	90%	100%	√				No
Stable Families-Communitis In Schools	63	68	√	111	144	√	\$1,000	\$842	√	N/A	N/A	N/A	100	92	√	41	70	√	90%	83%	≠	90%	75%	√				No

OUTREACH	New Households Served			Total Households Served			Successful Outcomes						Successful Housing Outcomes						Usage of CSB DCA (%)			Program of Concern				
	Goal (#)	Actual (#)	Outcome Achievement	Goal (#)	Actual (#)	Outcome Achievement	Goal (#)	Actual (#)	Outcome Achievement	Goal (%)	Actual (%)	Outcome Achievement	Goal (#)	Actual (#)	Outcome Achievement	Goal (%)	Actual (%)	Outcome Achievement	Goal (%)	Actual (%)	Outcome Achievement	Goal (%)	Actual (%)	Outcome Achievement	Yes or No	
7/01/2009- 9/30/2009																										
Maryhaven Outreach	81	61	≠	105	71	≠	57	44	≠	70%	70%	√	28	44	√	50%	100%	√	25%	71%	√				No	

OTHER	Total Households Served			Usage of CSB DCA (Average \$) ¹			Successful Housing Outcomes						Usage of CSB DCA (%)			Program of Concern
	Goal (#)	Actual (#)	Outcome Achievement	Goal	Actual	Outcome Achievement	Goal (#)	Actual (#)	Outcome Achievement	Goal (%)	Actual (%)	Outcome Achievement	Goal (%)	Actual (%)	Outcome Achievement	Yes or No
7/01/2009- 9/30/2009																
Transition - CSB Transition Program	225	275	√	\$550	\$550	√	220	272	√	98%	99%	√	98%	99%	√	No
Prevention - Gladden Community House ²	80	260	√	N/A	N/A	N/A	78	220	√	97%	100%	√	N/A	N/A	N/A	No

¹ Use of CSB DCA includes CSB funding only.

² Evaluation time frame is year to date.

System and Program Indicators Report

Other	New Households Served			Total Households Served			Submitted SSI/SSDI Applications						Successful SSI/SSDI Applications						Submitted Other Applications						Program of Concern
	Goal (#)	Actual (#)	Outcome Achievement	Goal (#)	Actual (#)	Outcome Achievement	Goal (#)	Actual (#)	Outcome Achievement	Goal (%)	Actual (%)	Outcome Achievement	Goal (#)	Actual (#)	Outcome Achievement	Goal (%)	Actual (%)	Outcome Achievement	Goal (#)	Actual (#)	Outcome Achievement	Goal (%)	Actual (%)	Outcome Achievement	
7/01/2009- 9/30/2009																									
SSI/SSDI Benefits Partnership ¹	33	17	*	33	17	*	18	16	√	N/A	94%	N/A	N/A	4	N/A	70%	50%	N/A	N/A	16	N/A	N/A	94%	N/A	No

¹ New program implemented 7/1/2009 and in ramp-up.

² Submitted Applications % represents the number of distinct households for whom applications (two categories including SSI/SSDI or all other) were submitted by the program during the report period divided by the number of households served.

³ Successful SSI/SSDI Applications # represents the number of distinct households for whom an application was submitted and a resolution (i.e., "approved", "partially approved", or "disapproved") was obtained.

⁴ Successful SSI/SSDI Applications % represents the number of distinct households for whom an application was submitted and a resolution of "approved" or "partially approved" was obtained.



communityshelterboard

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**Rebuilding Lives Funder Collaborative
Financial Status Report - Operations and Services**

July 1, 2008 - June 30, 2009

Budgeted Revenue (12 mos.) Sources of Funds	
CSB Sources	
City General RL	902,734
County RETF	1,102,608
United Way RL	223,843
Other Funders	18,326
Total CSB Sources	2,247,511
Partner Leverage Funds	7,995,676
Total	\$ 10,243,187

Actual Revenue (12 mos.) Sources of Funds		% Variance
CSB Sources		
City General RL	902,734	100%
County RETF	868,140	79%
United Way RL	244,471	109%
Other Funders	187,739	1024%
Total CSB Sources	2,203,084	98%
Partner Leverage Funds	8,174,764	102%
Total	\$ 10,377,848	101%

07/08 - 06/09 Budget (12 Months)

7/08 - 6/09 Actual (12 Months)

Expenses	Total	Leveraged Funds	CSB Portion
Supportive Housing			
5 CHN - E. Fifth Ave.	519,768	461,146	58,622
6 CHN - N. 22nd St.	211,344	147,358	63,986
7 CHN - N. High St.	479,410	280,123	199,287
8 CHN - Parsons	442,461	377,469	64,992
10 CHN - Cassady	108,406	59,481	48,925
11 CHN - RLPTI	838,283	748,606	89,677
12 CHN - St. Clair	355,772	277,197	78,575
CHN - Safe Havens	337,757	337,757	-
1 CHN - Community ACT	367,983	309,828	58,155
CHN - Briggsdale	618,641	618,641	-
2 CHN - Southpoint Place	868,576	801,524	67,052
4 MH - Commons at Chantry	928,463	891,550	36,913
3 NCR - Commons at Grant	775,188	687,091	88,097
SE - Scattered Sites	762,829	445,032	317,797
YMCA - Sunshine Terrace	793,250	412,273	380,977
YMCA - W. Long/PSH	873,356	370,519	502,837
9 YWCA WINGS	818,954	770,081	48,873
Total	\$ 10,100,441	\$ 7,995,676	\$ 2,104,765

Total	Leveraged Funds	CSB Portion	Overall Variance	CSB variance
540,056	479,534	60,522	104%	103%
202,694	137,561	65,133	96%	102%
460,404	259,467	200,937	96%	101%
449,346	383,104	66,242	102%	102%
105,625	56,200	49,425	97%	101%
848,092	753,015	95,077	101%	106%
329,516	249,641	79,875	93%	102%
368,370	368,370	-	109%	0%
448,292	388,037	60,255	122%	104%
656,459	656,459	-	106%	0%
607,915	572,819	35,096	70%	52%
943,379	904,866	38,513	102%	104%
1,000,184	912,123	88,061	129%	100%
761,855	456,844	305,011	100%	96%
778,018	411,413	366,605	98%	96%
911,662	415,230	496,432	104%	99%
822,404	770,081	52,323	100%	107%
\$ 10,234,271	\$ 8,174,764	\$ 2,059,507	101%	98%

**Rebuilding Lives Funder Collaborative
Financial Status Report - Supportive Housing**

Explanatory Notes

Period: July 1, 2008 - June 30, 2009

Note: This report is a summary of all Rebuilding Lives Partner Agency Annual Reports for the period beginning July 1, 2008 and ending June 30, 2009.

CSB has verified all CSB expenses and CSB revenues and has compiled reported annual financial information from Rebuilding Lives Partner Agencies. This report is not intended to be a comprehensive Rebuilding Lives Funder Collaborative financial statement.

- 1 CHN - Community ACT.** Salaries & Wages expense was over budget as the population required more support from staff to maintain housing. The relocation has required CHN management involvement to negotiate new leases and assist with recovery of security deposit funds from old units. Space costs are over budget because leases have been modified to include the cost of utilities over a set dollar amount each month. Utility bills were paid for tenant units. Purchased & Leased Equipment costs were over budget due to CHN cost allocations for leased equipment. CHN received a merit payment of \$2,100 creating a CSB variance of 104%.
- 2 CHN - Southpoint Place.** CHN did not report any revenue or expenditure of CSB funds for the Southpoint Place project. CHN passed through HUD SHP funds in the amount of \$23,312 to Concord and \$35,799 to Amethyst to be received for services provided and claimed through ADAMH. CSB is still awaiting final verification by ADAMH of claims submitted for reimbursement by service providers. To date, Concord Counseling received \$25,245.57 in CSB funding from ADAMH for this project and Amethyst received \$9,850.08 in CSB funding from ADAMH for this project. The \$31,956.35 in unspent funds will be carried forward under the SouthPoint Place contract for FY10.
- 3 NCR - Commons at Grant.** Operations were fully staffed during this time period. Increased expenses for consultants and professional services were due to the CARF accreditation process. Operation expenses were under budget for consumable supplies.
- 4 MH - Commons at Chantry.** MH received a merit payment of \$1,600 creating a CSB variance of 104%.
- 5 CHN-East 5th Ave.** CHN received a merit payment of \$1,900 creating a CSB variance of 103%.
- 6 CHN - N. 22nd Street.** CHN received a merit payment of \$1,500 creating a CSB variance of 102%.
- 7 CHN - N. High Street.** CHN received a merit payment of \$1,650 creating a CSB variance of 101%.
- 8 CHN - Parsons.** CHN received a merit payment of \$1,250 creating a CSB variance of 102%.
- 9 YWCA - WINGS.** YWCA received a merit payment of \$3,450 creating a CSB variance of 107%.
- 10 CHN - Cassidy.** CHN received a merit payment of \$500 creating a CSB variance of 101%.
- 11 CHN - RLPTI.** CHN received a merit payment of \$5,400 creating a CSB variance of 106%.
- 12 CHN - St. Clair.** CHN received a merit payment of \$1,300 creating a CSB variance of 102%.

Overall: No significant concerns

Continuum of Care Steering Committee & Rebuilding Lives Funder Collaborative
111 Liberty Street, Suite 150
Columbus, OH 43215

**Resolution of the CoC Steering Committee & Rebuilding Lives Funder Collaborative
November 2, 2009**

**Recommendation of the HUD Technical Review Committee for the 2009 New PSH Project
Selection Process**

Resolution 1

WHEREAS, the HUD Technical Review Committee (HUD TRC) was established to review and make recommendations via a formal resolution to the Rebuilding Lives Funder Collaborative (RLFC) and the Continuum of Care Steering Committee (CoC SC).

WHEREAS, after review of the projects submitted by Community Housing Network (CHN) and National Church Residences (NCR) and after much discussion and deliberation, found the two proposals promising.

THEREFORE, the HUD TRC recommends the following for consideration by the RLFC and CoC SC regarding the NCR proposal:

1. NCR project will be endorsed as Rebuilding Lives PSH. With the following conditions:
 - Must have at least 25 RL units for Franklin County only residents
 - Consider prioritization of ADAMH referred clients
2. The NCR Commons at Livingston project is recommended to receive ongoing annual support from the RLFC in the amount of \$60,561. It is suggested that NCR:
 - a) Pursue other funding (i.e. State, federal or private) to fill the services funding gap
 - b) Pursue MOA with VOAGO for partnership with HVRP and provide MOA by 1/31/10.
3. It is recommended that NCR Commons at Livingston receive Rebuilding Lives capital funding in the amount of \$1,000,000 (\$250,000 county and \$750,000 city). NCR should:
 - a) Pursue provision of additional capital funding from the VA
 - b) Prioritize re-entry from institutions as a target group.

Approved by voice vote.

Witnessed by:

Steve Gladman, Chair

Date

Continuum of Care Steering Committee & Rebuilding Lives Funder Collaborative
111 Liberty Street, Suite 150
Columbus, OH 43215

**Resolution of the CoC Steering Committee & Rebuilding Lives Funder Collaborative
November 2, 2009**

**Recommendation of the HUD Technical Review Committee for the 2009 New PSH Project
Selection Process**

Resolution 2

WHEREAS, the HUD Technical Review Committee (HUD TRC) was established to review and make recommendations via a formal resolution to the Rebuilding Lives Funder Collaborative (RLFC) and the Continuum of Care Steering Committee (CoC SC).

WHEREAS, after review of the projects submitted by Community Housing Network (CHN) and National Church Residences (NCR) and after much discussion and deliberation, found the two proposals promising.

THEREFORE, the HUD TRC recommends the following for consideration by the RLFC and CoC SC regarding the CHN proposal:

1. CHN project will be endorsed as Rebuilding Lives PSH. With the following conditions:
 - Provide written MOA between CHN and SE that details supportive services provision by 11/30/09. The MOA should cover all elements of the supportive services plan included in the RLFC provider manual.
 - Develop ability to serve pets upon admission when necessary
 - Prioritize population that is not eligible for federal housing subsidy
2. It is recommended that Community Housing Network receive the 2009 CoC HUD Bonus Award in the amount of \$422,317. CHN is required to:
 - a) Submit Exhibit 2 via e-snaps by 5:00 pm Friday, 10/30/09, and
 - b) Submit complete RL project Plan by 11/30/09.
3. It is recommended that Community Housing Network receive the requested amount from local funds to provide furnishings for individuals; \$21,853 year 1 and \$1,714 year 2 and then ongoing as needed. This is contingent upon submission of RL project plan.

Approved by voice vote.

Witnessed by:

Steve Gladman, Chair

Date

Recommendations from the RLFC Committee of the Whole 2009 New PSH Prioritization Process

On November 2, 2009, a joint meeting between the Continuum of Care Steering Committee (CoC SC) and the Rebuilding Lives Funder Collaborative (RLFC) was held to consider the recommendations from the HUD Technical Review Committee (HUD TRC) regarding proposals submitted for the 2009 New Permanent Supportive Housing (PSH) Selection Process.

Due to a lack of quorum with the Rebuilding Lives Funder Collaborative (RLFC), the group agreed to utilize a Committee of the Whole for the RLFC to make recommendations on the capital funding requests to the full RLFC in December. The information below was pulled from the November 2nd meeting minutes regarding the discussion.

The HUD TRC met on October 20 to consider the proposals and developed recommendations for each.

Community Housing Network (CHN) proposal

HUD TRC recommendation:

1. CHN project will be endorsed as Rebuilding Lives PSH. With the following conditions:
 - Provide written MOA between CHN and SE that details supportive services provision by 11/30/09. The MOA should cover all elements of the supportive services plan included in the RLFC provider manual.
 - Develop ability to serve pets upon admission when necessary
 - Prioritize population that is not eligible for federal housing subsidy
2. It is recommended that Community Housing Network receive the 2009 CoC HUD Bonus Award in the amount of \$422,317. CHN is required to:
 - a) Submit Exhibit 2 via e-snaps by 5:00 pm Friday, 10/30/09, and
 - b) Submit complete RL project Plan by 11/30/09.
3. It is recommended that Community Housing Network receive the requested amount from local funds to provide furnishings for individuals; \$21,853 year 1 and \$1,714 year 2 and then ongoing as needed. This is contingent upon submission of RL project plan.

Vote:

RLFC – Esther Adkins moved and Toni Carroll seconded to recommend the resolution to the full RLFC for consideration as stated.

Unanimous approval. No abstentions.

CoC SC – Susan Lewis Kaylor moved and Sheila Prillerman seconded to approve the resolution as stated.

Discussion – Ron commented that the CAC originally voted for the NCR proposal.

Resolution approved with 13 votes to one opposition; no abstentions.

National Church Residences (NCR) proposal

HUD TRC recommendation:

1. NCR project will be endorsed as Rebuilding Lives PSH. With the following conditions:
 - Must have at least 25 RL units
 - Consider prioritization of ADAMH referred clients

Recommendations from the RLFC Committee of the Whole 2009 New PSH Prioritization Process

2. The NCR Commons at Livingston project is recommended to receive ongoing annual support from the RLFC in the amount of \$60,561. It is suggested that NCR:
 - a) Pursue other funding (i.e. State, federal or private) to fill the services funding gap
 - b) Pursue MOA with VOAGO for partnership with HVRP and provide MOA by 1/31/10.

3. It is recommended that NCR Commons at Livingston receive Rebuilding Lives capital funding in the amount of \$1,000,000 (\$250,000 county and \$750,000 city). NCR should:
 - a) Pursue provision of additional capital funding from the VA
 - b) Prioritize re-entry from institutions as a target group.

NCR submitted an appeal on the HUD TRC recommendation for consideration by the group. A copy of the appeal was included in the meeting materials.

Barbara reviewed the Analysis of RL PSH Capital Requests that was included in the meeting materials (see attached). She noted that the analysis was completed prior to the HUD TRC meeting and were reviewed and approved by both NCR and CHN prior to distribution to the HUD TRC. The analysis compares NCR Commons at Livingston (CAL) to CHN Inglewood Court (IC) and VOAGO Edgehill Place (EP), projects previously approved by the CoC SC/RLFC for funding and OHFA tax credits. It was noted that the economy NCR faces today is quite different from the one facing CHN and VOAGO a year ago.

Barbara reviewed the Analysis of Available Funding if HUD TRC Recommendations (see attached) are accepted that was included in the meeting materials. This analysis compares NCR CAL to CHN IC if the HUD TRC Recommendations are accepted as is. NCR has submitted an appeal on the HUD TRC recommendations.

Question asked on how it was determined which funding allocation (Franklin County vs. City of Columbus) is utilized for the capital dollars for a project. Barbara clarified that the decision is based on which entity the developer makes the request to. NCR submitted requests to both the City and County for consideration. It was noted that the City and County only entertain funding requests for RL Capital that have been approved by the RLFC.

Question asked about the pool of tenants being extended beyond Franklin County. Dave Kayuha commented that he was not aware of this issue previously. Barbara commented that during the NCR presentation at the HUD TRC meeting it was noted that tenants could come from any of the Veterans Administration (VA) residential facilities throughout Ohio. Dave Kayuha committed to go back to NCR and the VA to discuss the concern with the extended tenant pool.

Matt McClure presented the NCR appeal on the HUD TRC recommendations regarding RL capital. Matt noted that a request has been submitted to OHFA for an allocation of their stimulus funding as well as one submitted to the Federal Home Loan Bank.

It was clarified that the NCR request to the City and County for capital was originally for 50 units that were not designated as supportive housing units and would be funded through the respective affordable housing allocations. Once NCR decided to make the project a supportive housing project, the City and County clarified that the funding would come out of the supportive housing allocation and would need to be approved by the RLFC.

Recommendations from the RLFC Committee of the Whole 2009 New PSH Prioritization Process

Matt committed to develop an analysis that outlines the affects if the full funding is not approved. He clarified that NCR is requesting the approval of the full \$1.5 million as opposed to the \$1 million recommended by the HUD TRC.

Don recommended that the group postpone a decision on the NCR project until a decision from OHFA has been received. Barbara recommended that the group approve the current HUD TRC recommendation but consider additional funding request once the OHFA decision is known and the issue with the extended tenant pool is resolved.

It was clarified that the \$12 million allocation is expected to cover the five years as stated in the Rebuilding Lives Plan.

Douglas Lay commented that each VA has a budget for its location and several surrounding counties.

Concern was expressed that we were using residency as the rationale for reducing the award amount from \$1.5 million to \$1 million and also requiring NCR to serve Franklin County residents. It was suggested that we resolve this issue by adding the residency requirement to the request of additional funding.

Dave Kayuha recommended that NCR accept the resolution as is with the approval that they can submit an additional request to the RLFC.

Resolution was amended to add "for Franklin County only residents" to "must have at least 25 RL units" under recommendation 1.

Vote: Susan Lewis Kaylor moved and Kim Stands seconded to recommend the amended resolution for consideration by the full RLFC. Unanimously approved. No abstentions.

Request for Project Concepts for 2009 RLFC and CoC Priority

Projects Summary

Two projects were submitted that are being considered for the 2009 CoC HUD bonus award: NCR Commons at Livingston and CHN 2009 Leasing SHP. A full project plan was submitted by NCR as they are also requesting development funding through the RLFC in addition to the bonus award. The CHN project was submitted as a project concept per the original intent of the request. Below is a summary of the major elements of the 2 projects under consideration.

Project Configuration	NCR Commons at Livingston	CHN 2009 Leasing Supportive Housing Program
Total Units	50	25
Rebuilding Lives	25	25
Other (included)	25 homeless veterans	N/A
Unit size	One bedroom apartment	One bedroom apartment
Location	E. Livingston and Barnett Road	Multiple buildings, multiple sites
Target Population	Homeless Veterans that meet RL criteria, disabled SMD/AOD/physical; 80% male.	Homeless, with SMD, meet RL criteria; 70% male.
Staff Availability	24/7 Front desk; 1FTE case manager, .025 Nurse and .5 Employment Specialist	In discussions with Southeast, Inc to provide services; specific staff not detailed.

Project development	NCR Commons at Livingston	CHN 2009 Leasing supportive Housing Program
Total Project Costs	\$7,454,476	\$422,317
Annual Services Costs	\$118,339 (total request) \$60,561 (RLFC request) \$42,292 (HUD SHP request) \$15,546 (other, e.g. Medicaid)	N/A
Annual Operations Cost	\$209,891 \$181,139 (RLFC request)	\$422,317 (HUD SHP)
Development/Capital	\$7,126,246 \$1,787,854 (RLFC request)	\$0
Development Timeline	Begin construction- 2010 Construction completed and fully leased 2011	CoC/HUD process begins – Fall 2009 Fully leased Winter 2010

Analysis of RL PSH Ongoing Services/Operations Funding Requests

	RL Units	Other Units	Total Units
Commons at Livingston	25	25	50
unit mix	50%	50%	
	Annual	15 Years	Per RL Unit
RLFC request	\$ 60,561	\$ 908,415	\$ 2,422
HUD SHP Request	\$ 42,292	\$ 634,380	\$ 1,692
Total Request	\$ 102,853	\$ 1,542,795	\$ 4,114
Total 2-year HUD SHP request is \$458,976			
Also requesting HUD SHP capital of \$337,854 and RL capital of \$1.3 million			
Hopes to use Medicaid to cover portion of services costs.			
Has secured CMHA vouchers for all units and some VA services.			

	RL Units	Other Units	Total Units
CHN Leasing	25	0	25
unit mix	100%	0%	100%
	Annual	15 Years	Per RL Unit
RLFC request	\$ -	\$ -	\$ -
HUD SHP Request	\$ 211,159	\$ 3,167,378	\$ 8,446
Total Request	\$ 211,159	\$ 3,167,378	\$ 8,446
Total 2-year HUD SHP request is \$422,317			
Pending in-kind services from ADAMH provider agency			

Analysis

- 1) Not able to compare overall project efficiencies unless the value of the vouchers, Medicaid, VA
- 2) CHN project requires no additional local subsidy.
- 3) CHN project will draw down maximum HUD subsidy over 15 years.
- 4) NCR project has lower per unit amount requested

Analysis of RL PSH Capital Requests

Local Government Capital Pledge

City Capital	\$	6,000,000
County Capital	\$	6,000,000
Total	\$	12,000,000

Overall 5 year Capital Development Plan			
Units by Type	RL Units	Other Units	Total Units
# units	240	180	420
possible unit mix	57%	43%	
Average available per unit (based on 420 units)			\$ 28,571.43
Average available per RL unit (based on 240 units)			\$ 50,000.00

Commons at Livingston: This project has larger gap than originally conceived due to equity markets.

NCR Request	RL Units	Other Units	Total Units
Commons at Livingston	25	25	50
unit mix	50%	50%	
City RL Request			\$ 1,300,000
County RL Request			\$ 250,000
Total RL Request			\$ 1,550,000
Per unit request	\$ 62,000		\$ 31,000
Variance to Request			
If received average per unit		\$ 1,428,571.43	\$ (128,571.43)
If received average per RL unit		\$ 1,250,000.00	\$ 50,000.00

Inglewood Court: 2009 project will be re-submitted for 2010; pro forma is the 2009 submission.

	RL Units	Other Units	Total Units
Inglewood Court	45	15	60
unit mix	75%	25%	100%
City RL Request			\$ 1,200,000
County RL Request			\$ 250,000
Total RL Request			\$ 1,450,000
Per unit request	\$ 32,222		\$ 24,167
Variance to Request			
If received average per unit		\$ 1,714,285.71	\$ (514,285.71)
If received average per RL unit		\$ 2,250,000.00	\$ (800,000.00)

Edgehill Place: This was a 2009 project that did not go forward. Assumed better equity pricing than is currently available.

	RL Units	Other Units	Total Units
Edgehill Place	50	50	100
unit mix	50%	50%	100%
City RL Request			\$ 2,000,000
County RL Request			\$ 500,000
Total RL Request			\$ 2,500,000
Per unit request	\$ 50,000		\$ 25,000
Variance to Request			
If received average per unit		\$ 2,857,142.86	\$ (357,142.86)
If received average per RL unit		\$ 2,500,000.00	\$ -

Analysis of Available Funding if HUD TRC Recommendations are accepted

Local Government Capital Pledge

City Capital	\$ 6,000,000
County Capital	\$ 6,000,000
Total	\$12,000,000

Approved to date:	RL Units	Other Units	Total Units
Inglewood Court	45	15	60
unit mix	75%	25%	100%
City RL Request			\$ 1,200,000
County RL Request			\$ 250,000
Total RL Request			\$ 1,450,000
Per unit request	\$ 32,222		\$ 24,167

Available RL Capital, 10/1/09

City Capital	\$ 4,800,000
County Capital	\$ 5,750,000
Total	\$10,550,000

Recommendation: 11/2/09	RL Units	Other Units	Total Units
Commons at Livingston	25	25	50
unit mix	50%	50%	
City RL Request			\$ 750,000
County RL Request			\$ 250,000
Total RL Request			\$ 1,000,000
Per unit request	\$ 40,000		\$ 20,000

Available RL Capital, 11/3/09

City Capital	\$ 4,050,000
County Capital	\$ 5,500,000
Total	\$ 9,550,000

Overall 5 year Capital Development Plan			
Units by Type	RL Units	Other Units	Total Units
Goal	240	180	420
Inglewood Court	45	15	60
Commons at Livingston	25	25	50
Balance	170	140	310

Per RL unit available	(based on 170 units)	\$ 56,176.47
Per Total unit available	(based on 310 units)	\$ 30,806.45

Rebuilding Lives Funder Collaborative
111 Liberty Street, Suite 150
Columbus, OH 43215

**Resolution of the Rebuilding Lives Funder Collaborative
December 17, 2009**

**Recommendation of the HUD Technical Review Committee for the 2010 Tax Credit Priority
Project Selection Process**

Resolution 3

WHEREAS, the HUD Technical Review Committee (HUD TRC) was established to review and make recommendations via a formal resolution to the Rebuilding Lives Funder Collaborative (RLFC);

WHEREAS, after review of the projects submitted by Community Housing Network (CHN) Inglewood Court and National Church Residences (NCR) Commons at Third and after much discussion and deliberation, found the two proposals promising;

WHEREAS, both projects would create needed capacity for those disabled and homeless in Columbus;

THEREFORE, the HUD TRC recommends the following for consideration by the RLFC regarding the 2010 Tax Credit Priority project designation:

CHN Inglewood Court as the designated priority project with the requirement that CHN consider high crisis care utilization (i.e. Netcare), including those with an AOD only diagnosis as an indicator for USHS intake; and

The endorsement NCR Commons at Third as a project for further development.

Approved by voice vote.

Witnessed by:

Steve Gladman, Chair

Date

Request for Project Concepts for 2009 RLFC and 2010 CoC Priority

Revised 11/9/09

Projects Summary

Two projects were submitted that are being considered for the 2010 CoC Priority designation: CHN Inglewood Place and NCR Commons at To Be Determined. A full project plan was submitted by CHN as this is a project that was submitted for tax credits in 2009, but did not receive them. The NCR project was submitted as a project concept to be considered for the 2010 CoC priority. Below is a summary of the major elements of the 2 projects to be considered.

Project Configuration	CHN Inglewood Court	NCR Commons at Third
Total Units	60 (single building)	80 units (single building)
Rebuilding Lives	45 (Including 20 HUD –CH) (3 couples)	60 (including 16 HUD –CH) (may serve couples)
Other (included)	15 High Priority ADAMH	N/A
Unit size	One bedroom	One bedroom apartment (?)
Location	3700 Sullivant Avenue (TBD)	Sites near Edgehill and Third Avenue
Target Population	Homeless men and women with severe mental disabilities/dual diagnosed (no AOD only)	Homeless, with SMD, meet RL criteria; 75% male. AOD and HIV.
Staff Availability	24/7 – 4.6 Front desk/mobile security; 1FTE Project Manager; 1.4 FTE LPN; 2FTE Service Engagement specialists; 1.4 FTE Crisis Intervention specialist	N/A

Project development	CHN Inglewood Court	NCR Commons at TBD
Total Project Costs	\$8,997,924 (60 units) Cost /unit \$149,465	\$10 – 12 million (Project concept only)
Annual Services Costs	<u>\$216,600</u> (total request) \$45,120 (RLFC request) \$40,284 (HUD SHP request) \$131,196 (other, e.g. Medicaid) cost/unit \$3,610	N/A
Annual Operations Cost	<u>\$542,844</u> \$24,198(RLFC request) Cost/unit \$9,047	N/A
Development/Capital	<u>\$6,347,485</u> \$1,372,997 (RLFC request)	N/A
Development Timeline	Tax credits 2010; Begin construction- Summer 2011; Construction completed Summer 2012 and fully leased (within 60 days) 2012	Tax Credits 2010; Construction May 2011- May 2012; Lease up May – September 2012

Meeting Minutes

HUD Technical Review Committee Meeting

Wednesday, November 18, 2009

10:00 am – 12:30 pm

Community Shelter Board

Attendees:

HUD Technical Review Committee (HUD TRC): Susan Lewis Kaylor, Ted Jones, Don Strasser, Sheila Prillerman, Dave Davis (chair)

Community Housing Network (CHN): Anthony Penn, Kaiser Jones, Sam Shuler, Laurie Sutherland

Maryhaven: Steve Albanese

National Church Residences (NCR): Colleen Bain, Matt McClure

National Affordable Housing Trust (NAHT): Ryan Cassell

Welcome & Introductions

Dave Davis welcomed the group and stated the meeting purpose was to select and recommend the project to receive the 2010 Tax Credit Priority designation. All gave name and affiliation introductions.

NCR Presentation

Colleen Bain presented the NCR proposal for Commons at Third (CAT). The project was previously referred to as Commons at To Be Determined as an official name had not been selected. The plans for CAT are modeled on the strengths of the VOAGO Edgehill Place project that received the priority designation for 2009 but did not receive OHFA Tax Credits.

Highlights of presentation:

- Project will have 80 units, 60 of which will be designated for Rebuilding Lives. NCR has not yet discussed units to be designated for ADAMH clients but is willing to do so.
- Detailed plans for the site have not been issued as an actual site is still yet to be selected. NCR is looking at a few sites in the same area as the VOAGO Edgehill site near Third and Edgehill.
- Population will be similar to that at the Commons at Grant.
- Columbus Metropolitan Housing Authority (CMHA) has stated that they are willing to provide Section 8 subsidy for all 80 units; a written commitment has not yet been received.
- Goodwill Columbus has agreed to be the service provider for the project.
- Employment linkages will be a main focus of the service outcomes for the project.
- Staff availability is similar to other projects.

- Timeline:
 - Tax Credits 2010
 - Construction 2011
 - Opening 2012
- Matt McClure presented the development plans. The site will have 80 efficiency units as opposed to one-bedroom units. Matt stated that efficiencies are inexpensive to develop in comparison to the one-bedroom units and seem to be more desired by tenants.
- Colleen commented that community acceptance process had been completed for Edgehill but not yet for CAT. NCR would move forward on the community acceptance process for CAT once it was confirmed that they could go forward with the project.
- All units will go through the Unified Supportive Housing System (USHS).

Comments/Questions on NCR Presentation

Ted Jones disclosed that Corporation for Supportive Housing (CSH) worked with VOAGO and Goodwill Columbus on the Edgehill project.

Question asked if NCR plans to engage the OSU campus community since it is so close by to the proposed site.

Ted commented that the staff person at OHFA that had issues with the Edgehill site as well as several others in the state is no longer with OHFA.

Question asked about the size of the proposed site. Matt commented that it is 1.5 acres.

Question asked about the extent of the conversations with Goodwill Columbus (GWC). Colleen commented that GWC is very supportive of the project and plans to attend the Rebuilding Lives Funder Collaborative meeting in December to show their support.

Question asked about the closeness of CAT to the Arena District. It was noted that they are quite close in proximity.

Question asked why NCR proposes efficiencies for CAT when they presented Commons at Livingston as a one-bedroom unit site because it was the sign of the future of unit developments. Colleen commented that for suburban areas one-bedroom units are desired for resale value whereas in the urban areas efficiencies are considered to be more desirable for resale.

Ryan clarified that the comment Matt made previously about tenants preferring efficiencies over one-bedroom units was based on a comment Ryan shared with Matt that came from another community.

It was clarified that regular staffing and supportive services will be provided by NCR but all vocational services will be provided GWC and other vocational service provided. NCR is not proposing to have GWC services on-site since their facility is across the street from the site.

Question asked about the employability of these clients. Colleen commented that the balance needed will be between the employability and motivation to be employed of the clients.

CHN Presentation

Anthony Penn presented the CHN proposal for Inglewood Court.

Highlights of the presentation:

- Project will be a 60 unit facility of which 45 will be designated for Rebuilding Lives including 20 for HUD chronic homeless and 3 for couples. 15 units will be designated for high priority ADAMH clients. 100% of the units will accommodate ADAMH population as the target population is persons with severe mental disability (SMD). All units will be one-bedroom.
- CHN will provide regular staffing and Maryhaven will be service provider.
- Steve Albanese highlighted the services to be provided by Maryhaven.
 - Maryhaven has experienced staff to work with the SMD target population of the project including those who have dual-diagnosis.
 - Maryhaven also has experience providing services to the homeless population with SMD and dual-diagnosis.
- Kaiser Jones highlighted the employment linkages CHN currently provides for its other projects and will also provide at Inglewood Court.
 - Invoice Program allows clients to earn paycheck working as a subcontractor.
 - Rent Credit allows clients to work for CHN towards earning credit for their rent.
- Laurie Sutherland highlighted the development plans for Inglewood Court.
 - Proposed site is near Sullivant & Wilson Avenues.
 - Site size is 5-acres.
 - 3 story building, all one-bedroom units.
 - Common spaces include computer rooms and other amenities.
- All units will go through USHS.

Comments/Questions on CHN Presentation

Question asked if there will be security at the site. It will be staffed with 24/7 front desk and mobile security.

Question asked about why SMD/Dual Diagnosis (no AOD only) was identified as the target population for this project. Anthony commented that CHN has several different project models and the focus groups conducted for the planning of Inglewood Court identified the SMD/Dual Diagnosis as a high priority population.

Don commented that there is concern among the provider community that persons with AOD only designation will not be served by this project and are not being served by other projects as well.

Anthony commented that this concern is really a larger system gap as opposed to just CHN.

Question asked about Jefferson Avenue project. Jefferson will serve families currently in recovery and will enable Amethyst to utilize their Shelter Plus Care units throughout the community.

Question asked about difference between Letter of Intent (LOI) and Memorandum of Understanding (MOU). It was clarified that there really is no difference between the two. CHN and Maryhaven have signed a LOI in order to identify what each will provide once the funding is received.

Committee Meeting

Concern expressed that the lack of details in the NCR proposal makes it hard to compare it to the CHN proposal.

Comment made the location of CAT provides better amenities that enhance the services provided to the tenants.

Comment made that the providers asked if it was possible to recommend two projects as priority projects. Ted noted that it would be highly unlikely for two projects from the same area would receive tax credits.

Concern expressed that GWC's experience is with the MR/DD population not the SMD population.

Group reviewed the comments from CSB internal review, the Citizens Advisory Council and Lori Criss (HUD TRC member who was unable to attend).

Recommendations including Rationale

The group agreed to recommend CHN Inglewood Court as the priority project with the requirement that CHN consider high crisis care utilization (i.e. Netcare), including those with an AOD only diagnosis as an indicator for USHS intake.

The group agreed to endorse NCR Commons at Third as a project and will continue to work with NCR to bring the project to fruition.

It was further recommended that both projects would create needed capacity for disabled homeless in Columbus.

Next Steps

Susan Lewis Kaylor will present the recommendations at the RLFC meeting on December 17th.

**Rebuilding Lives Funder Collaborative
111 Liberty Street, Suite 150
Columbus, OH 43215**

**Resolution of the Collaborative
December 17, 2009**

Centralized Point of Access Funding Awards

Resolution 4

WHEREAS, the Rebuilding Lives Plan goal for Crisis Response recommends development of a single point of contact system, with stronger linkage to community resources, for adults experiencing a housing crisis;

WHEREAS, CSB has funding available through the Homelessness Prevention and Rapid Rehousing Program;

WHEREAS, CSB staff and the HPRP Steering Committee recommended use of HPRP funding to establish a Centralized Point of Access pilot;

WHEREAS, upon the recommendation of the HPRP Steering Committee, \$611,246 of HPRP funds have been allocated to pilot the Centralized Point of Access for a period of two years;

WHEREAS, CSB staff have conducted a fair and open process for Requests for Proposals for the Centralized Point of Access, as governed by Administrative Policies and Procedures;

WHEREAS, Lutheran Social Services/Faith Mission (LSS) submitted a proposal to establish a centralized point of access for the adult emergency shelter system in Columbus;

WHEREAS, a review committee comprised of CSB staff and HPRP Steering Committee and Citizens Advisory Council members reviewed and recommended that LSS implement the Centralized Point of Access pending suggested revisions of the proposal;

WHEREAS, the Board of Trustees will have met on December 15th to vote on the recommended funding;

THEREFORE, be it resolved that the Rebuilding Lives Funder Collaborative voted to approve the allocation of funding to Lutheran Social Services, pending CSB staff recommended changes to the proposal, and authorized CSB staff to enter into contracts with Lutheran Social Services up to the above mentioned amount.

Approved by voice vote.

Witnessed by:

Steven Gladman, Chair

Date

Centralized Point of Access Funding Award Background

As discussed and approved at the May board meeting, over the next three years, CSB will receive Homelessness Prevention and Rapid Rehousing (HPRP) funds in the amount of \$2,642,649 from the City of Columbus and \$746,920 from Franklin County. CSB will receive a formula allocation of the State of Ohio funds for our community, in the amount of \$1,039,400.

To insure proper allocation of the funding, a HPRP Steering Committee was established. The committee is comprised of CSB staff and representatives from the City of Columbus, Franklin County, United Way of Central Ohio, and ADAMH. The committee reviewed and approved all applications and project concepts for HPRP funding.

Currently, there is no coordinated system for assessment, triage, diversion or shelter intake for single adults. 3,452 single men and 1,046 single women entered the emergency shelter system last fiscal year. Average cumulative length of shelter stay that time period was 48 days for single men and 39 days for single women. Persons with multiple episodes of homelessness are not identified and directed to more intensive assessment or targeted for linkage to permanent housing. Shorter shelter stays reduce daily shelter demand and need for overflow services. High daily shelter census for most shelters results in increased wear and tear on facilities, challenging work environments for staff, and inability to provide individualized services for shelter residents. Implementation of a single point of contact system for families in crisis reduced family homelessness by 40%. The Rebuilding Lives Plan recommends that a central point of contact for adult shelter be established to improve system functionality and client outcomes.

The HPRP Steering Committee chose to reserve a portion of the funding to develop a Centralized Point of Access pilot. Beginning January 1, 2010, Homelessness Prevention and Rapid Re-Housing Program funding (HPRP) will be invested in development of a Centralized Point of Access.

The Centralized Point of Access will be a two year pilot program. This pilot will establish a common point of contact for homeless single adults experiencing a housing crisis. It is also intended to develop stronger links to community resources.

Through a competitive Request for Proposal process, CSB sought proposals that would establish a Centralized Point of Access for the adult shelter system. Lutheran Social Services/Faith Mission (LSS) has submitted a proposal to pilot the program. Although CSB only received one proposal for the pilot program, LSS is a strong candidate and has the capability to successfully operate the Centralized Point of Access. LSS has a strong presence in the adult shelter system. Additionally, LSS currently successfully handles seasonal overflow for the adult shelter system and regularly maintains communication with the other adult shelters.

The program will be housed in the Faith Mission Administration building located at 315 E. Long Street. The building will be open for triage, diversion, and intake services 24 hours per day, every day of the year. The program will prioritize homelessness prevention through linkage to resources and diversion from emergency shelter to other individual or community-based options. Admission to the adult shelter system would occur when no other option exists for the client.

A review committee comprised of HPRP Steering Committee members, CSB staff, and Citizens Advisory Council members, recommended implementation of the Centralized Point of Access by LSS and CSB staff is currently working with LSS to finalize the details of the proposal.

Rebuilding Lives Plan Strategies Report Card

Access – Community resources are available to prevent or end homelessness.				
Strategy	Description	Convener	Outcome	Progress
1: Coordinate Emergency Aid	Coordinate emergency aid from community-based assistance programs.	United Way of Central Ohio and Franklin County Department of Job and Family Services	Persons at risk of becoming homeless have access to better organized, coordinated, and leveraged emergency aid to help prevent homelessness.	<ul style="list-style-type: none"> < Approved by RLFC on 8/27/09 < UWCO has committed funding to start the project planning. < The plan calls for three components, discovery, pilot development/implementation and expansion. < The RLFC will consider financial support for the pilot in early 2010. < Stimulus funding (HPRP) has been set aside to cover the pilot.
2: Increase Access to Benefits and Income	Provide immediate and systematic access to mainstream benefits and services for persons who are homeless and served by the homeless service system.	Community Shelter Board	Homeless persons have more income and better access to healthcare.	<ul style="list-style-type: none"> < Approved by RLFC on 11/20/08 < COHHIO awarded CSB a grant for one SSI/Benefits Specialist to assist homeless individuals apply for benefits through the Ohio Benefits Bank. Program started July 1 and is expected to be funded for one year. < CSB received funding from UWCO for two additional Benefit Specialists, expansion starts January 1, 2010. < The YWCA is implementing the pilot. The Benefits Specialist works across Franklin County with emergency shelter and newly admitted permanent supportive housing clients.
3: Employment	Coordinate and expand access to community-based employment assistance programs.	Goodwill Columbus	More homeless adults are employed and receive increased income. Improved access to community based vocational and educational programs. There is a real system to support staff working in homeless programs to help clients achieve greater economic independence.	<ul style="list-style-type: none"> < Approved by RLFC on 11/20/08 < Goodwill Columbus secured funding for facilitation work of the Steering Committee formed to plan this strategy.
Crisis Response – Prevent and resolve housing crises as quickly as possible.				
Strategy	Description	Convener	Outcome	Progress
4: Single Point of Contact for Adult Shelter	Develop a single point of contact system, with stronger linkage to community	Community Shelter Board	Fewer adults experience homelessness, easier access to resources for adults, reduced	<ul style="list-style-type: none"> < Approved by RLFC on 8/27/09 < Stimulus funding (HPRP) has been reserved for the two-year pilot program.

Rebuilding Lives Plan Strategies Report Card

	resources, for adults experiencing a housing crisis.		frustration for community trying to help homeless people, and increased efficiency for the sheltering system.	<ul style="list-style-type: none"> < A Collaborative Planning Team was formed for planning and implementation purposes. < CSB issued a Request for Proposal for the implementation of a Centralized Point of Contact with agency selection planned in November. < Implementation will begin in 2010.
5: Collaborative Outreach System	Create a unified system to better respond to homeless persons who are not accessing shelter, including a coordinated call and dispatch system, common documentation, and shared outcomes for outreach programs.	City of Columbus	Improved access to resources for adults living on the streets, fewer adults experience long-term street homelessness, reduced frustration for community trying to help homeless people, and better deployment of outreach resources – less duplication of effort and greater coverage of Franklin county.	<ul style="list-style-type: none"> < Approved by RLFC on 8/27/09 < Draft strategy plan was developed with input from several focus groups. < The strategy has four agreed-upon objectives: development of a sustainable collaborative outreach model; development of a consistent, reliable outreach process; development of a follow-up process for recently housed clients and increase awareness and public responses to homelessness. < Included in the plan is the development of a 24/7 call and dispatch system. < The plan will be developed and implemented over 4 years.
Transition – Guide exits from homelessness to stable housing.				
Strategy	Description	Convener	Outcome	Progress
6: Unified Supportive Housing System	Create a unified system for permanent supportive housing which includes centralized eligibility determination and placement, periodic review of tenant needs, and “move up” incentives to encourage tenants to be more independent.	Community Shelter Board	Fewer adults and families experience long-term homelessness. More units available, easier access to supportive housing for prospective tenants, one application process, better targeting of scarce housing resource. People with the greatest needs have priority for housing. There is a real system and flow to the supportive housing program.	<ul style="list-style-type: none"> < Approved by RLFC on 5/15/08 < The Unified Supportive Housing System is being piloted in 3 different pilots prior to full implementation. < Pilot #1, CHN Southpoint Place, with 80 units of supportive housing, was fully leased in April 2008. < Supportive Housing providers – Maryhaven Commons at Chantry, YMCA 40 W Long Street and YWCA Wings - are participating in Pilot #2, the Move-Up Pilot, to be implemented throughout 2010. The pilot will help tenants in supportive housing that are ready to move to more independent housing. < Pilot #3, NCR Buckingham, with 100 units of supportive housing will open in the summer of 2010. USHS will pilot the lease-up process and will also test a Client Vulnerability Assessment as part of the applicant prioritization process.

Rebuilding Lives Plan Strategies Report Card

7: Increase Supportive Housing Units	Develop an additional 1,400 units of permanent supportive housing to reach a total inventory of 2,700 single adult/couple units.	Community Shelter Board	Fewer adults and families experience long-term homelessness as more units are available. 5 year unit goal = 240 units built for RL population	<ul style="list-style-type: none"> < Approved by RLFC on 2/19/09 < City of Columbus and Franklin County have each committed \$6 million for capital development. < The 5 year RL unit goal is 240 units built (new construction or rehab) and 520 units by master lease. < 30 units through master lease received HUD funding. Project to be lease-up through 2010.
8: Provide Rent Subsidies for Single Adults	Develop longer-term rent subsidies for homeless single adults to meet annual need.	Community Shelter Board	Fewer adults experience long-term homelessness – more units are available, easier access to affordable housing for prospective tenants.	<ul style="list-style-type: none"> < Approved by RLFC on 8/27/09 < A Rapid Re-Housing Pilot program may be tested in 2010/2011 using stimulus funding (HPRP). < A Collaborative Planning Team was formed for planning and implementation purposes.
9: Tier II Family Shelter Conversion	Transition Tier II shelter from a fixed unit approach to a flexible supply of housing with interim supports.	Community Shelter Board	Homeless families experience greater housing success and their children are more stable.	<ul style="list-style-type: none"> < The strategy is being piloted by Homeless Families Foundation and Volunteers of America of Greater Ohio in September 2009. < Each agency will dedicate eight units out of its regular program capacity for piloting purposes.
Advocacy – Leverage public policy to work toward ending homelessness.				
Strategy	Description	Convener	Outcome	Progress
10: Affordable Housing Campaign	Launch a campaign for increased resources for affordable and supportive housing as well as rent subsidies for persons who are homeless or at risk of homelessness.	City of Columbus	Real progress toward ending homelessness.	<ul style="list-style-type: none"> < Convener Plan approved by RLFC on 8/27/09 < A co-convener from the private sector is being sought. < Phase 1 of the plan calls for a coalition to be formed to guide advocacy efforts. It is expected that this step to take place in 2010.
11 A: Re-entry Housing Advocacy – Incarcerated Populations	Advocate with other systems to improve and increase housing placements for people returning to the community from domestic violence shelter, institutional or residential settings.	Corporation for Supportive Housing	Persons served in institutional settings will have shorter lengths of stay, better housing outcomes, and less recidivism. The incidence of homelessness for this population will decrease.	<ul style="list-style-type: none"> < Approved by RLFC on 2/19/09 < Corporation for Supportive Housing secured funding for planning the strategy. < Several contacts were made to involve interested entities in a planning group.
11 B1: Re-entry Housing Advocacy – Mental Health Population		ADAMH		<ul style="list-style-type: none"> < Approved by RLFC on 8/27/09 < ADAMH convened a planning group to develop a pilot program using stimulus funding (HPRP). < 165 individuals who are at risk of homelessness at discharge from

Rebuilding Lives Plan Strategies Report Card

				<p>residential programs will be housed through a collaboration with CHN. HPRP funding will “bridge” participants to CMHA subsidies.</p>
<p>11 B2: Re-entry Housing Advocacy – Domestic Violence Populations</p>		<p>Community Shelter Board</p>		<ul style="list-style-type: none"> < A Collaborative Planning Team was formed for planning and implementation purposes. < Implementation of a Rapid Re-Housing program for CHOICES clients is being explored.

Unified Supportive Housing System Update

The second USHS pilot, the Move-Up Pilot, is ready to be implemented starting with January 2010.

The *Move Up Pilot Program* is designed to help residents who are successful in supportive housing *move up* to more independent living. The program provides support services to help participants live on their own, and can help with initial rent, deposits, and moving costs.

The *Move Up Pilot Program* will work with residents of three supportive housing programs in Columbus, Ohio (Maryhaven Commons at Chantry, YMCA 40 W Long Street, and YWCA Wings). The supportive housing staff will work with identified tenants to get them ready and move them to an apartment of their choice. The pilot program's goal is to serve 40 people in the pilot year.

The third USHS pilot project, NCR's Commons at Buckingham, is scheduled to open in 2010. Commons at Buckingham has 100 units of supportive housing for single adults. 75 of those units are for Rebuilding Lives clients and the remaining 25 are non-Rebuilding Lives Units.

CMHA informed housing providers that effective December 1, is not able to provide vouchers for tenants who desire to move from their project-based units with their voucher as they exceeded their budgeted unit amount for the overall Voucher Program. CMHA will continue to provide vouchers for project-based units who are currently in their initial lease up phase but other projects may be affected by this freeze. This policy will remain in effect until further notice. CMHA told CSB that they did not freeze new admissions to Rebuilding Lives units just yet. However, the move-up pilot for the units that have vouchers and for the clients that were willing to move and take the vouchers with them is now frozen since CMHA does not have the extra voucher to backfill the unit. This will slow down the implementation of the Move-Up pilot and may affect the number of clients that we will be able to move.

The evaluation of the Southpoint Place pilot is delayed and we are still working on gathering final financial information on the project's first year of operations. Information and learnings from the Southpoint Place evaluation will help to inform the process for the Commons at Buckingham pilot.

Other upcoming projects include RL Leasing, which will provide for 30 units of scattered site supportive housing for HUD Chronically Homeless single adults. Southeast, Inc. is the service provider for these units. This project was approved by HUD through the 2008 CoC process. CSB is waiting to receive its contract from HUD so that the project can start, hopefully as of January 1, 2010. It is anticipated that the lease up of these 30 units will occur over a six month period.

The USHS system has been experiencing a low number of applications for consideration for the current projects that are part of the USHS. In an effort to increase the flow of applications and assist agencies with costs related to gathering necessary documentation for clients, CSB will seek to incentivize the application process by providing a performance payment for USHS applications that are submitted in a complete and appropriate manner by all single adult emergency shelters and outreach providers. It is hoped that this new process will increase the submission of applications and keep the USHS in the forefront of the efforts to get people housed.

USHS is also in the process of developing an electronic Client Documentation Toolkit for use by caseworkers in their work with homeless clients in emergency shelters or living on the streets,

newly admitted into permanent supportive housing and any other clients that need documentation that will expedite their access to mainstream benefits or housing. In addition, a central repository for the client documentation will be created so that each client will have access to his/her documentation for future use.

Access to Benefits Strategy – Benefits Partnership Update

In November of 2009 the United Way accepted the application for the Benefits Partnership and awarded \$125,000 to the project. The UWCO award will allow for the expansion of the project by the addition of one fulltime and possibly one part time specialist.

This strategy is to provide immediate and systematic access to mainstream benefits and services for persons who are homeless and served by the homeless service system. The project is designed to improve the financial stability of individuals by increasing access to mainstream benefits and strengthen collaboration between existing resources and agencies

This program will increase income for individuals in supportive housing and shelters by improving access to mainstream benefits, with a focus on Social Security Administration's benefit programs for people with physical and/or mental disabilities – Supplemental Security Income (SSI) and Social Security Disability Insurance (SSDI) and Medicaid/Medicare. In addition, this program will support – through the Ohio Benefits Bank (OBB), individuals in filing applications for other mainstream benefits, such as food stamps, tax refunds, etc. OBB is in the process of adding SSI/Medicaid to its platform and working to provide direct application on-line to ODJFS. This program is modeled after two best practices, the RLPTI initiative in Columbus and the SSI Outreach, Access and Resource (SOAR) methodology being used in other communities across the country.

The original timeline for this strategy had the planning beginning in 2009, but there was an opportunity for possible funding from the United Way in their new grant process. As a precursor to this UW grant, CSB had been selected as a site for the COHHIO SSI Ohio Project and received a grant to support an SSI Specialist. This project is part of the overall strategy to increase access to benefits and income for the community and was presented to the Rebuilding Lives Funder Collaborative on November 20, 2008.

The YWCA partners in the project and provides the supervision and site location for the project. Plans are to continue the partnership with the YWCA.

Purpose

The pilot project will select and train an individual to use the SSI/SSDI Pro module within the Ohio Benefit Bank. Specialists will be designated Authorized Representatives for the clients and have the ability to represent them without their being present. The Specialist will collect all of the required documentation and complete the applications correctly the first time.

Target Population

- The Specialist will work within the community to help homeless and/or mentally ill individuals apply for SSI/SSDI, Medicaid and other benefits available through the OBB.
- The specialist will complete 9 applications per month.

Goals

- Assist individuals to obtain needed benefits
- Expedite the SSI/SSDI application process
- Increase the number of individuals receiving SSI/SSDI benefits the first time
- Avoid appeals and consultative examinations

Rebuilding Lives Employment Strategy Progress Update 10/10/09

Two meetings have been held regarding the Rebuilding Lives Employment Strategy (10/22/09 and 11/12/09). Meetings are **facilitated** by Deb Helber and **convened** by Goodwill Columbus. **Attendees** have included: Mary Vail, Deb Shinoskie and Steve Albright, Goodwill Columbus; Paul Borden, YMCA; Judy Braun, COVA; Kelly Breidigan and Lori Criss, Amethyst; Dean Francis, National Church Residences; Diana Johnson, Faith Mission; Kaiser Jones, Community Housing Network; Douglas Lay, Franklin County Veterans Commission; Frankie Knowlin, COWIC; Lamont Smith, Impact Community Action; Emily Morris, Caroline Holmes and Joni Ogle, YWCA; Don Strasser, Columbus Coalition for the Homeless; Mike Tynan, Community Housing Network; Mary Vail, Goodwill Columbus; Douglass White, Citizen Advisory Council; Tiffany Nobles, Community Shelter Board; Vivian Turner, Columbus Urban League; Terri Power, Volunteers of America; Michelle Hannan and Sheila Young, Salvation Army; Rose Reed, Rehabilitation Services Commission, Bureau of Vocational Rehabilitation; Rebecca Kusner, Community Research Partners; Dianne Biggs, United Way of Central Ohio; Debra Shinoskie, Goodwill Columbus

Purpose of Meetings:

- ◆ To share best practices around linking homeless individuals & families to employment
- ◆ To do work around the two paths that are emerging

Summary of Learning

The following learning emerged from the conversations that took place around the possible paths forward:

Question	Process Improvement	Community Priority
What insights do we have around this path?	<ul style="list-style-type: none"> • Know the resources – bridging the strengths. Diverse collaborative beyond just workforce development. Develop collaborations of employers, agencies, clients. • Trust is important = communication fosters trust & strong bonds. Develop relationships. 	<ul style="list-style-type: none"> • If we want this to become a community priority you can't limit the target population (i.e. chronic homeless) • Need to frame the issue (white paper)
What are the possibilities?	<ul style="list-style-type: none"> • Develop Coalition for Employment • Develop Human Services Expo • Funding as a community priority • Workforce/job development as priorities 	<ul style="list-style-type: none"> • Identify champions! • Get business buy-in • Use CSB model to bring multi-resources/funding • Supportive transitional employments
What actions can we take to realize those opportunities?	<ul style="list-style-type: none"> • Electronic communication = blog = website • Survey of what is out there 	<ul style="list-style-type: none"> • Mission/visions • White paper • Talk with businesses to identify what would get them involved • Ensure all the stakeholders at the table
What are our wise next steps?	<ul style="list-style-type: none"> • Meeting to meet the goal – what is available? • Agency information – spread the word. • How can we network? Facilitator, contributors, information, media development. 	<ul style="list-style-type: none"> • Develop white paper • Develop talking points • Explore the use of technology to get the message out
Who will take responsibility for	Rebecca Kusner– email communication with goal of meeting	<ul style="list-style-type: none"> • Don Strasser, Mike Tynan, Steve Albright, Terri Power, Vivian Turner–

those steps? Who will offer assistance?	rdusner@communityresearch partners.org www.ohioworkforcecoalition	white paper • Kaiser will make contact with community stakeholders for potential champions
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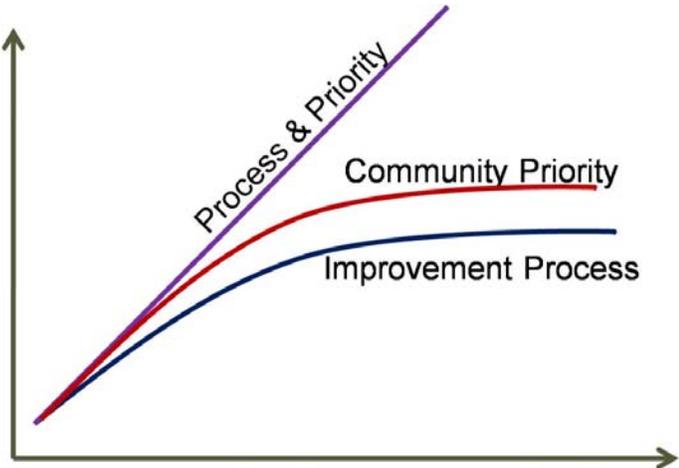
Framing

In our first meeting, the following learning emerged:

- ◆ When it comes to linking homeless individuals and families to workforce development programs and employment, there is a many-to-many relationship, which the following questions emerge from:
 - “How do those who are homeless know what help is available?”
 - “How do those that are homeless know where to go to get a job?”
- ◆ There is an opportunity to use the resources that we have better
- ◆ All the right people are not in the room – there are no funders or employers/businesses represented

From the learning, it appeared that there were two possible paths emerging that this plan might take:

- ◆ Improving what currently exists in our community within the current environment
- ◆ Making the issue of employment for homeless individuals & families a priority for our community



Individually, each of these paths provides an opportunity to improve linking those who are homeless to employment. If both are taken, there may be an even greater opportunity to reach the goal of this strategy.

Best Practices Presentation

Mary Vail shared a best practice around the Community Priority Path from HUD:

EMPLOYMENT FOR HOMELESS: A Community Priority

HUD'S HOMELESS ASSISTANCE PROGRAMS:
CREATING COMMUNITY EMPLOYMENT PATHWAYS (CEP)

Traditional Systems for Homeless Services

“Housing, Employment and Treatment are well formed into separate silos without bridges. Homeless Assistance Programs & WFD services have evolved with little interaction.”

The diagram illustrates three separate, vertical cylindrical silos. The first silo is labeled 'Housing', the second 'Employment', and the third 'Treatment'. They are positioned side-by-side with no connecting lines or bridges between them, representing isolated services.

From Programs to Pathways

“Successful integration of these systems depends on the homeless assistance programs finding ways to connect their constituency with the workforce development system, and the WFD system finding ways of fulfilling its mandate that ‘One-Stops work for all’, including job seekers who are homeless.”

HUD'S Homeless Assistance Programs, April 2009 U.S. Dept. of Housing and Urban Development, Office of Community Planning

CREATING COMMUNITY EMPLOYMENT PATHWAYS (CEP)

A CEP initiative is a systems change initiative that uses field research to analyze a community's workforce needs and establishes avenues for homeless jobseekers to enter and advance in the workforce.

- Increase the number of homeless and formerly homeless in the workforce
- Expand access to existing employment services & expand funding
- Improve critical cross-systems linkages

Steps to developing CEP

This process can take from 6-months to a year or more.

- Identify stakeholders/leader
- Research labor market
- Research homeless jobseeker characteristics
- Develop resource map
- Identify funding
- Identify models from other communities
- Create written CEP report

Convening Stakeholders

- Shelter staff
- Service providers
- Continuum of Care Lead Agency
- Supportive Housing Staff
- Outreach Workers
- Vocational Training Providers
- Local Community Development Staff
- Food Pantry Workers
- Local Clergy or Church Representatives
- State Agencies
- People Who are homeless
- One-Stop Staff
- Health Care Providers
- Mental Health Authority
- Education Providers
- Local Government Officials
- McKinney-Vento Grantees
- Potential Employees
- WIB Members

Comments following the presentation were:

- ◆ The “right time” for this path (priority) will depend on several factors, including:
 - Finding an “owner” or “champion” – a visionary for this path
 - The economic environment
 - Interest from other stakeholders
 - The political climate
- ◆ Steps can be taken, even if the time is not quite right, to set the foundation for reaching this goal

Open Space Work Sessions - *How do we realize the opportunities that these 2 paths bring us?*

In this and the remaining two meetings, this group must develop the strategic plan around employment for homeless individuals & families. To do that, we are going to begin developing the framework for that plan by exploring these questions around the two emerging paths:

- ◆ How do we make the system we currently have work better within our current environment?
- ◆ How do we get our community to make this issue a priority?

Each person was asked to work with others around the question that they feel the most passion around. The two groups would work on answering the following questions:

- ◆ What insights do we have around this path?
- ◆ What are the possibilities?
- ◆ What actions can we take to realize those opportunities?
- ◆ What are our wise next steps?
- ◆ Who will take responsibility for those steps? Who will offer assistance?

As they work through these questions they were also asked to think about where they are willing to take responsibility. There is so much passion in the room but in order to realize this strategy some of the people in this room will also have to take responsibility for implementing what emerges.

Open Space Report – Process Improvement Path

Question: How do we make the system we currently have work better within our current environment?

What insights do we have around this path?

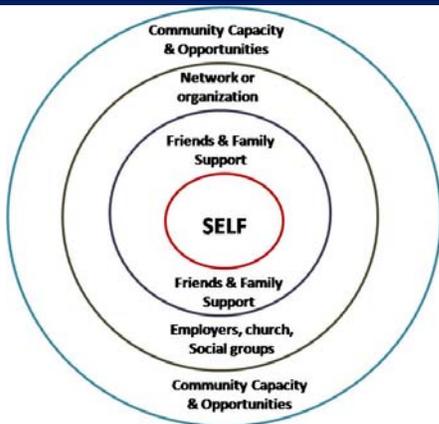
- Trust & communication
- Funders drive behavior
- Collaboration – but funding forces competition
- Talk about – employers

What are the possibilities?

- One point of contact - CEAN
- Core competencies; central message – program focus on strengths
 - Who does job development? Population eligible?
 - Who does job training? Population eligible?
 - Who does job follow up? Population eligible?
- Knowledge sharing – follow up; technology
- Can we all work together at some level:
 - Bridge our strengths working together as one – focus on mutual collaboration/benefit vs. competitive environment
 - History of collaborations – unity in focus of population
 - Consolidation of employment development dollars
 - Inviting employers – get them to the planning process
 - What do employers need to see this as a benefit? (trust, time, good employees, skilled workforce)
 - How do we get employers to the table?
 - What need can we fill for employers?
 - Develop service mindset to employers.
 - Have a workforce development agency
 - Customer commentary on websites
 - Providing a service to the employers
 - Holding ourselves up in the community as talking about skilled workforce
 - Marketing for hiring workforce development to remove stigma & community awareness
 - Remove stigma
 - Solid individual development
 - Develop positive reputation – agency and individual
 - Communication of the positive
 - Resources to meet basic needs to meet expectation of work
 - Skilled in communications message – skilled at developing strengths
 - Develop idea of expertise
 - Housing 1st model – most housing programs are
 - Looking at educational reps to join the group to be the guide for how to manage thru the educational system
 - Accessing dollars for individuals who are delinquent or cannot get loans
 - Having lists or information on all agencies – map of resources
 - Social agencies and employers
 - Mechanisms for creating bonds
 - Know the resources – recognizing the resources and efficiencies of each program
 - Getting funders to understand that retention is as important thing to pay for

What actions can we take to realize those opportunities?

- Become a resource to employers
- Aggregate program information
- Employers in planning process



What are our wise next steps?

- Follow up – dollars for intensive CM
- Information sharing – develop agenda

Who will take responsibility for those steps? Who will offer assistance?

Open Space Report – Priority Path

Question: How do we get our community to make this issue a priority?

What insights do we have around this path?

- History of CWA – funders sources struggle too
- Funding for larger system – need funding for planning, promoting collaboration, capacity building grant – pool resources: Columbus Foundation, Osteopathic Heritage Foundation, Rotary, Chamber, Civic Associations, Area Commissions, United Way
- A moral imperative – **ANY PERSON THAT WANTS TO WORK CAN FIND OPPORTUNITY IN COLUMBUS**
- Technology usage
- Volunteers
- Employment maintenance organization
- Visionary/leadership
- Education
- \$\$\$\$\$\$
- Quality community – stabilizes lives
- Providing insight
- Need to define our message
- Community Shelter Board is a best practice Columbus Workforce Alliance is now advocacy group – “fragile”
- Goals of funders must meet goals of workforce management
- What is champion, championing?
- Quality community
- Need to show advantages of supports
- Problems in rigid structure of jobs homeless folks take
- Powerful leader can explain to business community the nature of needs of homeless
- What about transitional, supportive employment?
- Need education
- Is this the right time to advance homelessness agenda?
- Rotary – Chamber of Commerce
- Need to keep focus on broader population – all barriered job seekers
- System needed for hard-to-employ: Godman guild, Salvation Army. Security of information. \$600,000 for implementation – partners came together & volunteer data.
- Employers want employees – AARG, plan to use volunteers, technology to promote what we want to do (facebook, you-tube, twitter)
- Need to think like a business – ask them what would make them want to get involved in an opportunity like this
- Type of job – subsidize a living wage, flexibility to meet other life responsibilities, non-exempt vs. exempt

- Retention rates – keeping all appointments
- Creating our own businesses that we give appropriate support to

What are the possibilities?

- Multi-approach
- Match funds
- Subsidized employment
- Use of technology
- Could be funding for capacity building
- Workforce Alliance – restructuring
- Columbus Compact financial

What actions can we take to realize those opportunities?

- Identify person (doesn't have to be one leader)
 - Chamber of Commerce
 - United Way
 - Foundation
 - Legislative Leaders
 - Civic Association
 - Emerging leaders
 - Dan Stewart
 - Kaiser knows some folks with connections on Continuum of Care
 - Rickenbacker
 - Les Wexner
 - Mayor Coleman
 - Smaller business organizations
 - Area commissions would love to hear that we want to get people employed
 - Young, up-coming leader who has entre into the world
 - Labor person/entertainment image/think tanks, etc.
 - Charleta Tavares
 - Councilman Mentel
- What are the qualities of the leader
 - Social services inclination & leader in industry – someone with foot in both worlds
 - Speak credibly to legislators
 - Should be more than one person
 - Multi-prong approach
 - Ensure the right providers are at the table
- Find out passion of stakeholders – how do we get them to this meeting?
- Target homeless & those at-risk of homelessness & low income – homeless in Columbus is not necessarily without an address – we have lots of permanent supportive housing
- One-on-one approach works

What are our wise next steps?

- Creating strong mission/vision that focuses on hardest to serve – stabilizing lives of our untapped resources that lead to a world class workforce
- Statement should be broader than homelessness marketing approach that goes beyond (at-risk/low-income)
- Shaped message – issue paper

Who will take responsibility for those steps? Who will offer assistance?

Don, Mike, and Steve – issue paper/white paper to create moral imperative

Closing and Next Steps

Those individuals that have stepped up, bringing responsibility with their passion, will work on their identified next steps in each path and will bring what emerges into the next meeting.

There are two final meetings scheduled: January 14, 2010 and Feb. 16, 2010.

ADAMH Prevention Program

\$250,000 has been awarded for the ADAMH Prevention Program. The program will be in effect from November 16, 2009 through September 30, 2012. To run this program, the ADAMH Board selected Community Housing Network as the lead agency which will place persons who are homeless when exiting Twin Valley Behavioral Healthcare (TVBH) hospital or ADAMH residential care facilities into permanent housing. Participants will have been homeless prior to entry into the hospital or facility or will have become homeless during their stay. All participants will meet HPRP criteria, specifically they will be homeless or at risk of losing housing and would be homeless but for HPRP assistance.

CHN's Housing Facilitator (HF) will expedite and facilitate appropriate housing placement for persons exiting the hospital or residential care facility. Housing will be studio or one-bedroom units scattered throughout Franklin County. The HF will work in partnership with TVBH and ADAMH provider agency case managers to guide the client through the housing placement process, from intake, to acquiring ID and other documentation, applying for CMHA subsidies, selecting an apartment, negotiating with landlords, credit repair, lease signing, and apartment and neighborhood orientation.

Depending on the needs of each participant, HPRP funds will be used for utility or apartment security deposits, rental assistance until a permanent subsidy is in place, and payment of utility or CMHA debts (tenant portion only) that are preventing housing placement.

Program Goals/Update

- An average of 5 persons will be placed into housing each month (175 over the 3 years).
- 83% of participants will receive a permanent rental subsidy within 3 months from exiting TVBH or a residential care facility.
- Since 11/16, ten individuals from TVBH awaiting discharge have been screened for this program and are going through the evaluation process to determine eligibility & appropriateness for housing placement.

2008-2009 Average Program Occupancy

CSB-funded programs	FY10 Current Capacity ¹	Dec-08	Jan-09	Feb-09	Mar-09	Apr-09	May-09	Jun-09	Jul-09	Aug-09	Sep-09	Oct-09	Nov-09
Community Housing Network-Briggsdale	25	100%	96%	96%	92%	88%	92%	88%	92%	92%	96%	100%	92%
Community Housing Network-Community ACT	42	105%	98%	95%	100%	100%	100%	100%	102%	98%	100%	100%	100%
Community Housing Network-East 5th Avenue	38	95%	97%	87%	84%	89%	92%	89%	89%	92%	89%	95%	95%
Community Housing Network-North 22nd Street	30	93%	90%	93%	93%	100%	100%	97%	97%	93%	100%	100%	100%
Community Housing Network-North High Street	33	100%	100%	94%	94%	94%	100%	97%	100%	97%	100%	100%	97%
Community Housing Network-Cassady ²	10	90%	100%	100%	100%	100%	100%	90%	90%	100%	100%	90%	80%
Community Housing Network-Parsons ^{2,6}	25	96%	96%	96%	96%	92%	96%	96%	100%	100%	92%	88%	88%
Community Housing Network-Safe Havens ³	13	108%	100%	100%	115%	115%	115%	115%	115%	115%	108%	100%	115%
Community Housing Network-St. Clair ⁵	26	88%	88%	96%	96%	96%	96%	96%	100%	104%	104%	104%	100%
Community Housing Network-Southpoint Place	46	52%	70%	85%	93%	98%	100%	100%	98%	98%	96%	96%	96%
Maryhaven Commons at Chantry	50	94%	98%	96%	98%	98%	98%	98%	98%	98%	98%	98%	98%
National Church Residences-Commons at Grant	50	98%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Southeast-Scattered Sites ^{2,4}	90	113%	113%	112%	112%	113%	111%	112%	114%	116%	116%	112%	112%
YMCA-40 West Long St	105	101%	100%	100%	100%	104%	104%	100%	98%	99%	101%	99%	99%
YMCA-Sunshine Terrace	75	100%	101%	103%	103%	103%	104%	101%	100%	100%	99%	99%	97%
YWCA-WINGS	69	99%	100%	94%	96%	94%	94%	99%	96%	96%	97%	97%	100%
Rebuilding Lives PACT Team Initiative ²	108	102%	100%	98%	97%	98%	95%	95%	97%	94%	91%	93%	91%

¹ Per current fiscal year POP

² The following programs house clients that are receiving CHN Shelter Plus Care subsidies: CHN-Family Homes (SRA / 7 households); CHN-Cassady (SRA / 1 household); CHN-Parsons (SRA / 13 households); RLPTI (TRA / 17 households); Southeast Scattered Sites (TRA / 2 households).

³ Three of the 13 units can house up to two individuals and these units are frequently but not always assigned to couples in which both partners are Rebuilding Lives eligible.

⁴ Due to additional HOME funds, Southeast is able to expand capacity and serve more households (mostly CAH related), including more RL eligible couples.

⁵ A non-RL unit at St. Clair was vacated and CHN placed an RL eligible client into this unit.

⁶ Due to a Shelter Plus Care subsidy freeze Parsons Avenue will have low occupancy until this issue is resolved.

Grey shading denotes a percentage under 95% occupancy rate; goal is for a 95% occupancy rate.

2008 and 2009 Average Program

HUD CoC FUNDED PROGRAMS ¹	FY10 Current Capacity ²	Dec-08	Jan-09	Feb-09	Mar-09	Apr-09	May-09	Jun-09	Jul-09	Aug-09	Sep-09	Oct-09	Nov-09
Transitional Housing													
Amethyst-RSVP ³	8	113%	88%	100%	100%	88%	88%	100%	75%	100%	88%	63%	100%
Huckleberry House ¹⁰	24	87%	90%	97%	97%	100%	103%	107%	107%	107%	100%	97%	121%
Friends of the Homeless-New Horizons	36	97%	97%	86%	75%	78%	81%	92%	89%	78%	78%	92%	100%
Pater Noster House ⁴	5	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
VOAGO - Veterans ^{4,5}	40	103%	95%	105%	105%	108%	103%	105%	105%	105%	108%	108%	108%
Permanent Supportive Housing													
Community Housing Network-Family Homes ⁷	15	100%	87%	100%	100%	93%	93%	100%	100%	100%	100%	93%	93%
Community Housing Network-Wilson	8	100%	100%	100%	100%	100%	100%	100%	100%	88%	88%	100%	100%
VOAGO - Family Supportive Housing	30	103%	100%	100%	100%	100%	97%	100%	97%	97%	100%	100%	100%
Shelter Plus Care													
Amethyst-SPC	92	98%	95%	89%	93%	97%	98%	95%	92%	91%	93%	96%	98%
Columbus AIDS Task Force - SRA ⁹	N/A	100%	100%	100%	93%	93%	93%	93%	NA	NA	N/A	N/A	N/A
Columbus AIDS Task Force - TRA ⁹	89	97%	97%	97%	97%	97%	99%	100%	100%	101%	103%	100%	100%
Community Housing Network-SPC SRA ^{6,7}	137	132%	134%	137%	139%	141%	143%	129%	131%	131%	133%	133%	132%
Community Housing Network-SPC TRA ^{7,8}	149	121%	122%	121%	121%	86%	88%	87%	91%	94%	91%	91%	94%
Faith Mission - Shelter Plus Care ⁶	44	98%	98%	98%	102%	107%	109%	107%	111%	114%	114%	114%	116%
Total Shelter Plus Care	511	114%	114%	114%	115%	106%	108%	103%	108%	109%	107%	107%	108%

¹ Programs are non-CSB funded.

² Per current fiscal year POP

³ Program occupancy rate goal set at 85%.

⁴ VOAGO - Veterans and Pater Noster House are not HUD CoC funded programs but participate in CSP on a voluntary basis.

⁵ The program is able to exceed capacity at times because it has three overflow units.

⁶ CMHA has informed Shelter Plus Care providers that they can slightly over-lease at this time.

⁷ The following programs house clients that are receiving CHN Shelter Plus Care subsidies: CHN-Family Homes (SRA / 7 households); CHN-Cassady (SRA / 1 household); CHN-Parsons (SRA / 13 households); RLPTI (TRA / 17 households); Southeast Scattered Sites (TRA / 2 households).

⁸ Due to CMHA's mass unit transfer from TRA to Section 8, CHN TRA is experiencing a lower occupancy rate.

⁹ CMHA converted the SRA units to TRA units. The SRA program was phased out through June 2009.

¹⁰ May, June, July and August capacity were expanded slightly to accommodate longer wait for graduation to permanent housing. Effective 11/10/09, the program capacity is reduced to 24 units. Program will be scaling down to the new capacity.

Grey shading denotes a percentage under 95% occupancy rate; goal is for a 95% occupancy rate.



Memorandum

Date: December 9, 2009

To: Dave Davis, Community Shelter Board

From: Colleen Bain

Cc: Dave Kayuha; Tiffany Nobles; Matt McClure; Ryan Cassell

RE: Quarterly Update Commons at Buckingham

The Commons at Buckingham (CAB) is a 100 efficiency unit community to be built in downtown Columbus. Seventy-five of the units will be designated as Rebuilding Lives; and the remaining 25 units as affordable downtown housing for disabled individuals. It is National Church Residences' intent to duplicate the Commons at Grant program model.

Development update

- Construction is on schedule and on pace to be complete no later than August 3, 2010
- All environmental remediation issues have been completed without any issues
- The required vapor barrier (groundwater remediation) has been installed successfully
- All sub-surface utilities have been connected
- The building is out of ground and framed, and under roof
- All weather sensitive items have been completed
- Construction draws have occurred successfully each month
- Investor site visits and reviews have been very positive
- Neighbors to the site, including Abbott and Columbus State, have been very supportive of the project and helpful with construction
- Project is overall on schedule and on budget

Supportive Services update

USHS:

- CAB will serve as site for third phase of USHS pilot
- NCR is working with CSB staff to plan for enough lead time to ensure smooth lease up
- NCR is seeking legal review of draft USHS MOA and draft USHS policies and procedures

Medicaid:

- 3-year CARF accreditation awarded
- Working on ODMH and ODADAS certification for Medicaid

Funding:

- Columbus Foundation commitment for \$25K toward Employment Specialist for first year
- Osteopathic Heritage Foundation awarded capacity-building grant which included approximately \$10,000 out equip and outfit the Resident Resource Center at Commons at Buckingham
- Informal written commitment obtained from ADAMH for \$60,000 for nurse for first year

Program Budgets

- Will work with CSB to submit a start-up supportive services budget, which, (per Barb) would be funded through the 2009-2010 contingency fund so we can hire and train staff in advance of opening
- CAB plan approved by RLFC in May 2009 included \$115,208 in annual services funding – NCR will apply through CSB Gateway process in the spring

Community Acceptance

- Good Neighbor Agreement approved by Discovery District SID and DDDC