

**Columbus and Franklin County Continuum of Care (OH-503)
2022 CoC Review, Score, and Ranking Procedures for New Projects under the CoC
Supplemental NOFO**

The Workgroup will review new project application materials over a one- to two- week period. They will review and score new project applications using the tool below.

CSB staff will ensure all new project applications pass Threshold Review (details below). A threshold review will take place prior to the review and rank process to ensure baseline requirements are met. All new projects must meet the thresholds.

CSB will also complete a technical review of HUD e-snaps project applications for completeness and technical errors. Applicants will be notified if technical corrections are needed and must complete technical corrections as directed.

In addition to the items below, the Workgroup will consider qualitative factors such as subpopulation needs, and potential impact to the community’s system of care when generating recommendations for the CoC Board.

Project Name: _____
Organization Name: _____
Project Type: _____

TRESHOLD CRITERIA (will be reviewed and confirmed by CSB staff)

1. Applicant has Active SAM registration with current information, and maintains an active SAM registration annually.
2. Applicant has Valid UEI/TIN/EIN number.
3. CoC Program Eligibility – Project applicants meet the eligibility requirements of the CoC Program as described in the Act and the Rule and provide evidence of eligibility required in the application (e.g., nonprofit documentation).
4. Financial and Management Capacity: Project applicants and subApplicants demonstrate the financial and management capacity and experience to carry out the project as detailed in the project application and the capacity to administer federal funds.
5. Certifications - Project applicants submit the required certifications specified in the NOFO.
6. Population Served - The population to be served meets program eligibility requirements as described in the Act, the Rule, and the NOFO.
7. HMIS Participation - Project applicants agree to participate in a local HMIS system. However, in accordance with Section 407 of the Act, any victim service provider that is a Applicant or subApplicant not disclose, for purposes of HMIS, any personally identifying information about any

client. Victim service providers use a comparable database that captures the required HMIS data in addition to meeting the needs of the local HMIS.

8. Applicant has no Outstanding Delinquent Federal Debts – It is HUD policy, consistent with the purposes and intent of 31 U.S.C. 3720B and 28 U.S.C. 3201(e), that applicants with outstanding delinquent federal debt will not be eligible to receive an award of funds unless.

- a) A negotiated repayment schedule is established and the repayment schedule is not delinquent, or
- b) Other arrangements satisfactory to HUD are made before the award of funds by HUD

9. Applicant has no Debarments and/or Suspensions – In accordance with 2 CFR 2424, no award of federal funds may be made to debarred or suspended applicants, or those proposed to be debarred or suspended from doing business with the Federal government.

10. Pre-selection Review of Performance - If your organization has delinquent federal debt or is excluded from doing business with the Federal government, the organization may be ineligible for an award. In addition, before making a Federal award, HUD reviews information available through any OMB-designated repositories of government-wide eligibility qualification or financial integrity information, such as Federal Awardee Performance and Integrity Information System (FAPIIS), and the “Do Not Pay” website. HUD reserves the right to:

- a) Deny funding, or with a renewal or continuing award, consider suspension or termination of an award immediately for cause;
- b) Require the removal of any key individual from association with management or implementation of the award; and
- c) Make provisions or revisions regarding the method of payment or financial reporting requirements

11. Sufficiency of Financial Management System - HUD will not award or disburse funds to applicants that do not have a financial management system that meets Federal standards as described at 2 CFR 200.302. HUD may arrange for a survey of financial management systems for applicants selected for award who have not previously received Federal financial assistance, where HUD Program officials have reason to question whether a financial management system meets Federal standards, or for applicants considered high risk based on past performance or financial management findings.

12. False Statements - A false statement in an application is grounds for denial or termination of an award and may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment. Applicant or applicant confirms all statements are truthful.

13. Mandatory Disclosure Requirement - Applicants or applicants disclose in writing to the awarding program office at HUD, all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award within ten days after learning of the violation. Applicants that have received a Federal award including the term and condition outlined in Appendix XII to 2 CFR part 200—Award Term and Condition for Applicant Integrity and Performance Matters are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in any of the remedies described in § 200.338 Remedies for noncompliance, including suspension or debarment. (See also 2 CFR part 180, 31 U.S.C. 3321, and S.C. 2313.)

14. Prohibition Against Lobbying Activities - Applicants are subject to the provisions of Section 319 of Public Law 101-121, 31 U.S.C. 1352, (the Byrd Amendment), and 24 CFR part 87, which prohibit Applicants of federal awards from using appropriated funds for lobbying the executive or legislative branches of the Federal government in connection with a Federal award. All applicants submit with their application the signed Certification Regarding Lobbying included in the Application download from Grants.gov. In addition, applicants disclose, using Standard Form LLL (SFLLL), "Disclosure of Lobbying Activities," any funds, other than federally appropriated funds, that will be or have been used to influence federal employees, members of Congress, or congressional staff regarding specific awards. Federally-recognized Indian tribes and tribally designated housing entities (TDHEs) established by federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage of the Byrd Amendment, but state-recognized Indian tribes and TDHEs established only under state law shall comply with this requirement. Applicants submit the SFLLL if they have used or intend to use non-federal funds for lobbying activities.

15. Equal Participation of Faith-Based Organizations in HUD Programs and Activities – Projects ensure that all projects meet the requirements under 24 CFR 5.109. On April 4, 2016, HUD amended 24 CFR 5.109 consistent with E.O. 13559, entitled Fundamental Principles and Policymaking Criteria for Partnerships with Faith-Based and Other Neighborhood Organizations (75 Fed. Reg. 71319 (Nov. 22, 2010)). (See 81 FR 19355). These regulations apply to all HUD programs and activities, including all of HUD's Native American Programs, except as may be otherwise provided in the respective program regulations, or unless inconsistent with the respective program authorizing statute.

16. Resolution of Civil Rights Matters - Outstanding civil rights matters be resolved before the application submission deadline. Project applicants, who after review are confirmed to have civil rights matters unresolved at the application submission deadline, will be deemed ineligible. Their applications will receive no further review, will not be rated and ranked, and will not receive funding.

PROJECT OUTLINE

For each requirement below, select "Yes" if the project has provided reasonable assurances that the project will meet the requirement, has been given an exception by the CoC or will request a waiver from HUD. Otherwise select "No".

Coordinated Entry Participation

Housing First and/or Low Barrier Implementation

All proposed program participants will be eligible for the program component type selected.

Documented, secured minimum match

Project has reasonable costs, as defined locally and proposed activities are eligible and consistent with program requirements

Project is financially feasible

Applicant is active CoC participant

Application is complete and data are consistent; project narrative is fully responsive to the question being asked and meets all criteria for that question as required by the NOFO

Data provided in the application are consistent

Required attachments correspond to the list of attachments in e-snaps that must contain accurate and complete information and are correctly dated.

Acceptable organizational audit/financial review

PROJECT DESIGN

A. Extent to which the applicant

1. Demonstrate understanding of the needs of the clients to be served.
2. Demonstrate type, scale, and location of the housing fit the needs of the clients to be served
3. Demonstrate type and scale of the supportive services, regardless of funding source, meet the needs of the clients to be served.
4. Demonstrate how clients will be assisted in obtaining and coordinating the provision of mainstream benefits
5. Establish performance measures for housing and income that are objective, measurable, trackable, and meet or exceed any established HUD, HEARTH or CoC benchmarks.

B. Describe the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs.

C. Describe how clients will be assisted to increase employment and/or income and to maximize their ability to live independently.

D. Project leverages housing resources with housing units not funded through the CoC or ESG programs.

E. Project leverages health resources, including a partnership commitment with a healthcare organization.

ADDITIONAL PSH or RRH RATING FACTORS

1. The type of housing proposed, including the number and configuration of units, will fit the needs of the program participants.
2. The type of supportive services that will be offered to program participants will ensure successful retention in or help to obtain permanent housing, including all supportive services regardless of funding source.
3. The proposed project has a specific plan for ensuring program participants will be individually assisted to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply and which meet the needs of program participants (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education).
4. Program participants are assisted to obtain and remain in permanent housing in a manner that fits their needs (e.g., provides the participant with some type of transportation to access needed services, safety planning, case management, housing that meets accessibility related needs, additional assistance to ensure retention of permanent housing).
5. The proposed project is consistent with the CoC plan described by the CoC

ADDITIONAL JOINT TH/RRH RATING FACTORS

1. The type of housing proposed, including the number and configuration of units, will fit the needs of the program participants (e.g., ensuring a range of bedroom sizes to assist various family sizes.)
2. The proposed project will provide enough rapid rehousing assistance to ensure that at any given time a program participant may move from transitional housing to permanent housing. This may be demonstrated by identifying a budget that has twice as many resources for the rapid rehousing portion of the project than the TH portion, by having twice as many PH-RRH units at a point in time as TH units, or by demonstrating that the budget and units are appropriate for the population being served by the project.
3. The type of supportive services that will be offered to program participants will ensure successful retention or help to obtain permanent housing, including all supportive services regardless of funding source.
4. The proposed project has a specific plan for ensuring program participants will be individually assisted to obtain the benefits of mainstream health, social services, and employment programs for which they are eligible to apply and which meet the needs of the program participants (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education).
5. Program participants are assisted to obtain and remain in permanent housing in a manner that fits their needs (e.g., provides the participant with some type of transportation to access needed services, safety planning, case management, housing that meets accessibility related needs, additional assistance to ensure retention of permanent housing).
6. The proposed project is consistent with the CoC plan.

SSO COORDINATED ENTRY

1. The centralized or coordinated assessment system is easily available/reachable for all persons within the CoC's geographic area who are seeking homeless assistance. The system must also be accessible for persons with disabilities within the CoC's geographic area.
2. There is a strategy for advertising that is designed specifically to reach homeless persons with the highest barriers within the CoC's geographic area.
3. There is a standardized assessment process.
4. Ensures program participants are directed to appropriate housing and services that fit their needs.

SSO (NON COORDINATED ENTRY)

1. The proposed project has a strategy for providing supportive services to those with the highest service needs, including those with histories of unsheltered homelessness and those who do not traditionally engage with supportive services.
2. Program participants are assisted to obtain and maintain permanent housing in a manner that fits their needs.
3. The proposed project has a specific plan for ensuring program participants will be individually assisted to obtain the benefits of mainstream health, social services, and employment programs for which they are eligible to apply and which meet the needs of the program participants (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education).
4. The project proposed will participate in coordinated entry.
5. The proposed project is consistent with the CoC plan.

CoC Planning

1. Governance and Operations-The CoC conducts meetings of the entire CoC membership that are inclusive and open to members and demonstrates the CoC has a written governance charter in place that includes CoC policies.
2. CoC Committees-The CoC has CoC-wide planning committees, subcommittees, or workgroups to address homeless needs in the CoC's geographic area that recommends and sets policy priorities for the CoC.
3. The proposed planning activities that will be carried out by the CoC with grant funds are compliant with the provisions of 24 CFR 578.7.
4. The funds requested will improve the CoC's ability to evaluate the outcome of both CoC Program-funded and ESG-funded projects.

EQUITY FACTORS

1. Applicant has BIPOC individuals in managerial and leadership positions
2. Applicant's board of directors includes representation from persons with lived experience
3. Applicant has process for receiving and incorporating feedback from persons with lived experience

4. Applicant has individual(s) with lived experience employed on their team
5. Applicant has reviewed internal policies and procedures with an equity lens and has a plan for updating policies that currently center white dominant culture
6. Applicant has reviewed agency's program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, and/or age
7. Applicant has identified programmatic changes needed to make agency's program participant outcomes more equitable and developed a plan to make those changes
8. Applicant is working with HMIS lead to review HMIS data with disaggregation by race, ethnicity, gender identity, and or/age. If not a current HMIS participant, Applicant commits to participate in this review.

CoC Funding requested	
Amount of other public funding (federal, state, city, county)	
Amount of private funding	
Total Project Cost	