

# Columbus & Franklin County Continuum of Care 2022 Supplemental NOFO Application Notes and Schedule

**Maximum award:** \$9,123,297

**Grant term:** 3 years, likely renewable

**Match required:** 25% and in some cases 50% (related to housing subsidies and healthcare support)

## Eligible projects

- Permanent Housing
  - o Rapid Rehousing
  - o Permanent Supportive Housing (costs for acquisition, new construction or rehab are not allowable)
- Joint Transitional Housing and Rapid Rehousing
- Supportive services only (includes projects providing services to unsheltered and coordinated entry)
- Homeless Management Information System
- CoC Planning (3%)
- CoC UFA (3%)

## CoC application components

- Plan for ending homelessness – **must be completed by 8/26; worth 70 points out of 100 available**
  - o The CoC's Plan for serving Individuals and Families Experiencing Homelessness with Severe Service Needs. The maximum length of the CoC's Plan For Serving Individuals and Families Experiencing Homelessness with Severe Service Needs is 15 pages.
- System-level performance
- Selection criteria – CoC review, score and ranking process to include cost effectiveness, performance data, type of population served, or type of housing proposed
- Letters of commitment/contracts/agreements - # of new units developed/committed
- Letters of commitment from healthcare organizations (hospitals, FQHC, etc) – types of services being made available, the value of commitment and dates the healthcare resources are being provided
- Letter Signed by Working Group Comprised of Persons with Lived Experience of Homelessness. The letter must be signed by either (1) at least three members involved in the working group comprised of individuals with lived experience or (2) an authorized representative of the workgroup (e.g., a working chair) along with evidence that the person is authorized to represent the group. The letter must demonstrate support of the priorities in the CoCs Plan for Serving Individuals and Families Experiencing Homelessness with Severe Service Needs.
- Letter of Commitment from PHA serving the CoC's geographic area to pair vouchers with CoC-funded supportive services; and (2) to work with the CoC and other stakeholders to develop a prioritization plan for a potential allocation of Stability Vouchers or a preference for general admission to Housing Choice Voucher Program through the coordinated entry process for individuals and families experiencing homelessness.

## Focus:

- Applicants must identify, in their application, the steps they will take to ensure that traditionally marginalized populations (such as racial and ethnic minorities and persons with disabilities) will be able to meaningfully participate in the planning process. The applicant must identify the specific populations that it will include, identify community organizations that represent these populations, and describe how these populations will be included in the planning process.

Activity	Timing	Detail
2021 HUD NOFA Released	6/22/22	Announced via HUD listserv & posted on HUD Exchange
Application available in e-snaps	7/15/22	For final submission, all applications must be completed in e-snaps using guidance provided by CSB RFP language to be setup using the e-snaps project application questions
HUD Application schedule and guidance released	7/18/22	CSB establishes project review & application schedule; releases to applicants via email
CSB secures facilitator and plan for workgroup composition and meetings in place	7/11/22	Measurement Resources secured; plan for workgroup in place
CSB releases RFP for project applications	7/18/22	RFP and project applications template must follow HUD e-snaps requirements; timing dependent on HUD release of guidance
Workgroup meetings to develop the Plan	7/11/22 - 8/26/22	Meetings to occur as follows: First Session 7.20.22 from 3-5pm Second Session 8.4.22 from 9:30-11:30am Third Session 8.10.22 from 3-5pm Fourth Session 8.18.22 from 1-3pm Fifth session 9.9.22 from 9:30 – 12:30
CSB completes forms HUD 2880 SF-424 Application for Federal Assistance SF-424 Supplement SF-LLL, Disclosure of Lobbying Activities Form HUD-50070, Certification for Drug-Free Workplace; Applicant Code of Conduct	8/12/22	Forms must be completed prior to project applicants completing e-snaps
Draft Project Applications due to CSB in Word format	8/19/22	<u>All</u> applications due to CSB by 5pm via email, using the form provided by CSB
CSB review	8/22/22 - 8/29/22	CSB reviews draft applications and works with applicants to finalize

Selection criteria – CoC review, score and ranking process	8/26/22	To include cost effectiveness, performance data, type of population served, or type of housing proposed
CAC meeting to review the CoC Plan and submitted projects	Week of 9/5	Working Group Comprised of Persons with Lived Experience of Homelessness reviews applications submitted and prioritizes. Group reviews the CoCs Plan for Serving Individuals and Families Experiencing Homelessness with Severe Service Needs
Workgroup meetings to review and rank the submitted projects	9/9/22	Group meets to review the scored projects and rank them. Group receives applications by 8/30.
Request Letters of Commitment	9/9/22	<ul style="list-style-type: none"> <li>- # of new units developed/committed</li> <li>- healthcare organizations (hospitals, FQHC, etc) – types of services being made available, the value of commitment and dates the healthcare resources are being provided</li> <li>- Working Group Comprised of Persons with Lived Experience of Homelessness</li> <li>- Letter of Commitment from CMHA</li> </ul>
Draft Project Applications due to CSB in e-snaps format	9/13/22	All applications due to CSB by 5pm via email, using the e-snaps format
CSB review	9/13/2022 – 9/16/2022	CSB reviews draft applications and works with applicants to finalize
Final Project Applications due	9/16/2022	Final corrected applications due to CSB via e-snaps
Letters of Commitment Due	9/16/2022	All letters due
CoC Consolidated Application	9/26/2022	Consolidated application must be completed
CoC Board Meeting Packet	9/26/2022	Disseminate meeting packet to CoC Board
CoC Board Meeting	10/3/2022	Consider CoC Consolidated Application and project prioritization
Notify CoC Applicants	10/3/2022	Notify CoC Applicants of project prioritization
Post to CoC Website	10/3/2022	Post project prioritization to CoC website including CoC Application, attachments and the CoC Priority Listing, and notify community members and key stakeholders that the CoC Consolidation Application is available

CoC Meeting Packet	Week of 10/3/2022	Disseminate meeting packet to CoC
Certification of consistency requested from City/County	10/3/2022	CSB sends Form HUD-2991 to City/County for approval
Certification of consistency received from City/County	10/7/2022	City/County return form to CSB; approval must be dated between 6/22/22 - 10/20/22
CoC Meeting	10/12/22	Consider CoC Consolidated Application and project prioritization/update website posting
Submit Application	10/19/2022	CSB submits consolidated application electronically via e-snaps
Application due	10/20/2022	