

AGENDA

Rebuilding Lives Funder Collaborative Meeting

August 27, 2009

11:30 am – 2:00 pm

Community Shelter Board

Time	Item	Presenter
11:30 am	Welcome <ul style="list-style-type: none"> • Meeting Notes from 5.28.09 (P) • New RLFC Member – John Glacken, Veterans Administration 	Barbara Poppe
11:40 am	Strategic Issues <ul style="list-style-type: none"> • Endorse Strategy Development Plans <ul style="list-style-type: none"> ○ Collaborative Outreach System Strategy (A) (R) ○ Affordable Housing Campaign Strategy (A) (R) 	Erika Clark Jones
12:00 pm	<ul style="list-style-type: none"> • Approve Homelessness Prevention & Rapid Re-housing Program (HPRP) Awards (A) (R) <ul style="list-style-type: none"> ○ Coordinate Emergency Aid ○ Adult System Improvement Single Point of Contact/Rapid Re-Housing ○ Re-entry Housing Advocacy - Mental Health Populations ○ CSB Direct Client Assistance ○ Community Shelter Board Program Management 	Barbara Poppe
1:00 pm	<ul style="list-style-type: none"> • Increase Supportive Housing Units Update (H) • Unified Supportive Housing System Update (A) • Access to Benefits Strategy Update (A) • Employment Strategy Update • Re-entry Housing Advocacy – Incarcerated Populations Update 	Barbara Poppe Dave Davis Mary Vail Sally Luken
2:00 pm	Adjourn	

Next RLFC Meeting: 11:30 am – 2:00 pm, Thursday, November 19, 2009

Other enclosures: July Monthly Occupancy Report, YMCA Sunshine Replacement, Stable Families, CHN Southpoint Place, Overview of Strategy Progress to Date, NCR Commons at Buckingham, CHN Inglewood Court, VOAGO Edgehill Place

(A) = Attachment (H) = Handout (P) = Previously Distributed (R) = Resolution

Meeting Minutes

Rebuilding Lives Funder Collaborative

Committee of the Whole

Thursday, August 6, 2009

11:30 am – 2:00 pm

Community Shelter Board

Attendees

Members Attending: Barbara Poppe, Susan Lewis Kaylor (for David Royer), Michelle Morgan (for David Migliore), Emily Savors, Joe McKinley (for Janet Jackson), Rita Parise (for Kim Stands), Rollin Seward (for Jim Schimmer), Sally Luken

Members Not Participating: Antonia Carroll, Charleta Tavares, Dennis Guest, Douglas Lay, Eric Fenner, Erika Clark Jones, Jed Morison, Hal Keller, Kathy Werkmeister, Jeffrey Lyttle, Phil Cass, Roger Cloern, Steve Gladman, Suzanne Coleman-Tolbert, Terri Donlin Huesman

Guests: Sue Villilo, Beth Fetzer-Rice, Caroline Holmes, Don Strasser, Anthony Penn

Community Shelter Board Staff: Tiffany Nobles, Lianna Barbu, Dave Davis, Janet Bridges

Welcome, Agenda Review & Introductions

Emily Savors welcomed the group, reviewed the agenda and all gave name and affiliation introductions. Emily explained that the purpose of today's Committee of the Whole meeting is to hear presentations on the projects for the Homelessness Prevention and Rapid Re-Housing Program (HPRP).

Overview of State HPRP

Barbara Poppe reviewed the State HPRP overview document. A revised version that included updated project names was issued as a handout. Barbara explained that the State – led by the Ohio Department of Development (ODOD) - allocated its HPRP funds based on a formula in the amount of \$1,039,400. The projects included in the application to ODOD are Community Housing Network (CHN) Prevention, CHN Placement, CSB Direct Client Assistance (DCA) and Huckleberry House Rapid Re-Housing (RRH). These projects were included to fill the gap for loss of funding from the ODOD Homeless Assistance Program which excludes homelessness prevention and housing placement as a funding category in 2009 (CHN and CSB projects) and loss of funding from the United Way of Central Ohio (Huckleberry House). The amount also includes costs for Housing Inspections (which is currently an estimate that may actually be higher), Columbus ServicePoint (CSP) implementation costs and administration.

In addition to State HPRP funding, CSB was awarded \$200,000 for the Homelessness Prevention Pilot, Stable Families program. CSP implementation and administration costs are ineligible per ODOT regulations.

Overview of Local Dollars Available and HPRP Steering Committee Allocation Plan

Barbara explained that the HPRP Steering Committee membership is representative of the City of Columbus (Kim Stands, Erika Clark Jones), Franklin County (Rollin Seward, Mark Paxson), United Way of Central Ohio (Joe McKinley), ADAMH Board (Susan Lewis Kaylor), CSB (Barbara Poppe, Dave Davis and Tiffany Nobles) and Deb Helber, consultant.

The current allocation plan for local dollars available includes new projects, maintenance of effort (MOE) projects and required activities. The budget is not yet balanced as the majority of the project amounts are estimates.

Coordinate Emergency Aid

Joe McKinley presented the Coordinate Emergency Aid (CEA) proposal that the United Way of Central Ohio (UWCO) is leading with Franklin County Department of Job & Family Services.

Highlights of the presentation are as follows:

- The project will be divided into three components designed to develop an understanding of how emergency assistance programs operate in the community and to examine how it can be coordinated.
 - Discovery
 - Pilot Development/Implementation
 - Coordinated Emergency Aid Expansion
- UWCO will work with FirstLink to enhance its capacity to coordinate emergency aid resources in the community.

Suggestion made to add Ohio Benefits Bank and Columbus Coalition for the Homeless to the collaborative planning team.

Question asked around how far out will the definition of emergency aid reach. Joe commented that this will include rental assistance, utility assistance and other forms.

It was clarified that the Discovery phase will include looking at national best practices.

Adult System Improvement

Single Point of Contact for Adult Shelter

Dave Davis presented the proposal for a Single Point of Contact (SPOC) for Adult Shelter.

Highlights of the presentation are as follows:

- Adult shelter providers were invited to participate in the collaborative planning team (CPT) to discuss the idea of a SPOC and begin planning for it.
- After the first meeting in April, Dave and Deb Helber met with each adult shelter provider to better understand its client flow process. The analysis showed several similarities among the triage, intake and admission processes. In some cases, agencies were using the same forms for triage and intake.
- The CPT held its second meeting yesterday and the

Question asked around how “current economic crisis” will be determined. It was explained that the HPRP regulations include strict eligibility criteria that must be adhered to in order to utilize HPRP funding for assistance.

Rapid Re-Housing for Single Adults

This project will include the identification of appropriate homeless individuals in the shelters or on the streets and the development of housing assistance and client pathways to services for successful housing outcomes. These individuals will be those with immediate needs and most likely to quickly obtain and sustain stable housing. Services offered will be consistent with HUD eligible uses guidelines and may include short – or medium-term rental assistance.

Question asked about the diversion process in order to prevent persons from being diverted to situations that are not the most appropriate situation. It was noted that in the family system, staff work with the client to identify opportunities other than shelter but some clients choose to divert to a situation that may not be the most viable option for them.

It was noted that a SPOC is thought to improve the adult shelter system by enabling them to better coordinate and streamline by using common triage and assessment tools.

Re-entry Housing Advocacy – Mental Health Population

Susan Lewis Kaylor presented the Re-entry Housing Advocacy – Mental Health Population proposal. Highlights are as follows:

- The project will utilize a current position ADAMH funds at CHN – Housing Facilitator – to assistance clients who are exiting Twin Valley Behavioral Health and were homeless prior to admission with finding housing.
- The project will serve up to 175 individuals over the 18 month period for an average of three-to-six months until the CMHA Section 8 subsidy begins.
- CMHA has set aside Section 8 subsidies for these individuals.

CSB Direct Client Assistance Program & CSB Program Management

Janet Bridges presented the CSB Direct Client Assistance (DCA) program and CSB Program Management proposals.

It was clarified that costs for additional staff at CSB is only for financial assistance activities – processing the DCA application, order the inspection, have the inspection completed and cut the check to the landlord. The DCA process for HPRP funds is much longer than the regular DCA process. The additional CSB staffer will account for 1.5 FTE and will only partially be paid for by HPRP funds.

It was noted that it is possible that the City of Columbus may handle the inspections.

Question asked about the implementation timeline. Three projects will start October 1 – Huck House, ADAMH and CSB DCA.

Housing Locator

Tiffany Nobles explained that the Housing Locator is deferred because CSB currently lacks the staff capacity to plan for this position. The position would lead the research of best practices,

planning and implementation stages of the program. The allocation for the Housing Locator is a placeholder amount to be utilized at a later date.

Decision on Proposals

Susan Lewis Kaylor moved and Michelle Morgan seconded to move all proposals forward to the RLFC for consideration on August 27. Vote on motion: unanimously approved to move all proposals forward. Abstentions – 5, Barbara Poppe (CSB), Joe McKinley (UWCO), Rita Parise (City of Columbus), Rollin Seward (Franklin County), Susan Lewis Kaylor (ADAMH).

Next Steps

- CSB Board of Trustees will consider these proposals on 8/25.
- The RLFC will consider these proposals on 8/27.
- CSB needs contracts from the City of Columbus, Franklin County and the State of Ohio. Once these contracts are obtained, CSB will develop partnership agreements with the provider agencies.

Next Meeting: Thursday, August 27 from 11:30 am – 2:00 pm at CSB

Meeting Minutes

Rebuilding Lives Funder Collaborative

Committee of the Whole

Thursday, July 23, 2009

12:00 pm – 2:00 pm

Community Shelter Board

Attendees

Members Attending: Barbara Poppe, Erika Clark Jones, Douglas Lay, David Migliore, Susan Lewis Kaylor (for David Royer), Joe McKinley, Kim Stands, Rollin Seward, Emily Savors, Jeffrey Lyttle, Dennis Guest,

Members Not Participating: Frank New, Steve Gladman, Eric Fenner, Phil Cass, Roger Cloern, Terri Donlin Huesman, Antonia Carroll, Charleta Tavares, Suzanne Coleman-Tolbert, Kathy Werkmeister, Jonathan Welty, Sally Luken

Guests: Don Strasser, Colleen Bain, Mike Tynan, Ron Baecker, Sue Villilo, Michelle Morgan, Gloria Kilgore, Ginny O’Keeffe, Anthony Penn

Community Shelter Board Staff: Tiffany Nobles, Lianna Barbu, Dave Davis

Welcome, Introductions and Agenda Review

Barbara welcomed the group, reviewed the agenda and all gave name and agency affiliations.

Presentation #1 – Collaborative Outreach System Strategy

Erika Clark Jones presented the draft strategy plan that was issued via email in advance. Highlights of the presentation were as follows:

- Focus groups held to date:
- Focus groups yet to convene
- Established goal: “Through the development and maintenance of supportive and respectful relationships, outreach staff will engage and assist all homeless persons living on the streets, camps or in places unfit for human habitation in Columbus & Franklin County to access housing, shelters and services which meets their needs and offers the least risk and harm to themselves and the community.”
- Agreed upon understandings to achieve the established goal
- Four objectives:

- o Objective 1 – to create a sustainable, collaborative outreach model that utilizes a coordinated approach to rapid response, engagement, assessment, intake, case planning and referral to housing and support services.
- o Objective 2 – establish a consistent, reliable process to identify and match housing/support opportunities to those individuals engaged through the outreach collaborative.
- o Objective 3 – create a coordinated follow-up process for recently housed individuals that include agencies, faith based groups, volunteers and material assistance organizations.
- o Objective 4 – Increase awareness and productive public responses to homelessness in Central Ohio.
- It was noted that in the focus group meetings there was discussion of having collaborative standards.
- The focus groups also discussed having a shift in the protocol from agencies responding to City request for remediating a site to a protocol where the City responds to requests from agencies.
- Develop a 24/7 call and dispatch system to report and respond to street homelessness.
- The plan also included an estimated budget for years 1 through 4.

Discussion on Presentation #1

- Barbara commended Erika for the work done to date on planning and convening of focus groups.
- By request, Erika outlined the current protocol in place for addressing street homelessness. She explained that everyone was involved in a collaborative manner but unfortunately it was a rapid process. There were several lessons learned that were at the forefront of this plan's development process.
- It was explained that a variety of outreach providers were involved in the discussion and they will continue to be a part of the collaborative process.
- Erika explained that the goal is that everyone has a role in this collaborative group to contribute to the achievement of the objectives.

Decision/Vote

It was agreed that this proposal would go forward to the full RLFC on August 27.

Presentation #2 – Affordable Housing Campaign Strategy

Erika presented the draft strategy plan that was distributed as a handout. Highlights of the presentation were as follows:

- Erika suggested that a co-convenor for this strategy may be needed. This idea was determined through her discovery and plan development process.
- Plan would have four (4) phases, each with a separate timeline:
 - o Phase I – Form coalition to guide advocacy efforts (Year 1/Fall 2009 Winter 2010)
 - o Phase II – Assessment and Goal Setting (Winter/Spring 2010)
 - o Phase III – Develop public relations plan to support strategies and build community support including community leadership. (Spring/Summer/Fall 2010)
 - o Phase IV – Identify opportunities and strategies for national and local philanthropy and private sector partners to support and sustain affordable housing advocacy. (Ongoing)

- An estimated budget was also included.
- Erika reported that she has received mixed response from several colleagues about the timing and capacity to implement this strategy.
- Erika suggested that the City be allowed to conduct the discovery in the fall of 2009 and then come back to the RLFC with its findings.
 - o Barbara commented that this depends on what the overall goal is with a campaign.
 - o Barbara also suggested that a meeting with Joe Weisbord be held whenever he is in Columbus.
- Kim suggested that Phases I and II be combined because they will inform each other.
- Clarification was made that the campaign would address all housing needs including tenants of buildings that become displaced when the buildings are torn down.
- CSB would be able to provide data from Columbus ServicePoint that would include basic demographics and clients' reason for exiting.
- Dennis commented that solving affordable housing issues will not solve the issue of persons who do not have employment to maintain their housing. The distinction needs to be made early on in the planning.
- Question asked about where Tier III sex offenders fit in to the solution. Erika stated that this population has not yet come into the conversation as of yet since the discovery process has not yet occurred. Barbara pointed out the so far the population has only been defined to include persons who are homeless or at risk of homelessness.
- Erika welcomed suggestions for additional representatives on the coalition to guide advocacy efforts.
- Suggestion made that persons interested in becoming homeowners also be included in the population.
- Question asked if the housing developer category in the coalition to guide advocacy efforts was only supportive housing developers or included housing developers in general.
- Strategy is still looking for a co-convenor and resources.

Decision/Vote

It was agreed that a revised version of the proposal would go forward to the full RLFC on August 27.

Next Steps:

- Erika has more work to do on the proposals.
- The full RLFC will consider both proposals on August 27.

Rebuilding Lives Funder Collaborative
111 Liberty Street, Suite 150
Columbus, OH 43215

**Resolution of the Funder Collaborative
August 27, 2009**

Adoption of the Proposed Convener Plan for the Collaborative Outreach System Strategy

Resolution 1

WHEREAS, the City of Columbus is the convener for the Rebuilding Lives Collaborative Outreach System Strategy;

WHEREAS, the proposed convener plan includes an established goal and objectives and corresponding outcomes to achieve the goal;

WHEREAS, the proposed convener plan includes a four-year timeline with corresponding expense estimates;

WHEREAS, the City of Columbus submitted a proposed convener plan for consideration by the Rebuilding Lives Funder Collaborative at a Committee of the Whole meeting on July 23, 2009;

WHEREAS, the RLFC Committee of the Whole agreed to move the proposal forward for consideration by the Rebuilding Lives Funder Collaborative;

THEREFORE, be it resolved that the Rebuilding Lives Funder Collaborative approves the Collaborative Outreach System Strategy convener plan as proposed.

Approved by voice vote.

Witnessed by:

Barbara Poppe, Chair

Date

Rebuilding Lives Strategy Description:

CRISIS RESPONSE – Prevent and resolve housing crises as quickly as possible

COLLABORATIVE OUTREACH SYSTEM STRATEGY – Create a unified system to better respond to homeless persons who are not accessing shelter, including a coordinated call and dispatch system, common documentation, and shared outcomes for outreach programs.

FOCUS GROUPS TO DATE

- Outreach Providers
- Consumers / Recently housed
- City Staff
- Faith Based Organizations

FOCUS GROUPS YET TO CONVENE

- Funders
- Client Advocates

GOAL:

THROUGH THE DEVELOPMENT AND MAINTENANCE OF SUPPORTIVE AND RESPECTFUL RELATIONSHIPS, OUTREACH STAFF WILL ENGAGE AND ASSIST ALL HOMELESS PERSONS LIVING ON THE STREETS, CAMPS OR IN PLACES UNFIT FOR HUMAN HABITATION IN COLUMBUS AND FRANKLIN COUNTY TO ACCESS HOUSING/SHELTER WHICH MEETS THEIR NEEDS AND OFFERS THE LEAST RISK AND HARM TO THEMSELVES AND THE COMMUNITY.

In order to achieve this goal, the following is understood:

- Our community will engage in more efficient practices than currently available
- The desire is to have a well organized, information driven collaboration to coordinate a housing focused response
- This collaborative process should reach everyone and avoid duplication
- This process will reduce the time it takes from engagement to housing
- Adequate funding for city/county wide outreach operations is required
- This process will facilitate reliable information sharing among service providers and continuity of care for clients/individuals

OBJECTIVE 1: to create a sustainable, collaborative outreach model that utilizes a coordinated approach to rapid response, engagement, assessment, intake, case planning and referral to housing and support services.

Timeline - Years 1 and 2

Outcomes

- Identification of collaborative model and lead agency to coordinate response
- Shared outcomes among outreach providers
- Standardized assessment tool among participating providers
- Financial support for agency operations
- Protocol to engage City/County services
- Evaluation of activity, placements, follow-up and retention

OBJECTIVE 2: Establish a consistent, reliable process to identify and match housing/support opportunities to those individuals engaged through the outreach collaborative.

Timeline – Years 1 and 2

Outcomes

- Housing locator resource for collaborative outreach model agency
- Real time inventory of existing housing options, both supportive and private
- Interface with Unified Supportive Housing System (year 2)

OBJECTIVE 3: Create a coordinated follow-up process for recently housed individuals that include agencies, faith based groups, volunteers and material assistance organizations

Timeline – Years 1,2 and 3

Outcomes

- Structured channel for faith based involvement
- Training/tracking program for volunteers and organizations to assist in follow-up support
- Evaluation of follow-up service impact on housing retention

OBJECTIVE 4: Increase awareness and productive public responses to homelessness in Central Ohio

Timeline – YEAR 2-3

Outcomes

- Public education/ awareness campaign
- Training program for communities and civic groups on engagement and triage
- Create a 24/7, call and dispatch system to report and respond to street homelessness
 - Most appropriate and efficient phone number/system for outreach collaborative
 - Critical path to link agencies to dispatch system
 - Response goals and standards based upon best practices

COLLABORATIVE OUTREACH SYSTEM – Planning Document Draft-71509

	Year 1	Year 2	Year 3	Year 4
Activity	<ul style="list-style-type: none"> ▪ Planning & validation of strategy ▪ Begin work on objectives 1-3. 	<ul style="list-style-type: none"> ▪ Create collaborative model ▪ Pilot and establish reliable processes ▪ Pilot and establish coordinated follow-up responses ▪ Standardize response goals 	<ul style="list-style-type: none"> ▪ Reinforce reliable processes ▪ Release of single phone number for assistance ▪ Service provision 	<ul style="list-style-type: none"> ▪ Public awareness of homelessness direct proper public response ▪ Program evaluation
Expense est.	\$0-\$50,000	\$50,000-\$250,000	\$50,000-\$250,000	\$50,000-\$250,000

Rebuilding Lives Funder Collaborative
111 Liberty Street, Suite 150
Columbus, OH 43215

**Resolution of the Funder Collaborative
August 27, 2009**

Adoption of the Proposed Convener Plan for the Affordable Housing Campaign Strategy

Resolution 2

WHEREAS, the City of Columbus is the convener for the Rebuilding Lives Affordable Housing Campaign Strategy;

WHEREAS, the proposed convener plan includes a four phase timeline for planning and implementation;

WHEREAS, the proposed convener plan includes an estimated budget;

WHEREAS, the City of Columbus submitted a proposed convener plan for consideration by the Rebuilding Lives Funder Collaborative at a Committee of the Whole meeting on July 23, 2009;

WHEREAS, the RLFC Committee of the Whole agreed to move the proposal forward for consideration by the Rebuilding Lives Funder Collaborative;

THEREFORE, be it resolved that the Rebuilding Lives Funder Collaborative approves the Affordable Housing Campaign Strategy convener plan as proposed.

Approved by voice vote.

Witnessed by:

Barbara Poppe, Chair

Date

Rebuilding Lives Strategy Description:

ADVOCACY – Leverage public policy to work toward ending homelessness

AFFORDABLE HOUSING CAMPAIGN – Launch a campaign for increased resources for affordable and supportive housing as well as rent subsidies for persons who are homeless or at risk of homelessness.

Target Population: State and local government, housing developers, rent subsidy providers, and funders with the potential to influence policy and funding related to affordable housing and rent subsidy.

Convener: City of Columbus, Office of Homeless & Social Service Advocacy

Co-Convener: TBD

PHASE I

Form coalition to guide advocacy efforts

Timeline – Year 1 /Fall 2009 Winter 2010

- o Recruit and interview potential coalition members / co-convener
- o Convene organizational meeting

Members may include:

Private Sector housing developers	Apartment Association
Grass roots advocates, such as BREAD	Legal Aid Society
Churches	CMHA
Civic Groups	Veterans Administration
Homeless Advocates	City Housing Division
Housing Advocates	Affordable Housing Trust
Non – profit Housing Developers	

PHASE II

Assesment

Timeline – Winter 2009-2010

- o Information session with topic expert **Joe Weisbrod** – Winter/Spring 2010
- o Review existing needs assessments for affordable housing in Columbus.

PHASE III

Goal setting

- o Develop targets for affordable housing development and rent subsidy
- o Integrate affordable housing strategy and production with broader community development activities

PHASE IV

Develop public relations plan to support strategies and build community support including community leadership.

Timeline – Spring/ Summer / Fall 2010

PHASE V

Identify opportunities and strategies for national and local philanthropy and private sector partners to support and sustain affordable housing advocacy.

Timeline – Ongoing

BUDGET

Phase I, II & III – Facilitation, honorarium for speaker:	\$15,000
Phase IV – Public relations consultation:	TBD
Phase V – Strategy Implementation	TBD

**Rebuilding Lives Funder Collaborative
111 Liberty St, Ste 150
Columbus, Ohio 43215**

**Resolution of the Collaborative
August 27, 2009**

Approve Homelessness Prevention and Rapid Re-housing Program Funding Allocations

Resolution 3

WHEREAS, four collaborative planning teams (related to RL plan strategies) have formed to craft plans for HPRP programs that meet HUD guidelines;

WHEREAS, some programs identified for funding are existing community programs, which are facing a loss of funds necessary to their continued operation and success of serving individuals and families.

WHEREAS, funding recommendations were based on HPRP Steering Committee review of applications and were based on the allocation criteria established by the U.S. Department of Housing and Urban Development;

WHEREAS, the Community Shelter Board will administer the Homelessness Prevention Rapid Re-housing Program (HPRP) funds from the City, County and State;

WHEREAS, the Rebuilding Lives Funder Collaborative voted in May 2009 to accept the charge from the City of Columbus, Franklin County Commissioners and the Ohio Department of Development to provide oversight of the HPRP funds and approved CSB to administer the funds over the three year period.

THEREFORE, be it resolved that the Rebuilding Lives Funder Collaborative voted to approve the HPRP funding recommendations.

Approved by voice vote.

Witnessed by:

Barbara Poppe, Chair

Date

Approval of Homelessness Prevention and Rapid Re-housing Program Funding Allocations Background

On July 9th HUD approved the Consolidated Plan Substantial Amendments from the the City, County and State of Ohio. A local Steering Committee including membership by City of Columbus, Franklin County, United Way of Central Ohio, ADAMH and CSB officials is providing oversight of all HPRP activities. The Steering Committee is acting on behalf of the Rebuilding Lives Funder Collaborative and as charged by the City and County. Initial funding allocations have been recommended by the Steering Committee for approval by the Rebuilding Lives Funder Collaborative and the CSB Board of Trustees in late August.

The collaborative workgroups (organized to design strategies contained in the Rebuilding Lives plan) continue to meet to plan implementation of programs. An update on their progress to date is below:

Coordinate Emergency Aid to Prevent Homelessness – United Way of Central Ohio along with the Franklin County Department of Job & Family Services has been working with emergency aid providers to discuss plans for a coordinated system for emergency assistance, so that priority is given to families and individuals with the greatest need.

Adult System Improvement – This group of agencies serving single adults had its second meeting on August 5 to continue planning improvements for the adult shelter system, including reduced shelter admissions, increased outcomes and reduced daily shelter demand. This will include a newly designed single point of access for adults in need of shelter.

Family System Improvement – This group of agencies providing family shelter had its second meeting on June 4 and its third meeting on August 5 to continue their planning to increase outcomes and reduce daily shelter demand by families. Their planning will consider how to implement a newly HUD-funded effort, called Job2Housing which will focus on better linking adults to community based employment training programs and housing. No HPRP dollars are targeted for these efforts.

Homelessness Prevention for Persons with Mental Illness – ADAMH has been leading planning efforts for a bridge to housing for state hospital patients who do not have housing available upon discharge. This program will utilize a Housing Facilitator, currently funded by ADAMH at Community Housing Network to assistance with the housing placement and stabilization services.

Other services – These may include a Housing Locator as well as costs related to housing inspections, data and evaluation, program management, and grants administration management.

The committee also prioritized maintaining critical services that had lost other sources of funding but were HPRP eligible. Without HPRP funding these programs would have been eliminated.

Homelessness Prevention and Rapid Re-Housing Program Project Summary

Listed below are descriptions of the programs to be funded by HPRP. The descriptions are categorized by federal recipient entity (local or state) and program type (new, maintenance of effort or required). Attached is a Summary of HPRP Sources and Uses which includes the amount for each program, program type (homelessness prevention or rapid re-housing) and activity type (financial assistance or housing relocation/stabilization services). Note that the current allocations exceed the available funds. The Steering Committee plans to balance the budget in February 2010 once the actual expected costs are better known for the priority projects.

Definitions

- Homelessness Prevention: Financial assistance and housing relocation and stabilization services designed to prevent or divert individuals and families at imminent risk of homelessness that without intervention would become homeless in less than 30 days.
- Rapid Re-Housing: financial assistance and housing relocation and stabilization services designed for currently homeless individuals and families where short- or medium-term rental assistance and services are provided to stabilize the housing situation.
- Financial assistance is limited to the following activities: short-term rental assistance, medium-term rental assistance, security deposits, utility deposits, utility payments, and moving cost assistance. Although motel and hotel vouchers are a permissible use, HPRP funds will not be used for this purpose locally.
- Housing Relocation/Stabilization Services: HPRP funds may be used for services that assist program participants with housing stability and placement. A program participant may receive housing relocation and stabilization services for up to 18 months; however, actual length of service will vary by program, target population, and individual needs.
- New: new program that is currently not available in our community
- Maintenance of Effort (MOE): existing program that has not had funding renewed by other source. (program may be new to partnership with CSB)
- Required (REQ): required activity per HUD HPRP regulations

State HPRP (Ohio Department of Development (ODOD)) – the State of Ohio allocated funds to CSB under a formula and the Homelessness Prevention Pilot program

FORMULA ALLOCATION

New – no new programs were identified for this allocation

Maintenance of Effort

Community Housing Network (CHN) Prevention

Individuals and families receiving Prevention Services under this grant will be housed in CHN housing or housing programs but will be in jeopardy of losing their housing because of financial hardships. Households to be served will lack financial resources and support networks needed to remain housed, and without assistance the individual or family would become homeless. Households will primarily be at risk of eviction for nonpayment of rent or utilities. CHN will target households that have had an unexpected decrease in income (e.g., job loss or reduction or decrease in benefits); a significant increase in expenses (e.g., medical or family expenses); or other

financial hardship. This program was disqualified from continuation funding from the Ohio Housing Trust Fund when the category of funding was eliminated.

CHN Placement

CHN currently owns and operates more than 1,100 scattered site units of permanent supportive housing and master-leases, manages, and/or coordinates housing needs for another 270 tenants in non-CHN housing. Depending on need, homeless households may be placed in programs with 24/7 on-site staffing; in housing with a resident manager who lives on-site; or in housing with no on-site staff, but regular visitation by case managers and CHN Housing Services staff. All of CHN's housing is affordable (i.e., subsidized with Section 8, Shelter Plus Care, HUD 811 or 202 programs, or other rental assistance programs); most of CHN's subsidies are administered through the Columbus Metropolitan Housing Authority (CMHA). HPRP funds will be used to assist homeless, disabled individuals and families move into CHN's permanent supportive housing programs as quickly as possible. Depending on applicants' needs, funds will be used for Financial Assistance (including security and utility deposits, short-term rental assistance (up to 3 months) until CMHA subsidy is in effect, utility and CMHA debt payments and moving cost assistance) and Housing Relocation and Stabilization Services (including housing services case management, outreach and engagement, housing placement and credit repair. This program was disqualified from continuation funding from the Ohio Housing Trust Fund when the category of funding was eliminated.

CSB DCA – see description below under Local HPRP. This allocation is for financial assistance activities for households served by the CSB Transition program.

Huckleberry House Rapid Re-Housing for Homeless Youth

The program provides comprehensive and integrated education and treatment for teens (ages 16-21) with identified social, emotional or behavioral problems. 70% of the teens in this program are pregnant and/or parenting. As well, they are chronic runaways who have multiple out of home placements, psychiatric hospitalizations or residential treatment episodes. Aging out of the youth services system, these teens are isolated and survive with no stable housing or natural supports. Homeless youth lack the life skills necessary to live independently. Their need for housing interrupts their education and prevents them from maintaining employment. Huckleberry House is the only provider of rapid re-housing and support services for youth not in the custody of Franklin County Children's Services. HPRP funds would be utilized to cover financial assistance costs previously covered by United Way of Central Ohio funding.

Required

Housing Inspections – see description below under Local HPRP. These inspections would be only for the units for households served by the MOE programs listed under this funding allocation.

Columbus ServicePoint (CSP) Implementation – see description below under Local HPRP. These costs would be only for CSP implementation for the MOE programs listed under this funding allocation.

Administration – see description above below Local HPRP. These costs would be only for administrative activities related to the MOE programs listed under this funding allocation. The State of Ohio is passing on only half the HPRP administrative allowance (2.5%).

HOMELESSNESS PREVENTION PILOT ALLOCATION

Maintenance of Effort

CSB Stable Families – see description above under Local HPRP. These funds are additional funds for the continuation of the program.

Required – CSP implementation and administration are not eligible costs per ODOD regulations. CSB will cover these costs through other local funding.

Local HPRP (City & County)

New Programs

ADAMH Prevention

This program will support the stabilized residential consumers' move to more independent housing. In turn, hospitalized individuals will utilize the newly created openings in this level of care. Community Housing Network's Housing Facilitator will make the initial contact with the clients. In doing so, the Housing Facilitator will conduct outreach activities for those who will be exiting Twin Valley Behavioral Health or other ADAMH residential facilities in the near future. The clients and their case managers will complete all necessary paperwork and return it to the Housing Facilitator who will then place the clients in the housing unit. Case managers from ADAMH provider agencies will provide on-going supports including benefits access; vocational referrals; mental health and alcohol/other drug services; wraparound services; assistance in incorporating peer support and other service referrals. This program would assist Franklin County in serving up to 175 individuals over a three year period with an average of three to six months and provide financial assistance for security deposits; rent; past due bills for utilities, telephone, rent payments; credit repair; obtaining proper forms of identification; start-up furnishings; etc. Participants will transition to CMHA provided housing vouchers at the conclusion of HPRP assistance.

Adult Single Point of Contact/Rapid Re-Housing

There is a need to improve the single adult emergency homeless shelter system that operates in the community. The plan is to reduce the number of single adults admitted to the system and to increase the number of single adults that successfully exit the system. This plan is to be achieved through the implementation of a centralized community system for diversion/prevention and exiting/rapid re-housing. The costs associated with this project are an estimate as the Collaborative Planning Team for Adult Services Improvement is in progress.

Single Point of Contact (SPOC)

This project will develop a single point of access for adults in need of shelter in order to reduce the number of single adults that are admitted to the adult system through diversion to more appropriate community resources, increase the number of single adults that successfully exit the adult shelter system to permanent housing and reduce the average length of shelter stay. Services offered will be consistent with HUD eligible uses guidelines for housing relocation and stabilization services including outreach and engagement, case management and housing search and placement. Potential providers include agencies that are part of the adult shelter system or other appropriate non-profit agencies that can cost efficiently develop a centralized point of contact for the system.

Rapid Re-Housing (RRH) for Single Adults

This project will include the identification of appropriate homeless individuals in the shelters or on the streets and the development of housing assistance and client pathways to services for successful housing outcomes. These individuals will be those with immediate needs and most likely to quickly obtain and sustain stable housing. Services offered will be consistent with HUD eligible uses guidelines and may include short – or medium-term rental assistance. Potential service providers will be agencies that currently provide those types of services.

Coordinate Emergency Aid

As part of the Rebuilding Lives Updated Strategy, Franklin County Department of Job & Family Services and United Way of Central Ohio agreed to convene stakeholders and begin to develop a plan that would coordinate emergency assistance available through various community-based assistance programs. The long-term objective is to help the community be better able to: prevent duplication of services for individuals/families; maximize available dollars to have the greatest impact; create last transformative change in the administration of emergency aid; leverage existing networks; and, support implementation of other Rebuilding Lives strategies. This project will be divided into three components – discovery, pilot development/implementation and coordinated emergency aid expansion – designed to develop an understanding of how emergency assistance programs operate in the community and to examine how it can be coordinated. The funding allocation for this project is for one FTE for two years. The costs associated with this project are an estimate as the Collaborative Planning Team for Coordinate Emergency Aid to Prevent Homelessness is in progress.

Housing Locator

The plan for this project will be developed over the next six months. CSB does not currently have the staff capacity to design the scope of the project. Until vacant staff positions are filled, this allocation is listed as a placeholder.

Maintenance of Effort Programs

Community Shelter Board Direct Client Assistance (DCA)

CSB's Transition program provides individuals and families exiting emergency shelters or who are experiencing street homelessness with short-term housing placement assistance that successfully places the household into decent, affordable housing. Through the program, clients receive assistance with rent, security deposits, utility payments, etc. The target population of the program is single men, single women and families who are homeless or at risk of becoming homeless in Columbus and Franklin County all of whom are at or below 50% of Area Median Income (AMI). CSB coordinates with all local shelters and homeless outreach providers to ensure community wide coordination and access to the program. The program provides short-term housing placement assistance that successfully places the household into decent, affordable housing. Case managers located in emergency shelter and with outreach agencies provide assistance accessing Direct Client Assistance funds for rapid re-housing (rent, security deposit, or utility costs). This program was disqualified from continuation funding from the Ohio Housing Trust Fund when the category of funding was eliminated (see above). Additionally, the City of Columbus requested that HPRP be used as an alternative source for this program effective January 1, 2010 and continuing for two years.

Community Mediation Services

This program could provide housing stabilization conflict management assessment, coaching/mediation, and information and referral services to low-income individuals and families in Franklin County who are at or below 35% of the area median income and are at imminent risk of becoming homeless but for this program. The intent of the program is to increase the number of low income individuals/families currently at imminent risk of becoming homeless who are able to obtain and/or maintain stable housing. The individuals that will be served by this project will be those who are found to be involved in one of the following two high risk housing related conflict situations - 1) Have received notice of an eviction action being filed against them from the Franklin County Court, 2) Have received a written notice to vacate their current housing from their landlord – AND - who have no subsequent housing options currently identified AND lack the current financial resources and the support networks needed to obtain immediate housing or remain in existing housing. Client referrals will be solicited from community agencies such as the Columbus Legal Aid Society, the Columbus Bar Lawyer Referral Service as well as the broad array of other private and public human service providers. This program was disqualified from continuation funding from the Ohio Housing Trust Fund when the category of funding was eliminated. Funding for this program has been deferred pending clarification of HPRP eligibility and costs associated with other higher priority programs.

CSB Stable Families

The Stable Families program’s goal is to identify families with children who are in danger of losing their housing and provide them with case management services, community referrals and cash assistance to stabilize their housing and, for families with school age children to ensure that their children remain stable in school. Communities in Schools implements the program in partnership with Gladden Community House and Central Community House. Through the program, clients receive assistance with rent, security deposits, utility payments, etc. The target population of the program is families who are at risk of becoming homeless in Columbus and Franklin County all of whom are at or below 200% of the poverty level. The State of Ohio awarded \$200,000 to the project in order to continue the Ohio Homelessness Prevention Project for an additional year. This program may also receive continuation funding from HPRP in 2011 pending the results of the evaluation and availability of HPRP funding.

Required Programs

CSB Program Management

CSB will be responsible for administering all HPRP financial assistance programs (collectively described as DCA – Direct Client Assistance). The chart below describes the current DCA programs that will be receiving “maintenance of effort” support as well as “new” projects expected to be supported by HPRP (State of Ohio Formula, Ohio HPP, County formula, and City formula). HPRP Financial Assistance requirements are extensive and comprehensive. The full requirements have not yet been issued by HUD so funding allocation is only an estimate of the costs to comply and administer HPRP financial assistance. Additionally, the extent of the HPRP programs to be implemented locally is not yet known. CSB actual costs may be greater or lesser once implementation begins.

Existing CSB DCA Programs	New DCA Programs
1. Transition (RRH)	1. ADAMH Prevention
2. Stable Families (HP)	2. Huck House RRH
	3. CHN Prevention & Placement
	4. Adult RRH

HP = Homelessness Prevention, RRH = Rapid Re-Housing

CSB staff will process DCA applications and write checks to the appropriate vendors to prevent homelessness or rapidly re-house homeless persons. This includes review of applications, managing expenditures and monitoring program performance indicators and outcomes to assure compliance with fiscal and funder requirements, financial processing, and tracking to meet funder data specifications and community needs. CSB staff will also provide training to and be a resource for the partner agency staff working with clients to be served via HPRP funds. Additionally, CSB staff will coordinate HPRP required housing inspections with the financial assistance process.

Housing Inspections

Qualified housing inspector must perform ensure housing units meet the minimum habitability standards and lead based paint standards. Housing inspections will be provided either by a City of Columbus housing inspector or CSB will contract with a vendor to perform the inspections. The vendor will be selected via an RFP process. The allocation amount is only an estimate based on inspection service needs. Actual costs may be greater.

Columbus ServicePoint (CSP) Implementation

CSP is the Columbus and Franklin County homeless management information system, developed by Bowman Systems. Currently, the system meets HUD requirements for data collection and client privacy and security. The system is used to collect, monitor, and evaluate homeless and housing services in Columbus and Franklin County. The CSP project is supported by CSB through a Data and Evaluation Department staffed by a full time CSP Administrator, Data Analyst, Data & Evaluation Assistant and Data and Evaluation Director. The current system is used to track the following information related to the clients served: Intake and Exit, Assessment and Goal Setting, Service Planning, Tracking Supportive Services and Outcomes and Information and Referral. Besides administering CSP, all agencies entering data in the system receive extensive technical assistance from CSB. HPRP funding will be provided to implementing agencies as well as be used to cover CSB staff and Bowman costs associated with HPRP.

Administration

Per HPRP regulations, grantees are responsible for ensuring that HPRP amounts are administered in accordance with the requirements of this Notice and other applicable laws. Each grantee is responsible for ensuring that its sub grantees carry out the HPRP eligible activities in compliance with all applicable requirements. CSB will be the sub grantee for the City, County, and State of Ohio. Administrative costs may be used for: pre-award administrative costs, as defined in section b. below; accounting for the use of grant funds; preparing reports for submission to HUD; obtaining program audits; similar costs related to administering the grant after the award; and grantee or sub grantee staff salaries associated with these administrative costs. Administrative costs also include training for staff who will administer the program or case managers who will serve program participants, as long as this training is directly related to learning about HPRP. Administrative costs *do not* include the costs of issuing financial assistance, providing housing relocation and stabilization services, or carrying out eligible data collection and evaluation activities, as specified above, such as grantee or sub grantee staff salaries, costs of conducting housing inspections, and other operating costs. These costs are included under one of the three other eligible activity categories.

Summary of HPRP Sources and Uses

Funding Submission to ODOD							
Formula						\$ 1,039,400	
Homeless Prevention Pilot						\$ 200,000	
						\$ 1,239,400	
Formula							
		Homelessness Prevention		Rapid Re-Housing		Total	
	New or MOE or Required	Financial Assistance	Housing Relocation & Stabilization	Financial Assistance	Housing Relocation & Stabilization		
CHN Prevention	MOE	70,000	15,000			85,000	
CHN Placement	MOE			75,000	15,000	90,000	
CSB DCA	MOE			550,277		550,277	
Huckleberry House RRH	MOE			177,660		177,660	
Housing Inspections	REQ			52,680		52,680	
Sub-total		\$ 70,000	\$ 15,000	\$ 855,617	\$ 15,000	\$ 955,617	
		7%	2%	90%	2%		
CSP Implementation costs	REQ	estimated costs for PA & CSB				\$ 63,383	estimate
Administration	REQ	2.5% maximum per ODOD				\$ 20,400	
Total						\$ 1,039,400	
Homeless Prevention Pilot							
Stable Families	MOE		200,000			200,000	
Note: CSP implementation and administration are not eligible costs per ODOD regulations.							

Local HPRP							
City						2,642,649	
County						746,920	
						\$ 3,389,569	
Formula							
		Homelessness Prevention		Rapid Re-Housing		Total	
	New or MOE or Required	Financial Assistance	Housing Relocation & Stabilization	Financial Assistance	Housing Relocation & Stabilization		
ADAMH Prevention	New	250,000				250,000	
CSB DCA	MOE			840,000		840,000	
Adult SPOC/RRH	New		305,623	576,000	360,000	1,241,623	
Coordinate EA	New		120,000			120,000	
Housing Locator	New		60,000		60,000	120,000	
CSB Program Management	REQ	26,172		224,383		250,555	
Housing Inspections	REQ			163,140		163,140	
Sub-total		\$ 276,172	\$ 485,623	\$ 1,803,523	\$ 420,000	\$ 2,985,318	
		9%	16%	60%	14%		
CSP Implementation costs	REQ	estimated costs for PA & CSB				\$ 290,490	estimate
Administration	REQ	5% maximum per HUD				\$ 169,478	
Total						\$ 3,445,286	
Variance with available funds (gap)						\$ (55,717)	
Defer until Feb 2010							
Community Mediation Services	MOE		90,000			90,000	
CSB Stable Families	MOE	226,000	324,830			550,830	
Note: gap will be resolved in February 2010 after all proposals are no longer estimates.							

New = new program

MOE = maintenance of effort (existing program that has not had funding renewed by other source)

REQ = required activity per HUD HPRP regulations

Unified Supportive Housing System Update

The first USHS pilot project, Southpoint Place has successfully housed 40 families and 40 single adults. Relationships with the community and neighbors continue to be positive and USHS is processing an average of 2 vacancies per month at the project.

The USHS Policy Council has reviewed and approved the Design Workgroup's recommendations for the Move Up Pilot. The next step in the planning phases of this pilot is the formation of the USHS Move Up Implementation Planning Workgroup to include the housing providers implementing the pilot. The Implementation Planning Workgroup will plan for the pilot by further developing the pilot processes, detailing the policies and procedures and developing an action plan for pilot implementation. This group will meet five times in September and October.

The ground breaking for the third USHS pilot project, NCR's Commons at Buckingham, occurred early in July. The project is scheduled to open in 2010. Commons at Buckingham has 100 units of supportive housing for single adults. 75 of those units are for Rebuilding Lives clients and the remaining 25 are non-Rebuilding Lives Units. USHS will begin the process of creating Policies and Procedures, forms and other necessary documentation and processes this fall. Information and learnings from the Southpoint Place evaluation in September will help to inform the process for the Commons at Buckingham pilot.

Other upcoming projects include RL Leasing, which will provide for 30 units of scattered site supportive housing for HUD Chronically Homeless single adults. Southeast, Inc. will be the service provider for these units. This project was approved by HUD through the 2008 CoC process. CSB is waiting to receive its contract from HUD so that the project can start. It is anticipated that the lease up of these 30 units will occur over a six month period.

USHS is welcoming a new Project Manager! Kevin Jones will replace Anna Bianco as the USHS Project Manager. Anna is moving on to an opportunity in international development work. Kevin can be reached at 221-9195 ext 121 or kjones@csb.org.

Access to Benefits Strategy Quarterly Update – August 27, 2009

CSB was selected as a site for the COHHIO SSI Ohio Project and has received a grant to support an SSI/SSDI Specialist. This project is part of the overall strategy to increase access to benefits and income for the community. The Specialist will be housed at the YWCA and began work July 1st. She has completed her training in the use of the SSI/SSDI Pro module within the Ohio Benefit Bank. Specialists will be designated Authorized Representatives for the clients and have the ability to represent them without their being present. The Specialist will collect all of the required documentation and complete the applications correctly the first time. The Specialist has started to work within the community to help homeless and/or mentally ill individuals apply for SSI/SSDI, Medicaid and other benefits available through the OBB.

The acquisition and implementation of the COHHIO SSI Specialist is part of the overall Access to Benefits strategy presented at the November 20, 2008 Rebuilding Lives Funder Collaborative meeting. At that meeting the opportunity for funding from the United Way of Central Ohio was outlined as an integral part of the strategy. CSB submitted a Letter of Intent that was accepted and has submitted a grant request to the UWCO to fund two additional benefits specialists. Although the original request was for 5 benefits specialists, if this grant is awarded, the ability to assist the community will be greatly enhanced. If approved, the initial three year funding cycle would begin in January of 2010.

Monthly Report on Program Occupancy Rates for Supportive Housing Programs

Definition of program occupancy rate: A percentage that reflects the average number of tenants residing in a program per night relative to the program capacity.

Purpose of Report: To monitor occupancy rates on an ongoing basis.

Date of Data Pull: 8/12/2009

Date of report issuance: 8/15/2009

Report prepared by: Catherine Kendall, Database Administrator

Methodology: CSP data will be pulled for each report period, which in this instance consists of a single calendar month. The occupancy number is calculated by summing the length of stay within the report period for all tenants in a program and then dividing that sum by the number of days in the report period.

Occupancy number: $\sum((\text{report end date (or exit date in the event the tenant exits the program)} - \text{report start date (or entry date in the event of a new tenant)}) + 1) \div \text{number of days in report period}$

Occupancy rates will be calculated by first rounding the program occupancy number to the nearest whole number. Next the rounded program occupancy number will be divided by the program capacity, which is defined in the current fiscal year Program Outcome Plan.

Limitations of analysis: CSP data will not have been subjected to quality assurance prior to data extraction.

Report Validation:

Report prepared by: Catherine Kendall

Date Signed: 8/12/2009

Report verified by: Keiko Takusagawa

Date Signed: 8/12/2009

Report approved by: Lianna Barbu

Date Signed: 8/12/2009

2008-2009 Average Program Occupancy Rates

CSB-funded programs	FY10 Current Capacity ¹	Aug-08	Sep-08	Oct-08	Nov-08	Dec-08	Jan-09	Feb-09	Mar-09	Apr-09	May-09	Jun-09	Jul-09
Community Housing Network-Briggsdale	25	100%	92%	96%	96%	100%	96%	96%	92%	88%	92%	88%	92%
Community Housing Network-Community ACT ⁵	42	90%	98%	100%	98%	105%	98%	95%	100%	100%	100%	100%	102%
Community Housing Network-East 5th Avenue	38	92%	92%	92%	92%	95%	97%	87%	84%	89%	92%	89%	89%
Community Housing Network-North 22nd Street	30	97%	93%	97%	93%	93%	90%	93%	93%	100%	100%	97%	97%
Community Housing Network-North High Street	33	94%	94%	94%	94%	100%	100%	94%	94%	94%	100%	97%	100%
Community Housing Network-Cassady ²	10	110%	90%	90%	80%	90%	100%	100%	100%	100%	100%	90%	90%
Community Housing Network-Parsons ²	25	100%	100%	96%	92%	96%	96%	96%	96%	92%	96%	96%	100%
Community Housing Network-Safe Havens ³	13	115%	115%	108%	115%	108%	100%	100%	115%	115%	115%	115%	115%
Community Housing Network-St. Clair	26	104%	100%	96%	96%	88%	88%	96%	96%	96%	96%	96%	100%
Community Housing Network-Southpoint Place	46	N/A	N/A	N/A	N/A	52%	70%	85%	93%	98%	100%	100%	98%
Maryhaven Commons at Chantry	50	94%	96%	98%	94%	94%	98%	96%	98%	98%	98%	98%	98%
National Church Residences-Commons at Grant	50	100%	100%	100%	96%	98%	100%	100%	100%	100%	100%	100%	100%
Southeast-Scattered Sites ^{2,4}	90	111%	111%	110%	109%	113%	113%	112%	112%	113%	111%	112%	114%
YMCA-40 West Long St	105	99%	100%	98%	99%	101%	100%	100%	100%	104%	104%	100%	98%
YMCA-Sunshine Terrace	75	88%	93%	96%	97%	100%	101%	103%	103%	103%	104%	101%	100%
YWCA-WINGS	69	100%	101%	97%	99%	99%	100%	94%	96%	94%	94%	99%	96%
Rebuilding Lives PACT Team Initiative ²	108	94%	98%	103%	104%	102%	100%	98%	97%	98%	95%	95%	97%

¹ Per current fiscal year POP

² The following programs house clients that are receiving CHN Shelter Plus Care subsidies: CHN-Family Homes (SRA / 6 households); CHN-Cassady (SRA / 1 household); CHN-Parsons (SRA / 11 households); RLPTI (TRA / 18 households); Southeast Scattered Sites (TRA / 2 households).

³ Three of the 13 units can house up to two individuals and these units are frequently but not always assigned to couples in which both partners are Rebuilding Lives eligible.

⁴ Due to additional HOME funds, Southeast is able to expand capacity and serve more households (mostly CAH related), including more RL eligible couples.

⁵ Community ACT is assisting two persons in one unit both of whom are RL Eligible.

Grey shading denotes a percentage under 95% occupancy rate; goal is for a 95% occupancy rate

2008 and 2009 Average Program Occupancy Rates

HUD CoC FUNDED PROGRAMS ¹	FY10 Current Capacity ²	Aug-08	Sep-08	Oct-08	Nov-08	Dec-08	Jan-09	Feb-09	Mar-09	Apr-09	May-09	Jun-09	Jul-09
Transitional Housing													
Amethyst-RSVP ^{3,11}	8	88%	75%	75%	100%	113%	88%	100%	100%	88%	88%	100%	75%
Huckleberry House ¹⁰	30	97%	93%	87%	87%	87%	90%	97%	97%	100%	103%	107%	107%
Friends of the Homeless-New Horizons	36	94%	89%	94%	94%	97%	97%	86%	75%	78%	81%	92%	89%
Pater Noster House ⁴	5	80%	40%	20%	83%	100%	100%	100%	100%	100%	100%	100%	100%
VOAGO - Veterans ^{4,5}	40	95%	110%	120%	98%	103%	95%	105%	105%	108%	103%	105%	105%
Permanent Supportive Housing													
Community Housing Network-Family Homes ⁷	15	100%	100%	100%	100%	100%	87%	100%	100%	93%	93%	100%	100%
Community Housing Network-Wilson	8	100%	88%	88%	100%	100%	100%	100%	100%	100%	100%	100%	100%
VOAGO - Family Supportive Housing	30	100%	100%	97%	103%	103%	100%	100%	100%	100%	97%	100%	97%
Shelter Plus Care													
Amethyst-SPC	92	99%	92%	96%	99%	98%	95%	89%	93%	97%	98%	95%	92%
Columbus AIDS Task Force - SRA ⁹	15	93%	100%	100%	100%	100%	100%	100%	93%	93%	93%	93%	NA
Columbus AIDS Task Force - TRA ⁹	74	97%	100%	101%	99%	97%	97%	97%	97%	97%	99%	100%	119%
Community Housing Network-SPC SRA ^{6,7}	137	118%	123%	128%	130%	132%	134%	137%	139%	141%	143%	129%	131%
Community Housing Network-SPC TRA ^{7,8}	149	111%	117%	121%	122%	121%	122%	121%	121%	86%	88%	87%	91%
Faith Mission - Shelter Plus Care ⁶	44	84%	86%	91%	98%	98%	98%	98%	102%	107%	109%	107%	111%
Total Shelter Plus Care	511	104%	107%	112%	114%	114%	114%	114%	115%	106%	108%	103%	108%

¹ Programs are non-CSB funded.

² Per current fiscal year POP

³ Program occupancy rate goal set at 85%.

⁴ VOAGO - Veterans and Pater Noster House are not HUD CoC funded programs but participate in CSP on a voluntary basis.

⁵ The program is able to exceed capacity at times because it has three overflow units.

⁶ Occupancy rate exceeds 100% because CMHA has informed Shelter Plus Care providers that they can slightly over-lease at this time.

⁷ The following programs house clients that are receiving CHN Shelter Plus Care subsidies: CHN-Family Homes (SRA / 6 households); CHN-Cassady (SRA / 1 household); CHN-Parsons (SRA / 11 households); RLPTI (TRA / 18 households); Southeast Scattered Sites (TRA / 2 households).

⁸ Due to CMHA's mass unit transfer from TRA to Section 8, CHN TRA is experiencing a lower occupancy rate.

⁹ CMHA is converting the SRA units to TRA units. The SRA program was phased out through June 2009. Due to this the TRA program took on more clients in July 2009.

¹⁰ Huckleberry House has the ability to expand capacity temporarily when necessary. May, June and July capacity were expanded slightly.

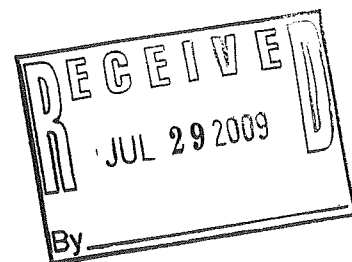
¹¹ Program experienced high turnover for the month (5 in and 5 out for the month).

Grey shading denotes a percentage under 95% occupancy rate; goal is for a 95% occupancy rate



YMCA

We build strong kids,
strong families, strong communities.



July 28, 2009

Tiffany Nobles
Program Administrator
Community Shelter Board
111 Liberty St., Suite 150
Columbus, OH 43215

Dear Tiffany,

This letter is to provide you an update on our Critical Access to Housing (CAH) initiatives and the Sunshine Terrace demolition project.

Critical Access to Housing

The YMCA Residence has served a total of 101 men through the CAH initiative since the inception of Rebuilding Lives and there are currently 35 men living at the YMCA Residence. We have had six individuals exit since our last update, four of which were successful exits and moved on to other permanent housing. Of our existing CAH residents, 30 individuals are receiving public and/or private benefits, or have benefits pending, 6 have, and two are linked to mental health or AOD services.

We are proud to report that of the 34 men here today, 19 have remained housed for more than two years. Given the extreme circumstances these men moved from we know this is a significant step forward in their self-sufficiency.

At Sunshine Terrace we have served a total of 24 through the CAH initiative and currently have 10 individuals who remain with us. Of these men, five have remained housed for more than two years. One individual has exited since our last report and has moved onto permanent housing. Of the 10 remaining, seven have public and/or private benefits and three have achieved employment.

We continue to work closely with outreach to identify men and women in need of immediate housing. Friday, July 23rd, staff from our Residence downtown and Sunshine Terrace partnered with Jerry Pierce to reach out to a camp of individuals living under a bridge. Two applications were

PSH @ 40
Permanent Supportive
Housing
YMCA of Central Ohio
40 West Long Street
Columbus, Ohio 43215
(614) 573-3616
(614) 628-1660 fax



The City of Columbus
Mayor Michael B. Coleman



United Way
of Central Ohio
Let's get to the heart of what matters.

YMCA mission: To serve the whole community through programs expressing Judeo-Christian principles that build a healthy spirit, mind and body.

completed for housing at the YMCA Residence and five Rebuilding Lives applications were completed.

Sunshine Terrace Demolition

The YMCA and CMHA are continuing to explore replacement projects for Sunshine Terrace. CMHA has met with the Franklinton Commission and its Housing Committee is currently discussing three possible sites for the replacement project. We hope to select the site and move forward with plans in the near future.

If I can provide you any further information please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Laura Donahue". The signature is fluid and cursive, written over a light blue horizontal line.

Laura Donahue, M.S.W.
Director of Supportive Services
YMCA of Central Ohio
614.224.1137, ext. 217
ldonahue@ymcacolumbus.org

CC: Art Helldoerfer, Executive Director

Stable Families

Quarterly Report August 27, 2009

Stable Families is an initiative to prevent homelessness, aimed at long-term housing stability, reduced student mobility and increased academic success in schools. This pilot project is made possible by the Siemer Family Foundation and United Way of Central Ohio, the Ohio Department of Development, Franklin County Commissioners and The Columbus Foundation. The Ohio Department of Development recently awarded the project an additional \$200,000 from federal stimulus funding. This additional funding will allow the project to complete its full three years of operation and allow it to serve an additional 184 new families.

There has been good overall progress for the pilot, it is expected that the projected 325 households will be served according to the plan, by September 30, 2009. Currently, the project has 87 families participating, with 7-8 pending assessments. Families are referred to the program from the YWCA Family Center, Franklin County Children Services, Project Connect and by word of mouth. The project hopes to have social work interns available from The Ohio State University in September and from Ohio Dominican University in late August. This should help with the large volume of calls for information and assistance that the project continues to receive.

Community Housing Network, Inc.
Southpoint Place
CSB Quarterly Update
August 2009

Southpoint Place Apartments – A newly constructed 80-unit development, Southpoint Place Apartments, at 4111 Southpoint Boulevard, provides

- 40 townhouse apartments and a community building for families, including
 - 21 Rebuilding Lives family units (including transfers from the Wicklow HUD supportive housing program) and
 - 19 non-RL family units for families in which at least one adult member is disabled;
- 40 studio apartments in a single two-story building with community space and offices for 24-hour staffing, including
 - 25 of the studio apartments designated for Rebuilding Lives households and
 - 15 non-RL studio units set aside for ADAMH consumers coming from residential programs or TVBH and other disabled individuals.

Timeline:

- Construction began in August 2007
- 40 family units were completed in September 2008
- 40 studio units were completed November 5, 2008.
- Full lease up by May 2009
- Grand Opening held April 30, 2009

Staffing: Service Partners, Concord Counseling and Amethyst staff, are located at the site. Key staff include Concord's Engagement Specialist staff and Amethyst's Counselor and Child Advocate. Nursing staff are also on-site. CHN is providing 24/7 on-site operations staff, including the program director, front desk and security staffing and maintenance staff person.

Pilot Program: Southpoint Place is the pilot program for the Unified Supportive Housing System. Southpoint Place was fully leased up by May 2009. USHS is now being used for vacancy management.

Funding: Operations funding is provided by ODOD, a HUD SHP grant, CMHA Section 8 subsidies (for non-HUD units), and ODMH funding. Services funding is provided through two HUD SHP grants, Medicaid, CSB, and an ADAMH Block Grant.

Community Relations: Work with the community continues to be positive with bimonthly community advisory meetings and CHN's regular attendance at the monthly civic association meeting.

**Community Housing Network, Inc.
Southpoint Place
CSB Quarterly Update
August 2009**

Update: Through its Resident Development Funds, OCCH provided \$20,000 to send school-age children at Southpoint Place to the YMCA summer day camp. OCCH has also provided a \$5,000 Small Grant to give Southpoint Place preschoolers a two-week summertime preschool experience at the Children's Academy.

Summertime at Southpoint: Just some of the activities you might see on a summer day at Southpoint:

- **Children's groups and activities in the Community Building**
- **Families' and singles' cooking classes**
- **Morning walks for singles in recovery**
- **Support group for individuals coming off the land after many years to help them acclimate to apartment living**
- **Coffee discussion groups on current events**
- **Games groups**
- **On-site library opening for tenants**

Rebuilding Lives Plan Strategies Status Report

As of 8/6/09

Access – Community resources are available to prevent or end homelessness.		
Strategy	Convener	Status
1: Coordinate Emergency Aid	UWCO and FCDJFS	Included in HPRP, Proposal considered by RLFC on 8/6/09
2: Increase Access to Benefits and Income	Community Shelter Board	Approved by RLFC on 11/20/08
3: Employment	Goodwill Columbus	Approved by RLFC on 11/20/08
Crisis Response – Prevent and resolve housing crises as quickly as possible.		
Strategy	Convener	Status
4: Single Point of Contact for Adult Shelter	Community Shelter Board	Included in HPRP, Proposal considered by RLFC on 8/6/09
5: Collaborative Outreach System	City of Columbus	Proposal to be considered by RLFC on 8/27/09
Transition – Guide exits from homelessness to stable housing.		
Strategy	Convener	Status
6: Unified Supportive Housing System	Community Shelter Board	Approved by RLFC on 5/15/08
7: Increase Supportive Housing Units	Community Shelter Board	Approved by RLFC on 2/19/09
8: Provide Rent Subsidies for Single Adults	Community Shelter Board	Included in HPRP, Proposal considered by RLFC on 8/6/09
9: Tier 2 Family Shelter Conversion	Community Shelter Board	Providers will pilot in FY10. Collaborative Planning Team for Family System Improvement has included this within its work.
Advocacy – Leverage public policy to work toward ending homelessness.		
Strategy	Convener	Status
10: Affordable Housing Campaign	City of Columbus	Proposal to be considered by RLFC on 8/27/09
11 A: Re-entry Housing Advocacy – Incarcerated Populations	Corporation for Supportive Housing	Approved by RLFC on 2/19/09
11 B1: Re-entry Housing Advocacy – Mental Health Population	ADAMH	Included in HPRP, Proposal considered by RLFC on 8/6/09
11 B2: Re-entry Housing Advocacy – Domestic Violence Populations	Community Shelter Board	Included in HPRP, Family System Collaborative Planning Team



Memorandum

Date: August 6, 2009
To: Dave Davis, Community Shelter Board
From: Colleen Bain
Cc: Dave Kayuha; Barbara Poppe; Matt McClure; Ryan Cassell
RE: Quarterly Update Commons at Buckingham

The Commons at Buckingham (CAB) is a 100 unit single room occupancy community to be built in downtown Columbus. Seventy-five of the units will be designated as Rebuilding Lives; and the remaining 25 units as affordable downtown housing for disabled individuals. It is National Church Residences' intent to duplicate the Commons at Grant program model.

Current Status

- NCR/CAB has agreed to participate as part of demonstration project toward the development of the Unified Supportive Housing System, as outlined in the Rebuilding Lives Updated Strategy. NCR staff members continue to participate in planning efforts toward this end.

Development update

Financing

- Closing on Financing occurred July 24th
- Funding received from JPM Chase, OHFA, the Affordable Housing Trust, Enterprise Green Communities, City of Columbus and Franklin County

Construction

- Groundbreaking Ceremony was held July 9th
- Closing on financing and first draw occurred July 24th.
- Construction began July 27th
- Site and utility work currently underway and on schedule

Operations

- HAP rents approved at \$553/mo
- AHAP Agreement executed between NCR and CMHA on July 21st

Supportive Services update

- CARF survey completed June – awaiting formal letter in August
- Technical Submission for HUD SHP submitted to HUD; awaiting contracts
- Columbus Foundation commitment for \$25K toward Employment Specialist for first year
- Informal written commitment obtained from ADAMH for \$60,000 for nurse for first year
- Capacity-building grant submitted to Osteopathic Heritage Foundation to support development of CQI platform; execution of a Medicaid contract; and to purchase computers and software for Resident Resource Center at Buckingham
- Preliminary conversations with Abbott about how they might be able to support the project financially

Program Budgets

- CAB plan approved by RLFC in May 2009; included \$115,208 in annual services funding

Community Acceptance

- Good Neighbor Agreement approved by Discovery District SID and DDDC

Community Housing Network, Inc.
Inglewood Court
CSB Quarterly Updates
August 2009

Inglewood Court (New CHN/Maryhaven PSH Project) – In partnership with Maryhaven, this development will provide 60 units of permanent supportive housing for persons disabled by severe mental illness (SMD) or dual diagnosed with SMD and chemical dependency, including 45 units for Rebuilding Lives. The 15 non-RL units will be reserved for ADAMH consumers coming from TVBH or other funded ADAMH group homes.

Site: In November 2008, CHN gained control of the site at 3700 Sullivant Avenue (back portion), a wooded vacant lot in the Hilltop area. CHN chose this location to provide an optimum environment for residents:

- It provides easy access to public transportation, convenience shopping and employment areas.
- The site is consistent with the Ohio Housing Finance Agency's Site and Market Evaluation criteria (for tax credit applications).

Type and Configuration of Housing Units:

- Unit size was increased from studio to one-bedroom units to take advantage of significantly higher Section-8 rents, which will provide increased operating revenue to the project (tenant's portion of rent is based on tenant income and would not change).
- Number of floors has increased from two to three stories, to minimize additional construction costs due to increased unit size and to disturb less of the site.
- Estimated construction costs increase less than 10% (\$720,000 for one-bedrooms vs. studio units), and it is expected that increased tax credit funds for the one-bedroom units would more than cover this increase.
- Expected rent revenue would increase 16% (\$88 per unit per month), based on current fair market rents.

Community Process:

- The Good Neighbor Agreement was signed by May 2009.
- **Update: Zoning was approved in June 2009.**

Development Funding: CHN worked with Ohio Capital Corporation for Housing to submit the tax credit and HDAP (Housing Development Assistance Program) applications to the Ohio Housing Finance Agency, March 19, 2009. The City of Columbus HOME application was submitted February 12, 2009. Other potential funding sources may include Federal Home Loan Bank, Franklin County, the United Way, and The Columbus Foundation.

**Community Housing Network, Inc.
Inglewood Court
CSB Quarterly Updates
August 2009**

Update: The project did not receive tax credit funding this year. CHN staff met with OHFA Housing Credit Allocation Manager Kevin Clark and his reviewers at the 3700 Sullivant site in mid-July to understand this decision and evaluate the viability of this site for next year's tax credit submission. The discussion was inconclusive. OHFA was highly complimentary on the overall proposal and project plan, but did not provide definitive feedback on the Sullivant site. The OHFA staff we met with determined the site to be adequate but not excellent.

CHN has extended its site control for the Sullivant site but will also search for alternative sites. Within the next few months, CHN will have further discussions with OHFA to present these alternative sites along with the Sullivant site to get OHFA's guidance on a preferred site. CHN intends to resubmit the Inglewood project as a 2010 tax credit project, either with the Sullivant site or a new site, depending on OHFA's guidance.



MEMORANDUM

July 23, 2009

TO: Rebuilding Lives Funder Collaborative

FROM: Terri D. Power
Vice President Operations/Chief Operating Officer
Volunteers of America of Greater Ohio

RE: Edgehill Place

This correspondence is to inform the Rebuilding Lives Funder Collaborative of Volunteers of America of Greater Ohio's intention to withdraw the project, Edgehill Place, from consideration for funding based on OHFA's decision not to award tax credits.

CC: Dennis J. Kresak
President & Chief Executive Officer