

Homelessness Prevention for Families and Rapid Re-Housing for Families and Single Adults Request for Proposals Q&A

1. Do TANF Funds require special reporting and accounting procedures and will those funds come through CSB?

Use of TANF funds requires an additional form in the client files (attached). CSB will have to report separately on these funds and clients served with these funds, we do not know yet all the details. Likely we will have to have a separate CSP program to track clients that will be served with these funds. There are no special accounting procedures, other than accounting for this program separately from other programs. The funds will come through CSB. Partners will submit an invoice to CSB for reimbursement each month.

2. Are rent and utility arrearages considered an allowable HP expense?

Yes.

3. If so, is there a limit to the number of months or dollar amount?

TANF assistance is limited to 4 months, but the funds in the RFP are a mix of TANF and ESG funding, so assistance can exceed 4 months. For HP we're anticipating an average length of participation of 120-180 days. The successful applicant should identify the desired average length of participation within this timeframe. Since ESG funds are involved, rent and utilities cannot exceed FMR. The amount of assistance will be determined via the DCA process, as it is now. CSB will process the first round of assistance and then the partner is expected to process all additional assistance.

4. Is there a match requirement for this funding?

No

5. How many days is expected for the HP screening, triage, assessment conducted by Gladden House Family Diversion Program before the family is referred to program for services/financial assistance?

It's a quick process. Gladden Diversion staff contact clients immediately upon referral to them, so referral to the HP program should be fast.