

## CoC Process for Funding Reallocation

### Policy:

HUD CoC funding reallocation can occur following the scenarios below:

1. **Sub-recipient no longer interested in continuing the project or part of the project.** The procedure below is implemented as soon as the CoC or Community Shelter Board is made aware by the current sub-recipient of the intent to close or decrease the size of the project.
2. **Sub-recipient no longer needs the CoC funding as other funding is available for the project or part of the project.** The procedure below is implemented as soon as the CoC or Community Shelter Board is made aware by the current sub-recipient that HUD funding is no longer needed for the project or part of the project.
3. **Sub-recipient underperforms and the Rebuilding Lives Funder Collaborative (RLFC) (CoC) and its board decide to reallocate the full or partial funding of the project to a new sub-recipient.** The procedure below is implemented as soon as the RLFC and the RLFC Board make the decision to defund a current sub-recipient, a project or part of a project due to underperformance. Underperformance is defined as any of the following:
  - a. Continued underperformance as it relates to local and federal performance outcomes
  - b. Continued underperformance as it relates to efficient use of available project capacity, the project is not using its available capacity
  - c. Continued underperformance as it relates to full drawdowns of allocated HUD CoC funds
  - d. Continued underperformance as it relates to compliance with local and federal project review and certification standards
  - e. Misuse of federal funds and not following federal legislation with no plans to come in compliance are grounds for immediate defunding. In this case Community Shelter Board, on behalf of the RLFC will take immediate steps to accelerate the procedure below as to not put at risk the households served by the underperforming project.

### Procedure:

Community Shelter Board, on behalf of the RLFC, issues an electronic Request for Proposals for new projects interested in receiving HUC CoC funds, as soon as it is determined that funding is available for reallocation. The electronic request for proposals is issued broadly, to all providers serving the homeless population. A Concept Paper that can be found on CSB's website at <http://www.csb.org/?id=resources.money.applying> is required to be submitted by all entities interested in applying. The Concept Paper can be replaced by the CoC Project Application if HUD funding application timing is such that the normal development steps cannot be followed.

The RLFC Board will review the Concept Paper at their scheduled meeting and will recommend implementation of a single or multiple projects, dependent on the funding availability.

If a site-based PSH development is proposed, the project development steps must be followed, as detailed in the Information Packet posted on CSB's website at the link below.

[http://www.csb.org/Files/Docs/RL%20Information%20Packet%20-%20Revised%208%204%2015%20\(2\).pdf](http://www.csb.org/Files/Docs/RL%20Information%20Packet%20-%20Revised%208%204%2015%20(2).pdf)

The RLFC has final decision making authority on all new projects created through reallocation. A resolution confirming their decision is voted on by members of the RLFC.