

# Meeting Minutes

## Rebuilding Lives Funder Collaborative

Thursday, August 27, 2009

11:30 am – 2:00 pm

Community Shelter Board

### **Attendees**

*Members Attending:* Antonia Carroll, Barbara Poppe, James Ragland (for Charleta Tavares), Susan Lewis Kaylor (for David Royer), Dennis Guest, David Migliore, Erika Clark Jones, Frank New, Joe McKinley, Kathy Werkmeister, Mark Paxson (for Rollin Seward), Sally Luken, Terri Donlin Huesman, Suzanne Coleman-Tolbert, John Glacken

*Members Absent:* Eric Fenner, Phil Cass, Roger Cloern, Steve Gladman, Douglas Lay, Emily Savors, Jon Welty, Kim Stands, Jeffrey Lyttle

*Guests:* Arthur Krauer (Ohio Housing Finance Agency), Susan Weaver (CHN), Tom Dobies (CMHA)

*Community Shelter Board Staff:* Tiffany Nobles, Dave Davis, Lianna Barbu

### **Welcome & Introductions**

Barbara welcomed the group and reviewed the revised agenda that was issued as handout. All gave name and affiliation introductions.

### Meeting Notes

It was noted that meeting minutes from the May 28<sup>th</sup> RLFC meeting were issued in previously and minutes from the RLFC Committee of the Whole meetings on July 23<sup>rd</sup> and August 6<sup>th</sup> were included in the meeting packet. All meeting minutes were accepted as is.

### New RLFC Member

The group welcomed new RLFC member John Glacken of the Veterans Administration.

### November Meeting Date

Tiffany informed the group that the November 19<sup>th</sup> meeting date would need to be rescheduled due scheduling conflicts as well as the fact that the RLFC will need to meet to approve a new permanent supportive housing priority project for the 2009 Continuum of Care (CoC) Bonus. The rescheduled date will be determined once the 2009 CoC Notice of Funds Availability (NOFA) and application are released. It was noted that HUD has delayed the release of the NOFA and application due to all of its work with the Homelessness Prevention and Rapid Re-Housing Program (HPRP); the same office that handles the CoC process is also handling HPRP.

## Strategic Issues

### Approve HPRP Program Awards

Barbara reminded the group of the HPRP allocations from the State of Ohio, City of Columbus and Franklin County. A summary document of progress to date was included in the meeting materials as well as an allocation plan for the identified projects to be funded by HPRP.

The HPRP Steering Committee has been meeting monthly and a RLFC Committee of the Whole meeting was held on August 6<sup>th</sup> to hear presentations on proposals for projects to be funded under the City and County allocations.

Barbara reviewed the HPRP Program Project Summary included in the meeting packet. The summary outlines projects identified for HPRP funding and are categorized by allocation of State, City and County. The summary also categorizes the projects as new, Maintenance of Effort (MOE) or required (REQ). It was noted that while funding for MOE projects will make up for lack of renewed funding by another source, it is impossible to fund all programs that have lost funds and the HPRP funds are only for a limited time (3 years).

The Coordinate Emergency Aid project budget will be considered by the RLFC in February. UWCO will provide funding support so the project planning can start in the fall until the RLFC considers endorsement in February.

It was noted that the Community Mediation Services (CMS) program is considered a valuable resource in the community but it is unclear if the project completely aligns with the HPRP regulations. It was also noted that there is a high volume of data collection needed that may not match up with the capacity of CMS. CMS also did not have its funding renewed by UWCO due to a UWCO change in priorities. The RLFC will consider the project in February provided it is clarified that the project meets HPRP regulations and funds are available.

David Migliore moved and Erika Clark Jones seconded to accept the resolution to approve the HPRP Funding Allocations. Vote on motion: unanimously approved; abstentions none.

### Endorse Strategy Development Plans

Erika presented the Collaborative Outreach System Strategy and Affordable Housing Campaign Strategy plans included in the meeting packet. A RLFC Committee of the Whole meeting was held on July 23<sup>rd</sup> to consider the proposals. The minutes from that meeting were also included in the meeting packet. Erika's presentation highlighted key elements of the proposals issued including planning process, goals and objectives, timeline and estimated budget.

*Collaborative Outreach System Strategy* - Susan Lewis Kaylor moved and Antonia Carroll seconded to adopt the proposed convener plan for the Collaborative Outreach System Strategy.

Question asked if public safety will be included in the collaborative process. Erika noted that the police and fire departments are already partners in the process.

Vote on motion: Unanimously approved; 1 abstention – Erika Clark Jones.

*Affordable Housing Campaign Strategy* - It was noted that the City of Columbus has decided to search for a co-convener for this strategy. Susan Lewis Kaylor moved and Antonia seconded to

adopt the proposed convener plan for the Affordable Housing Campaign Strategy. Arthur Krauer commented that OHFA may be able to fund the strategy.

Vote on motion: Unanimously approved; 1 abstention – Erika Clark Jones.

#### Increase Supportive Housing Units Update

Barbara reminded the group that CHN Inglewood Court and VOAGO Edgehill Place were not awarded OHFA Tax Credits for 2009 and thus we do not have a priority project for 2009 CoC Application Bonus Funding. It was noted that NCR Commons at Livingston was awarded OHFA Tax Credits but was not a prioritized project. Issued as a handout was a document outlining the current situation regarding a priority PSH project, an update on next steps since Barbara's email on July 10<sup>th</sup> outlining the OHFA Tax Credit awards.

Barbara and Dave Davis had a conference call with Michelle Norris and Colleen Bain Gold of NCR requested by NCR to discuss the Commons at Livingston (CAL). CAL will be a two-phase project (50 units developed in each phase) for disabled veterans. NCR intends to submit a proposal to CSB/RLFC to include some RL designated units within the Phase 1 development.

It was noted that VOAGO decided not to proceed with Edgehill Place. CHN, however, has agreed to continue with Inglewood Court and is currently considering alternative sites but has also extended the option for the original site.

The PSH Prioritization Process to select priority projects for 2009 CoC HUD bonus and 2010 OHFA Tax Credits was outlined in the handout. CHN Inglewood Court will retain its priority ranking for 2010 CoC.

It was recommended that CSB and ADAMH (Barbara Poppe and Susan Lewis Kaylor) serve again as the RLFC representatives for the HUD Technical Review Committee (TRC).

CSB recommends that OHFA be invited to participate on the TRC as an ex officio basis. The RLFC agreed to include OHFA in the TRC membership.

Joe McKinley moved and John Glacken seconded to approve the new PSH selection process and RLFC representatives on HUD TRC. Motion unanimously approved.

#### Unified Supportive Housing Strategy (USHS) Update

Lianna Barbu provided an update on USHS. A summary was included in the meeting packet. Highlights of the update are as follows:

- The first USHS pilot project, Southpoint Place (SPP) has successfully leased units to 40 families and 40 single adults, including vacancy management when tenants move on.
- The USHS Policy Council has reviewed and approved the Design Workgroup's recommendations for the 2<sup>nd</sup> pilot project – Move Up Pilot. The next step in the planning phase is the formation of the USHS Move Up Implementation Planning Workgroup to include the housing providers implementing the pilot.
- The ground breaking for the 3<sup>rd</sup> USHS pilot project – NCR Commons at Buckingham occurred in early July. The project is scheduled to open in 2010.

- RL Leasing is another upcoming project which will provide 30 units of scattered site supportive housing for HUD Chronically Homeless single adults. Southeast, Inc. will be the service provider for these units.

#### Access to Benefits Strategy Update

Dave Davis provided an update on the Access to Benefits strategy; a summary was included in the meeting packet.

Highlights of the update are as follows:

- CSB was selected as a site for the COHHIO SSI Ohio Project and has received a grant to support an SSI/SSDI Specialist. This project is part of the overall strategy to increase access to benefits and income for the community.
- The Specialist will be housed at the YWCA and began work on July 1<sup>st</sup>.
- Specialist will be designated Authorized Representatives for the clients and have the ability to represent them without their being present. The Specialist will collect all of the required documentation and complete the applications correctly the first time.
- UWCO application for ongoing program funding will be decided in November 2009.

#### Re-entry Housing Advocacy – Incarcerated Populations

Sally Luken presented on the Re-entry Housing Advocacy Strategy for Incarcerated Populations. Planning is underway and while the project is not yet fully funded, CSH is moving ahead and working on raising additional funds. CSH is providing \$23,000 in funding. The strategy was awarded \$14,000 of a \$20,000 request from the Ohio Criminal Justice Services and \$25,000 of a \$50,000 request from the Franklin County Office of Homeland Security.

**Next RLFC Meeting: To Be Determined once 2009 CoC NOFA is released.**