

Gateway Webinar Format

- Webinar will last approximately 45 minutes and allows time for questions
- Participants' phone connections are "muted"
 - Questions can be submitted using the chat function
- Your participation
 - Submit questions as they come to you
 - Today's presentation is being recorded and a link will be sent to you via email

Gateway FY19 Timeline

Key Dates	Activities
1/22/18	Application materials released to agencies
3/9/18	CSB board review and approval of the FY19 financial plan
3/9/18	Recommended Program Outcomes Plans (POP) and FY19 funding awards forwarded to agencies
3/29/18	Completed proposals due to CSB by 5 pm
4/18/18 - 5/9/18	One-on-One meetings between CSB and Partner Agencies
5/18/18	CSB Board approval of funding decisions
5/23/18	RLFC approval of funding decisions
5/24/18	All appeals resolved
Early June	Partnership Agreements issued to Partner Agencies

Gateway FY19 Application Checklist

Table of Contents and Application Submission Checklist		
Tab	The following items must be included with each program application	Page #
1	Table of Contents and Application Submission Checklist	
2	Applicant Information and Authorization	
3	Program Outcomes Plan (submit one for each program)	
4	Program Description Form (submit only one for each program)	
5	Environmental Review Form (CoC funded PSH programs only)	
6	Budget Worksheet, Salary & Wage Worksheet, and Budget Narrative	

Gateway FY19

Major Changes & Guidance

Information Packet:

- ⟨ All references to Prevention include Diversion
- ⟨ All references to Navigator have been replaced with RRH
- ⟨ Rebuilding Lives has been replaced with PSH
- ⟨ Added references and links to the CSB HEARTH Operating Policies and Procedures

Program Description Form (PDF):

- ⟨ PDF update form has been removed - all programs require a full PDF
- ⟨ Added questions concerning access to physical health care and related supports (all programs) and re-housing assistance (for ES only)
- ⟨ Removed check-boxes
- ⟨ Added question for RRH and Outreach caseload capacity

Gateway FY19

Major Changes & Guidance

Program Outcomes Plan (POP):

- ⟨ CSB provides you with the POP.
- ⟨ Review the proposed POP(s) and the FY2019 Program Performance Standards.
- ⟨ If you have question about the POP please contact CSB prior to your one on one.
- ⟨ If you do not agree with the POP please contact CSB prior to your one on one so we can assess if a modification is warranted.
- ⟨ Return the signed POPs with the application packet.
- ⟨ Be aware of the appeal process and timeline.

Gateway FY19 Major Changes & Guidance

Environmental Review Form:

- < To be completed for CoC funded PSH programs only
- < Only list new units added since last year's Gateway Environmental Review
 - If you do not know what was included last year please reach out to us
- < Only list units where you control where the program participant lives
 - Project and sponsor based only, not tenant based

Project Based and Sponsor Based		
Agency/Project	Unit Address	# Units

Gateway FY19

Major Changes & Guidance

Budget:

- ⟨ If a program is better suited to be split based on different funders or scope (supportive services versus operating) you can use multiple columns for a single program.
- ⟨ Supportive housing programs should complete the budget worksheet using only revenues and expenses related to homeless units/tenants.
- ⟨ Show all funding for a specific program, including all sources of match or leverage for a complete picture of the program.
- ⟨ Show the CSB funding allocation under the "CSB Funding Award" line item. If the program has HUD CoC funds passed through CSB, show those funds under the HUD SHP line item.
- ⟨ Staff Mileage and Staff Training have been separated into different expense line items.
- ⟨ Section 8 voucher expenses has been added for homeless units only.
 - Capture the projected rent assistance value of the vouchers; this should match the CMHA Section 8 revenue line item, if applicable.

Gateway FY19

Major Changes & Guidance

Budget:

- < Unallowable expenses should be used to include all other costs for a complete picture of the program budget.
- < PSH programs must also complete the section “Housing Projects Only” and include only homeless units.
- < The Salary and Wages worksheet only needs the name of the position, not the individual employees.
- < Use a separate budget narrative tab for each program when there are vast differences in the program types (PSH, shelter, direct housing, etc.).
- < Provide a detailed breakdown of expenses listed on the budget worksheet (salary costs excepted).
 - For example, if space costs includes \$2,000 for rent and utilities, the narrative should include the amount being allocated for each individual expense (\$1,500 for rent and \$500 for utilities).
- < Be aware of the appeal process and timeline.

Resources

APPLYING FOR FUNDS

[Home](#) > [Partner Agencies](#) > [Applying For Funds](#)

[PARTNER AGENCIES](#)

[OTHER COMMUNITY PARTNERS](#)

[ENDING HOMELESSNESS NEWS](#)

[APPLYING FOR FUNDS](#)

[FINANCIAL TOOLS](#)

[HOUSING MATERIALS](#)

[SHELTER MATERIALS](#)

[CSB HEARTH OPERATING POLICIES](#)

[MONITORING](#)

[COLUMBUS SERVICEPOINT](#)

[TRAINING - BEST AND PROMISING PRACTICES](#)

Gateway Application Materials

FY19 submissions are due to CSB by **5pm Thursday March 29, 2018**. Please contact Cathy Ellerbrock with any questions (cellerbrock@csb.org, 614-715-2530).

APPLICATION INFORMATION FORMS

[FY19 Gateway Information Packet](#)

[FY19 Applicant Information and Authorization](#)

[FY19 Table of Contents and Application Checklist](#)

BUDGET

[FY19 CSB Budget](#)

[Environmental Review Form](#)

[FY19 Funding Appeal Form](#)

PROGRAM DESCRIPTION FORM

[FY19 Program Description Form](#)

Permanent Housing Development Process

It's time again to consider proposals for new Permanent Supportive Housing (PSH) projects or Rapid Re-Housing (RRH) projects. The Information Packet, Concept Paper format, and other resources are below. If you would like to propose a new PSH or RRH project, please submit a Concept Paper to Heather Notter (hnotter@csb.org) at CSB by **5pm Monday April 30, 2018**.

[Permanent Housing Development Information Packet](#)

[Concept Paper](#)

[Project Plan](#)

[Community Acceptance Guidelines](#)

Request for Proposals for Homeless Hotline

CSB is seeking proposals for a Homeless Hotline for a grant term starting July 1, 2018. The Homeless Hotline provides crisis response call center operations for coordinated entry for the homeless system. Coordinated entry is a consistent, streamlined process for accessing the resources available in the homeless crisis response system.

The Request and application format are below. CSB will hold a bidder's conference and will provide up to 2 hours of technical assistance to each proposer. Applications must be submitted electronically to CSB Grants Administrator Heather Notter (hnotter@csb.org) no later than **5pm Friday February 23, 2018**.

[Homeless Hotline Request for Proposals](#)

[Homeless Hotline Application](#)

[FY19 CSB Budget](#)

[Homeless Hotline Q&A](#)

Questions?